



Meeting Minutes

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)
Regular meeting hosted on November 3, 2021 (online).

NPRTPO Voting Members and Alternates

Name	Entity	Title	Present/Absent
Eric Martinez	Los Alamos County	Voting Member	Absent
Eric Ulibarri	Los Alamos County	Alternate	Absent
Keith Wilson	Los Alamos County	Alternate	Present
Napoleon Garcia	Rio Arriba County	Voting Member	Present
Cathy Martinez	Rio Arriba County	Alternate	Present
Robert Griego	Santa Fe County	Voting Member	Absent
Gary Brett Clavio	Santa Fe County	Alternate	Present
Candyce O'Donnell (Chair)	Taos County	Voting Member	Present
Jason Silva	Taos County	Alternate	Present
Muhammad A. Hussain	City of Española	Voting Member	Present
Elijah Mares	City of Española	Alternate	Absent
Patrick Nicholson	Village of Taos Ski Valley	Voting Member	Absent
Anthony Martinez	Village of Taos Ski Valley	Alternate	Absent
John Avila	Village of Taos Ski Valley	Alternate	Absent
French Espinoza	Town of Taos	Voting Member	Absent
Lynda Perry	Town of Taos	Alternate	Absent
Linda Calhoun	Town of Red River	Voting Member	Present
Georgiana Rael	Town of Red River	Alternate	Present
Maggie Valdez	Village of Chama	Voting Member	Absent
Will Donohoe	Village of Chama	Alternate	Absent
Renee Martinez	Village of Questa	Voting Member	Absent
	Village of Questa	Alternate	Absent
Cevero W. Caramillo	Jicarilla Apache Nation	Voting Member	Absent
Truett Caramillo	Jicarilla Apache Nation	Alternate	Absent
Marcus Lopez	Pueblo of Nambé	Voting Member	Present
Levi Valdez	Pueblo of Nambé	Alternate	Absent
Sylvia Armijo	Picuris Pueblo	Voting Member	Present
	Picuris Pueblo	Alternate	Absent
	Pueblo of San Ildefonso	Voting Member	Absent
Lillian Garcia	Pueblo of San Ildefonso	Alternate	Absent
Christy Ladd	Ohkay Owingeh	Voting Member	Present
Sybil Cota	Ohkay Owingeh	Alternate	Present
Suzette Shije	Pueblo of Santa Clara	Voting Member	Present
	Pueblo of Santa Clara	Alternate	Absent
Vernon Lujan (Vice Chair)	Pueblo of Taos	Voting Member	Present
Reva Suazo	Pueblo of Taos	Alternate	Absent
Randy Vigil	Pueblo of Pojoaque	Voting Member	Absent
Janay Chavarria	Pueblo of Pojoaque	Alternate	Absent
Anthony Mortillaro	NCRTD	Voting Member	Present
Bryce Gibson	NCRTD	Alternate	Present



NCNMEDD/NPRTPO Staff

Christopher Madrid	NCNMEDD Community Development Director
Paul Sittig	NCNMEDD Transportation Planner
Kyla Danforth	NCNMEDD Transportation Intern

NMDOT Staff

James Mexia	NMDOT Technical Support Engineer
Rosa Kozub	NMDOT Gov't to Gov't Unit Supervisor, Interim Liaison
Ron Shutiva	NMDOT Tribal Liaison
Vijay Ummadi	NMDOT Rural Transit Program Manager

Guests

Brent Jaramillo	Taos County
Debra Baca	Town of Taos
Annette Granillo	Atomic City Transit, Los Alamos County
Paul Passino	Miners Transit, Town of Red River
Marcie Davis	Santa Fe Recovery Center

I. Call Meeting to Order

Chairwoman O'Donnell, Taos County, called the meeting to order at 10:00 AM.

II. Pledge of Allegiance

Chairwoman O'Donnell called on Muhammad Hussain, City of Española, to lead the pledge of allegiance.

III. Opening Prayer

Chairwoman O'Donnell asked Christy Ladd, Ohkay Owingeh, if she could suggest someone to lead the prayer. Marcus Lopez, Pueblo of Nambé, provided the opening prayer.

