

Meeting Minutes
 Northeast Regional Transportation Planning Organization (NERTPO)
 Philmont Scout Ranch Museum
 Cimarron, NM 87714
 June 25, 2025
 10:00 a.m.



Meeting Attendees

Present/Absent	Name	Entity	Voting/Alternate
Present	Danny Gurule	City of Las Vegas	Voting Member
Present	Arnold Lopez	City of Las Vegas	Alternate
Present	Heather Dostie	City of Santa Rosa	Alternate
Present	Ralph Lopez	City of Tucumcari	Voting Member
Present	Glen Stevens	Colfax County	Alternate
Present	Rebecca Benavidez	Guadalupe County	Voting Member
Present	Daniela Hammer	Harding County	Alternate
Present	Ferron Lucero - Vice-Chair	Town of Clayton	Voting Member
Present	Ernest Sanchez	Town of Clayton	Alternate
Present	Jennifer Portillos	Town of Springer	Voting Member
Present	Clay Kiesling	Union County	Voting Member
Present	Julie Kulhan	Village of Angel Fire	Alternate
Present	Shawn Jeffrey - Chairwoman	Village of Cimarron	Voting Member
Present	Kaycee Sandoval	Village of Eagle Nest	Alternate
Present	Shawn Jeffrey	Village of Maxwell	Alternate
Present	Danny Laumbach	Village of Roy	Voting Member
Present	Cynthia Lee	Village of San Jon	Voting Member
Absent	Jason Phillips	City of Raton	Alternate
Absent	Scott Berry	City of Raton	Voting Member
Absent	Ken Flores	City of Santa Rosa	Voting Member
Absent	Mishon Peay	City of Tucumcari	Alternate
Absent	Bret E. Wier	Colfax County	Voting Member
Absent	Rudy Tenorio	Guadalupe County	Alternate
Absent	Victoria Villareal	Harding County	Voting Member
Absent	John N. Romero	Mora County	Voting Member
Absent	Monica Mondragon	Mora County	Alternate
Absent	Stephen Salas	Quay County	Voting Member
Absent	Daniel Zamora	Quay County	Alternate
Absent	Martin Aguilar	San Miguel County	Alternate
Absent	Benito Romero	San Miguel County	Voting Member
Absent	Vacant	Town of Springer	Alternate
Absent	Rachel Farnum	Union County	Alternate
Absent	Morris Madrid	Village of Angel Fire	Voting Member
Absent	Renee Ledoux	Village of Cimarron	Alternate
Absent	Jonathan Valdez	Village of Des Moines	Voting Member
Absent	Jordan Wingo	Village of Des Moines	Alternate
Absent	Jamie Archuleta	Village of Eagle Nest	Voting Member
Absent	Alice Adams	Village of Folsom	Voting Member

Absent	Amanda Boggs	Village of Folsom	Alternate
Absent	Mignon Saddoris	Village of Grenville	Voting Member
Absent	Lynn Wiseman	Village of Grenville	Alternate
Absent	Tomi Miller	Village of House	Voting Member
Absent	Steve Foust	Village of House	Alternate
Absent	Rodney Paris	Village of Logan	Voting Member
Absent	Jai Courtney	Village of Logan	Alternate
Absent	Carala Taylor	Village of Maxwell	Voting Member
Absent	Dallas Baker	Village of Mosquero	Voting Member
Absent	Barbara June Melton	Village of Mosquero	Alternate
Absent	Telesfor Benavidez	Village of Pecos	Voting Member
Absent	Vacant	Village of Pecos	Alternate
Absent	Clayton Moore	Village of Roy	Alternate
Absent	Wade Lane	Village of San Jon	Alternate
Absent	Andres Martinez	Village of Wagon Mound	Voting Member
Absent	Colleen Engelhardt	Village of Wagon Mound	Alternate



Julie Surina, EPCOG
 Patrick Million, NCNMEDD
 Felicity Fonseca, NCNMEDD
 Sandy Chancey, EPCOG
 John Herrera, NMDOT
 Monica Duran, NMDOT
 Alison Gillette, NMDOT
 Darla Munsell, Quay County
 Billie Jo Barnes, Village of San Jon
 Calvin Pearson, Harding County
 Heidi Briscoe, Colfax County Road Department