IV. Welcome and Introductions/Public Comments:

Chairwoman O'Donnell asked Paul Sittig, NCNMEDD, if guests could introduce themselves. Rosa Kozub, NMDOT Government to Government Unit Supervisor introduced herself and said that Joe Moriarty had accepted the position of Technical and Freight Planning Unit Supervisor, and that she would be the interim NMDOT Planning Liaison to NPRTPO. Vijay Ummadi introduced himself as the Rural Transit Program Manager at NMDOT. Chairwoman O'Donnell asked for new attendees to introduce themselves, and the following did so: Paul Passino, Red River Miners Transit; Bryce Gibson, Planning and Projects Manager at North Central Regional Transit District (NCRTD); Annette Granillo, Transit Manager with Atomic City Transit; Kyla Danforth, Transportation Intern at North Central New Mexico Economic Development District (NCNMEDD); Georgiana Rael, Administrator with the Town of Red River; and Marcie Davis with Santa Fe Recovery Center. Chairwoman O'Donnell asked if there were any comments from the public. Being none, she moved on to the next item on the agenda.



V. Roll Call:

Chairwoman O’Donnell called on Paul Sittig, NCNMEDD, to conduct the roll call.

Name	Entity	Voting Member or Alternate
Keith Wilson	Los Alamos County	Alternate
Napoleon Garcia	Rio Arriba County	Voting Member
Gary Brett Clavio	Santa Fe County	Alternate
Chairwoman Candyce O’Donnell	Taos County	Voting Member
Muhammad Hussain	City of Española	Voting Member
Linda Calhoun	Town of Red River	Voting Member
Marcus Lopez	Pueblo of Nambé	Voting Member
Sylvia Armijo	Picuris Pueblo	Voting Member
Christy Ladd	Ohkay Owingeh	Voting Member
Sybil Cota	Ohkay Owingeh	Alternate
Suzette Shije	Pueblo of Santa Clara	Voting Member
Bryce Gibson	NCRTD	Alternate

Mr. Sittig confirmed that there is a quorum for the meeting and noted that Vice Chair Vernon Lujan would be connecting via phone.

VI. Approval of the Agenda:

Chairwoman O’Donnell, Taos County, asked for a motion to approve the agenda.

Motion to approve the agenda as amended was made by Napoleon Garcia, Rio Arriba County. Second from Mayor Linda Calhoun, Town of Red River.

Roll Call Vote:

Name	Entity	Vote
Keith Wilson	Los Alamos County	Yes
Napoleon Garcia	Rio Arriba County	Yes
Gary Brett Clavio	Santa Fe County	Yes
Chairwoman Candyce O’Donnell	Taos County	Yes
Muhammad Hussain	City of Española	Yes
Linda Calhoun	Town of Red River	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Christy Ladd	Ohkay Owingeh	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Bryce Gibson	NCRTD	Yes

The motion passed unanimously.



VII. Approval of the Minutes: September 1, 2021, Regular Meeting online

Chairwoman O’Donnell, Taos County, asked if everyone had a chance to review the meeting minutes, and if there were changes to the minutes. Brett Clavio, Santa Fe County, noted that a typo on page 12, where “Quest” should be “Questa.” Sylvia Armijo, Picuris Pueblo, noted she listed as present on the first page but was not in attendance. Chairwoman O’Donnell asked for a motion to approve the minutes as revised.

Motion was made by Chairwoman O’Donnell. Second from Brett Clavio, Santa Fe County.

Roll Call Vote:

Name	Entity	Vote
Keith Wilson	Los Alamos County	Yes
Napoleon Garcia	Rio Arriba County	Yes
Gary Brett Clavio	Santa Fe County	Yes
Chairwoman Candyce O’Donnell	Taos County	Yes
Muhammad Hussain	City of Española	Yes
Linda Calhoun	Town of Red River	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Christy Ladd	Ohkay Owingeh	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Bryce Gibson	NCRTD	Yes

The motion passed unanimously.

VIII Action/Approval: FTA Transit Agency Funding Rating and Ranking (NMDOT/RTPO)

Vijay Ummadi, NMDOT Rural Transit Program Manager, provided an introduction to the process. Mr. Ummadi thanked the RTPO for conducting the annual rating and ranking meeting, which supports and provides information to NMDOT for their consideration and informs regional partners of each transit agency’s plans and programs. He noted NMDOT Transit and Rail Division announced the FFY 2022 federal transit grant awards at the annual statewide transit budget award meeting on June 7 and 8, 2021. The total amount awarded statewide was over \$20 million in federal funding, including over \$8 million in CARES and ARP Acts funding to maintain operations and staffing levels for public transportation operators during the COVID-19 pandemic to provide up to 100% federal funding for administration and operating expenses.

Mr. Ummadi provided a summary of statewide funding for FFY 2022, noting that agencies were awarded over \$1.8 million to 23 entities under Section 5310 for capitol and systems for transportation to seniors and individuals with disabilities. Section 5311 funds are used for administrative and operating expenses for general transportation



systems in rural areas, and 21 applicants were funded more than \$16 million between CARES and ARP Act funding and traditional Section 5311 funding. Section 5339 funds are used to assist with capitol expenses in the provision of general public transportation services in rural areas, and 10 applicants were awarded over \$1.5 million. Additional information is available in the NMDOT Transit and Rail Award Packet that is posted online ([link to the document](#)).

Paul Sittig, NCNMEDD, presented the criteria for consideration for Section 5311:

1. Rural Public Transportation Planning and Regional Coordination:
 - Does the applicant have a short/long term transit plan?
 - Is this plan adopted by the applicants governing body?
 - Is there coordination with other transit systems and other modes of transportation, including tribal entities?
 - Is ongoing funding part of the plan?
 - Has a formal process been established for public input?
2. Rural Public Transportation Planning and Regional Coordination:
 - Does a regional transit/transportation plan exist that includes this service? If not, what is the basis for the need for the service?
 - Does a regional need exist to serve the demand in this area?
 - How strong is the need to continue/begin this system?
3. Level of marketing of the Transit System - Public Served (ridership):
 - Does the transit system have a marketing plan?
 - Has it been implemented?
 - Is there a clear direction to increase ridership?
 - Including paratransit?

And criteria for Section 5310:

1. Planning and Coordination:
 - Does Applicant coordinate services with other disabled and elderly providers?
 - Do they have a plan for anticipated disabled and elderly growth in the community?
 - Is the project included in the RPO/MPO Coordinated Public Transit Human Services Transportation Plan?
2. Regional Need and Justification:
 - Does applicant serve regional market demands?
 - Is there a clear and defined need for this service?
3. Maintenance, Safety, and ADA:
 - Does the applicant have a comprehensive maintenance plan?
 - Do they have someone trained to recognize maintenance concerns?
 - Are applicants drivers trained in passenger safety and sensitivity?
 - Wheelchair lift operations?



Christy Ladd, Ohkay Owingeh, noted that Maintenance, Safety, and ADA considerations weren't provided to 5311 applicants, and Mr. Sittig confirmed that the criteria for Sections 5311 and 5310 are slightly different. He confirmed that the ranking form included the questions that apply to each section only.

Chairwoman O'Donnell asked where the application packets were for all each of the applications, and Mr. Sittig stated that he sent out an email earlier that morning (Nov. 3, 2021) to members with a link to all the applications, rather than emailing the applications directly, as some of the applications were rather large files.

5311 (Rural Transit) Presentations:

- Atomic City Transit (Los Alamos County) – Annette Granillo
 - Ms. Granillo presented a route map, and noted that ACT has seven neighborhood routes, operating daily from 6 AM to 7 PM, and coordinates with NCRTD routes and NMDOT Park and Ride.
 - ACT provides an ADA accessible dial-a-ride service from 6:30 to 9 PM.
 - ACT offers seasonal service between White Rock and Bandelier National Monument 7 days a week from approximately 9 AM to 5:10 PM, and this service has allowed NPS to increase access without increasing its parking.
 - ACT offers an Afternoon Express on school days to help kids and other members of the public with increased stop locations.
 - ACT services and ridership were significantly reduced in 2021 due to COVID safety restrictions, but ACT is back to full service and ridership is up to 60% of prior volumes and continue to increase.
 - Current service plan update is underway, delayed due to COVID-19.
 - Public involvement is encouraged for service changes with focus groups, marketing surveys, and public presentations; and ongoing outreach through transportation board, public comment cards on buses and online, in-person feedback collected from riders, and a citizen survey every two years. Performance measures are assessed through citizen surveys, and in 2020, ACT surveyed mobility and not just services of ACT, covering streets (traffic and road condition), parking, ability to travel by foot, bicycle, car, and ACT. ACT ranked 88% positive, above the benchmark of 84% positive for overall quality of the transportation system in Los Alamos County.
 - ACT produces an annual ridership report and presents this to the transportation board and county council.
 - ACT's marketing plan promotes the brand through their website, print media and social media (Instagram and Facebook), booths at community events, and in-school trainings on how to use the bus.
 - Ms. Granillo presented a staff summary of the full-time and seasonal employees, and staff training plan, the fleet and fleet maintenance.
 - She also presented the fleet of 31 vehicles
 - Fixed Route – 20 Buses



- Paratransit Dial-A-Ride – 4 Vans
 - Afternoon Express – 5 Buses
 - Downtown Circulator – 2 Trolleys
- FFY 2023 Section 5311 funding request:

5311 Grant Funds	Federal Proposed FY23	Local Proposed FY23	Total Proposed FY23
Administration 80/20	\$164,274.60	\$41,068.65	\$205,343.25
Operations 50/50	\$1,629,685.50	\$1,629,685.50	\$3,259,371.00
Capital	\$860,063.80	\$215,016.00	\$1,075,079.80
Total	\$2,654,023.90	\$1,885,770.15	\$4,539,794.05

- Chairwoman O’Donnell asked if there were any questions, and Christy Ladd, Ohkay Owingeh, asked if the Los Alamos National Labs taxi services was currently in operation. Ms. Granillo said they were fully operational as far as she knew. Brett Clavio, Santa Fe County, asked what fare was charged, and Ms. Granillo said the services are free to users. Chairwoman O’Donnell asked if she could talk about why she thinks ACT is so successful. Ms. Granillo said the whole community is very supportive of public transit, including the County Council. She credited the in-school training of students leading into adult use of public transportation. The system connects well, running every 30 minutes or hourly, depending on the route and time, and the drivers are friendly and helpful, ensuring that riders get where they want to go. In addition to in-school trainings, ACT provides monthly transit presentations to the community, and connects directly with senior service centers to assist seniors with paratransit and fixed route services that ACT provides. Chairwoman O’Donnell commended ACT on their service and support.
- Miners Transit (Town of Red River) – Paul Passino
 - Mr. Passino presented an overview of the system, which is free to all, and operates daily from 8 AM to 5 PM.
 - MT operates in coordination with NCRTD, as employees and visitors often travel to and from Red River on a Blue Bus. This provides a reliable system for local employees.
 - Marketing includes fliers posted around town, which has been especially effective at the RV parks and hotels at either end of town.
 - Ridership was down in 2021 due to COVID, and offseason ridership is typically lower than the winter, but ridership on the weekends is up due to local events and attractions.
 - Local businesses can advertise on the exterior and interior of the buses.
 - Future possibilities: Study the feasibility of building a western style bus depot with solar-powered heat; Small electric buses with wheelchair lifts, bus shelter with storage area.



- Miners Transit works with Der Markt, the local grocer, to offer grocery delivery to anyone self-quarantined or stranded at home.
- Mr. Passino noted that MT provides reliable transportation in winter, for locals, employees, and visitors
- MT continues to enjoy the support of Lodger’s Tax for Grant Match, Business Community, residents of Red River, and grateful tourists
- Information is shared through Rider Notices, the local newspaper, and the Red River Visitor Center, MT Twitter account to launch soon; informational flyers and transit cards are distributed in local businesses.
- Paul Sittig presented MT’s Section 5310 request:

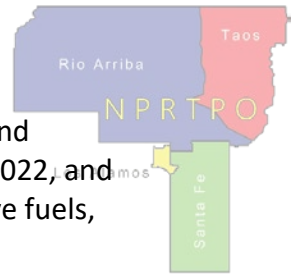
Project(s)

Line Item	Year	Description	Stimulus	Net Project Cost
117900	2023	Project Administration - Project Admin.		\$56,667.50
300901	2023	Operating Assistance up to 50% Fed. Share- Rural		\$132,823.00

Budget Request Summary

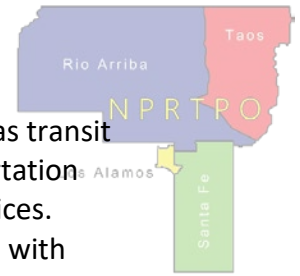
Budget Category	Net Project Cost	Total FTA Portion of Net Project Cost (max. allowed)	Total Minimum Required Local Match	Additional Local Funds
Administration Less 20% Local Match	\$56,667.50	\$45,334.00	\$11,333.50	\$0.00
Operating Less 50% Local Match	\$132,823.00	\$66,411.50	\$66,411.50	\$0.00
Total	\$189,490.50	\$111,745.50	\$ 77,745.00	\$0.00

- Chairwoman O’Donnell asked how many buses MT has, and Mr. Passino answered three buses and one van. Chairwoman O’Donnell also asked whether MT was still limiting capacity to 4 passengers per bus. Mr. Passino stated that the restriction had been lifted, and the bus capacity is 40 people, and the van holds 25-30.
- Chairwoman O’Donnell asked Mayor Calhoun to confirm whether this was a service operated by the Town of Red River, and the mayor confirmed that, and that expenses are supplemented by Lodgers’ Tax.
- North Central Regional Transit District – Bryce Gibson
 - Mr. Gibson provided an overview of NCRTD, noting that NCRTD is currently developing their Service Plan Update, which may lead to increased service on some over-performing routes, and service reductions to under-performing routes. The plan also supports on-demand micro transit services to start in calendar year 2022. The Española maintenance facility is under construction, and is expected to be completed in the Spring of 2022, which will allow the agency to



maintain their own vehicles beyond basic repair. An operations and maintenance facility in Taos is also expected to break ground in 2022, and NCRTD will roll out a small fleet of vehicles powered by alternative fuels, likely a mix of battery electric and hydrogen fuel cell.

- NCRTD operates 26 routes over a 10,000 square mile service area
- throughout Taos, Los Alamos, Rio Arriba and Santa Fe and into San Juan County (some routes currently modified or canceled due to pandemic).
- NCRTD has developed additional transit services as need demonstrates, i.e. Feeder Service connecting with the NMDOT's Park and Ride and NM Rail Runner Express, and a coordinated Tribal transit system between the six Tribal entities that are NCRTD members.
- During the pandemic, NCRTD has temporarily combined the routes to Santa Clara, San Ildefonso, and Tesuque Pueblos into one route. NCRTD has also started a pilot commuter service route between Mora and Las Vegas.
- NCRTD will flex all fixed routes up to 3/4 of a mile beyond the route corridor to provide curb-to-curb service. This service is free for ADA riders, and \$10 for all others.
- Mr. Gibson discussed the three different demand zones in Española (15 miles around the transit center), Pojoaque/ Nambé dial-a-ride service, and the pilot expansion of the Taos Chile line, extending up to two miles away from the main route.
- NCRTD transit ridership is recovering from the lowest points in November and December 2020, and prior to COVID-19, annual ridership was increasing.
- Short-range service plan update completed and adopted by NCRTD board in January 2021, with implementation to include enhanced evening and weekend services for key routes.
- Long-range strategic plan was adopted by NCRTD board in Nov. 2015, with a 20 year horizon, and the plan states that NCRTD's role is to act as a coordinator with member and non-member communities, and provide connectivity with other regional transit services and mode options.
- The long-range plan also discusses funding sources (local, state, and federal), and describes the Regional Transit Gross Revenues Tax that was passed by voter referendum in all four member counties in Nov. 2008.
- Six of the 17 board members are Tribal entities, and NCRTD currently serves all northern Pueblos, as well as Jicarilla Apache Nation.
- Public participation is encouraged through monthly board meetings, online outreach, NPRTPO and SFMPO coordination, Service Plan Update community meetings, and public engagement policy for service, policy, and fare modifications.
- Services are coordinated between regional agencies to avoid duplication of services and maintain linkages.



- Regional need is apparent from increased ridership, particularly as transit ridership declines nation-wide. Age, income, and lack of transportation alternatives also indicate the need for these regional transit services.
- Mr. Gibson presented county-level statistics and compared them with national averages to further stress the need and value of these services, as well as ridership usage and satisfaction survey results.
- NCRTD has a dedicated marketing team with a staff of three, to increase awareness to increase ridership. Riders are connected to other regional services and mobility options, and para-transit services are promoted to increase the use of that system.
- NCRTD budget request summary:

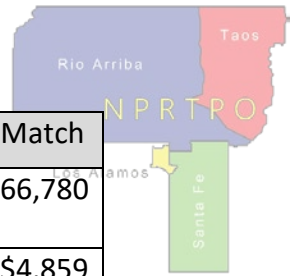
Budget Category	Net Project Cost	Total FTA Portion of Net Project Cost (max. allowed)	Total Minimum Required Local Match	Additional Local Funds
Administration Less 20% Local Match	\$1,059,912.82	\$847,930.26	\$211,982.56	\$0.00
Capital Less 20% Local Match	\$5,872,790.00	\$4,698,232.00	\$1,174,558.00	\$0.00
Operating Less 50% Local Match	\$7,693,519.40	\$3,846,759.70	\$3,846,759.70	\$0.00
Total	\$14,626,222.22	\$9,392,921.96	\$5,233,300.26	\$0.00

- Admin relatively flat from FFY 2022 to 2023
- Summary of capitol requests:

Line Item	Year	Description	Project Cost
117900	2023	Project Administration *Rural*	\$74 1,938.98
114403	2023	Rehab/ Reno - Admin Facility * Jim West expans.	\$1,500,000.00
114403	2023	Rehab / Reno – Operations & Maintenance Facility * Taos Facility	\$1,000,000.00
119302	2023	Construct - Bus Shelters * Española Park-and-Ride	\$255,000.00
114220	2023	Acquisition – Misc. equip. * On-Route Rapid Chargers for battery electric buses in Taos, Españ.	\$3,117,790.00
300900	2023	Operating Assist. up to 50% Fed.- Intercity.	\$2,308,055.82
300901	2023	Operating Assistance up to 50% Fed.- Rural	\$5,385,463.58
117901	2023	Project Administration- Intercity.	\$317,973.84



- Mr. Gibson noted that the operating expense request is going up from 2022 due to the opening of the Española maintenance facility, which will mean additional maintenance and operations staff to hire to be able to do more transit equipment maintenance in-house.
- NCRTD is also planning significant increases to services, including weekend and evening hours of service on key fixed routes, and on-demand microtransit in select communities, for a total of 29% increase in service hours, pending hiring additional drivers.
- Question from Brett Clavio, Santa Fe County on the microtransit: how will it compare to Uber and Lyft. Mr. Gibson noted that this service is not operating yet, and NCRTD recently released the RFP to solicit proposals from software vendors. While current on-demand services do require making requests at least 24 hours in advance, the microtransit will be developed to be more competitive with transportation network companies (TNCs) like Uber and Lyft, starting with a modeling study to evaluate the potential demand for the service.
- PoPay Messenger (Ohkay Owingeh) – Christy Ladd
 - Ms. Ladd provided an overview of the PoPay Messenger transit service, noting that the population served includes Ohkay Owingeh tribal members and close to 12,000 non-tribal members that live within the confines of the reservation in Chamita, El Duendo, El Llano, Hernandez.
 - Ohkay Owingeh’s LRTP was updated, revised, and approved by the Tribal Council in September 2021.
 - Providing on-demand transit for travel to work, medical appointments, senior personal care, schooling, and social service necessities.
 - Coordinate with NCRTD, which includes three stops in Ohkay Owingeh.
 - Community meetings postponed for COVID-19 safety precautions, though constituents are consulted while taking transit.
 - PoPay Messenger has two buses and two vans and has requested FTA funds previously to replace one of the vans, which is 100% federal funds.
 - No capital requests for FFY 2023 Section 5311, opting for other funding to support capital expenses.
 - Three drivers and one dispatch; other staff step in to drive in a pinch; looking to expand the service post-COVID.
 - Two drivers are fluent in Tewa, compliant with Title VI Plan.
 - From Oct. 1 through July 30, PoPay Messenger Program provided 28,000 breakfasts and 28,000 lunches to seniors and school-aged children.
 - Marketing plan is part of the long range transportation plan, and targets low income families, senior citizens, college students, employment, and middle and high school students.
 - Marketing goals: decrease unemployment, increase graduation rate.
 - Ohkay Owingeh Tribal Council has committed to the \$71,638 match.



Budget Category	Net Project Cost	Total FTA Portion	Total Local Match
Operating Less 50% Local Match	\$133,560	\$66,780	\$66,780
Administration Less 20% Local Match	\$24,296	\$19,437	\$4,859
Total	\$157,856	\$86,217	\$71,639

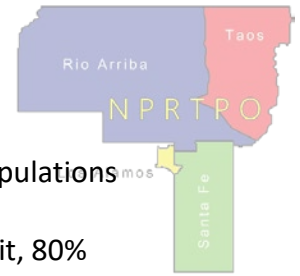
- Same request as FFY 2022.
- Nov. 3, 2021, is grand opening of PoPay Messenger Transit Facility, funded by the FTA Bus and Bus Facilities Program funding.

Vice Chair Vernon Lujan, Taos Pueblo, joined during these presentations.

5310 Presentations:

- Atomic City Transit (Los Alamos County) – Annette Granillo
 - Ms. Granillo provided an overview of the ACT paratransit services, noting that the whole fleet is 100% ADA accessible.
 - ACT’s ADA complimentary paratransit service operates as a fixed-route service from 6 AM to 7 PM, and dial-a-ride from 6:30 PM to 9:00 PM, and ADA services given priority during this later time.
 - and services the entirety of Los Alamos County.
 - Paratransit is included in the general service plan, and the updated service plan is going out for RFP now.
 - Same public service and marketing efforts as general transit services.
 - Targeted surveys sent to registered paratransit users.
 - While 24- hour pre-scheduling is requested for dial-a-ride services, same-day services are often available.
 - 3 transit operators are dedicated to paratransit, and other staff can perform as needed.
 - Paratransit operators receive the same training, with a focus on customer service and sensitivity for ADA support.
 - 4 dial-a-ride vans for paratransit, with custom vehicle design to help the public to differentiate services.
 - Coordinate services with regional services and destinations, as well as All Individuals First who work with adults with disabilities, and Los Alamos County Senior Center Transportation.
 - Paratransit eligibility and ridership coordinated between ACT, NCRTD, and City of Santa Fe.
 - Funding request (replace one existing vehicle at the end of its service):

Budget Category	Net Project Cost	Total FTA Portion	Total Local Match
Capital Less 20% Local Match	\$157,000	\$125,600	\$31,400



- Santa Fe Recovery Center – Marcie Davis
 - Ms. Davis provided a summary of the SFRC services, including populations served, and coordinating agencies.
 - 100% of SFRC clients fall below low-moderate income limit, 80% fall below the very low income limit.
 - More than 70% are seniors or have one or more physical or mental disabilities, per ADA definitions.
 - In 2020, SFRC extended to provide services in Gallup, with some individuals transferred to Santa Fe for additional services.
 - Transportation service is on-demand, generally one-on-one, with some group trips.
 - 15 case managers trained to operate the vehicles and provide client support while in transport.
 - SFRC currently serves people in McKinley, Rio Arriba, and Santa Fe counties, specifically in Gallup, Española, and Taos.
 - Fund request (two new vans to each hold 4 passengers + 1 wheelchair):

Budget Category	Net Project Cost	Total FTA Portion	Total Local Match
Capital	\$142,642	\$114,114	\$28,528
Less 20% Local Match			

Mr. Sittig asked Mr. Ummadi whether the ranking information could be provided to him at a later date, or if he needed the RTPO’s rankings this day. Mr. Ummadi confirmed he could receive the final rankings at a later date. He noted that the RTPO rankings are one of seven performance indicators used for funding considerations.

Mr. Sittig directed members to submit their ratings on each application via the Google Forms link. Chairwoman O’Donnell asked Mr. Sittig to keep the Section 5311 and 5310 criteria up while members filled the rating online.

Chairwoman O’Donnell noted that the tallying of final scores would be postponed until a special meeting on December 1, 2021.

IX. Action/Approval: Letters of Support for two NCRTD transit funding applications

Chairwoman O’Donnell asked whether there were other applicants for the Section 5339(b) transit application funding. Bryce Gibson, NCRTD, said that he believed that NCRTD is the only transit agency applying for 5339(b) funds, and that NCRTD is submitting a combined application with NMDOT. Paul Sittig provided some context on the applications, noting that they are for improvements with broad regional benefit, rather than localized improvements, where a community or communities would be asked for letters of support. Mr. Sittig noted that with this justification, North Central New Mexico Economic Development District provided letters of support for these applications. Mr. Gibson noted applications with letters of support are prioritized for funding, and that he had reached out to Santa Fe MPO and received similar letters of



support. Chairwoman O’Donnell asked whether other transit agencies were aware of this funding opportunity, and Mr. Gibson noted that this funding is made available by the Federal Transit Administration (FTA) annually, and that Ohkay Owingeh had applied and been awarded for these funds previously to fund the construction of their new PoPay Messenger Transit Facility. Chairwoman O’Donnell entertained a motion.

Motion was made by Bryce Gibson, NCRTD. Second from Napoleon Garcia, Rio Arriba County.

Roll Call Vote:

Name	Entity	Vote
Napoleon Garcia	Rio Arriba County	Yes
Gary Brett Clavio	Santa Fe County	Yes
Chairwoman Candyce O’Donnell	Taos County	Yes
Muhammad Hussain	City of Española	Yes
Georgiana Rael	Town of Red River	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Vernon Lujan	Pueblo of Taos	Yes
Bryce Gibson	NCRTD	Yes

The motion passed unanimously with members present.

Chairwoman O’Donnell made a motion for a special meeting on Dec. 1, 2021, at 10 AM, to postpone Agenda Items X through XIV until that date. Seconded by Brett Clavio, Santa Fe County.

Roll Call Vote:

Name	Entity	Vote
Napoleon Garcia	Rio Arriba County	Yes
Gary Brett Clavio	Santa Fe County	Yes
Chairwoman Candyce O’Donnell	Taos County	Yes
Muhammad Hussain	City of Española	Yes
Georgiana Rael	Town of Red River	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Vernon Lujan	Pueblo of Taos	Yes
Bryce Gibson	NCRTD	Yes

The motion passed unanimously with members present.



X. Discussion: Regional Transportation Plan update and next steps (RTPO staff)
Postponed until December 1, 2021.

XI. NMDOT Updates

Postponed until December 1, 2021.

XII. Member Input on Training and Presentations for NPRTPO

Postponed until December 1, 2021.

XIII. NPRTPO Planner/Program Manager Updates and Announcements

Postponed until December 1, 2021.

XIV. New Business

Postponed until December 1, 2021.

XV. Adjourn

Chairwoman O'Donnell, Taos County, thanked everyone for joining the meeting, noting that the meetings should only last until noon. She apologized for the length of this meeting and apologized that we did not hear from our partners at NMDOT and Governor Shutiva. Chairwoman O'Donnell adjourned the meeting at 12:47 PM.