- I. Call to Order**
The Meeting was called to order at 10:06 by Chairwoman Shawn Jeffrey
- II. Pledge of Allegiance/New Mexico State Flag**
The Pledge of Allegiance and the salute to the New Mexico State Flag was led by Chairwoman Shawn Jeffrey
- III. Welcome**
Chairwoman Jeffrey welcomed the attendees to the Village of Cimarron. Individual introductions were conducted by all in attendance and online.
- IV. Approval of Agenda**
 Motion to approve the agenda as presented: Chairwoman Shawn Jeffrey
 1st Motion- Cynthia Lee
 2nd- Clay Kiesling
 There being no opposition, MOTION CARRIES

V. Approval of Minutes May 14th Meeting.

Motion to approve the minutes with “Rodney Paris” spelling correction: Chairwoman Shawn

Jeffrey

1st Motion- Clay Kiesling

2nd- Cynthia Lee

There being no opposition, MOTION CARRIES



VI. Presentation: America Walks, Ian Thomas, PhD, Tech Assistance Lead for America Walks.

Patrick Million, NCNMEDD, introduced Ian Thomas with America Walks. Mr. Thomas gave his presentation:

- America Walks (AW) has been around for 30 years. It is focused on walking and walkability. There are over 30,000 subscribers. Mission is to advance safe and equitable places to walk and move. Programs with AW include supporting walking events and a monthly webinar series. Walking College is a deep dive into training. About 25 fellowships to Walking College are offered every year. Each fellow is assigned a mentor and each fellow develops an action plan for their community.
- Walking is currently a crisis in tribal areas: pedestrian fatalities are high and rising. The risk of tribal members being killed is about 4 times higher than the national average.
- Speed is the main determining factor in fatalities.
- Road design is the biggest thing that can be done to reduce speed and increase safety.
- The Jemez Pueblo Tribal Safety Workshop and Demonstration Project attended by Angelica Trujillo, Patrick Million and Alison Gillette, was designed to address pedestrian problems on tribal land.

Contact: ian@americawalks.org

NOTE: Presentation was shared with membership 7/7/2025

Q: Chairwoman Jeffrey, Did you approach DOT for a traffic safety study? **A:** Ian-Reached out to request a permit and there was a lot of back and forth about design. State traffic engineer said a full study would be needed to see if a crosswalk is needed in project. Chairwoman Jeffrey mentioned that Cimarron approached the state for crosswalk/signage/lighting, anything to make the downtown area safe. She was denied because the study was done during winter hours and not the summertime when it is the busiest time.

VII. Presentation/Discussion: ICIP- Infrastructure Capital Improvement Plans,

Felicity Fonseca, Community Development Director, NCNMEDD

Contact: felicityf@ncnmedd.com

NOTE: Presentation was shared with membership 7/7/2025

Felicity Fonseca, NCNMEDD, gave a presentation on the upcoming ICIP:

- Outlined upcoming deadlines for submission, Tribal communities and municipalities have ICIP due Friday, June 11th.
- If the deadline is missed, they are generally flexible in setting up a new date
- ICIP is not a request for funding, instead its used to prioritize and phase out upcoming projects.
- Legislature prefers phasing projects opposed to presenting them all as one
- Ms. Fonseca shared a graphic from the DFA, outlining the ICIP development process

- This gives staff an opportunity to assess their needs and priorities
- An information webpage and contact were shared
- Capital Outlay, Tribal infrastructure fund, Trails + as resources
- Capital Stack as alternative to Capital Outlay
- Top 3 priorities on ICIP are most likely to receive funding
- ICIP as opportunity to assess local capacity as an entity
- Legislature wants to ensure local matches can be met
- CPMS Reporting Tool to report on Capital Outlay process and check on fund acquisition



VIII. Update from the NERTPO Planners/Program Managers: Julie Surina mentioned EPCOG has submitted a Safe Streets and Roads for All application. She also mentioned that her and Patrick will be attending the NADO Transportation Conference the week of July 14-17. Patrick Million mentioned the Trails+ program and Outdoor Equity Fund through Outdoor Recreation Division. Due July 31 and September 30, respectively. He said the Safe Streets and Roads for All application deadline will be met 6/26 and he will be working with members included in it.

IX. Discussion NMDOT District IV Update- Monica Duran: if you have received close-out documents, please complete them so we can get them cleared out. LGRF went out, please get agreements and resolutions signed. As well as match waivers signed. Please attach everything in one packet. County Road verifications are complete and thanked the entities for the information. TPF announcements will be sometime in August. We will know awards at our September meeting.

X. Discussion: Project Status Update (local Government Members)-Village of San Jon- working on micro seal and park roads design phase. Town of Clayton- Received funding for the park, in the design phase, started work on the waste water plant, excited to be working on the event center. TPF Love's perimeter will be starting soon. City of Las Vegas- a Main St project that went out for bid. TPF project is about 85% complete. Town of Springer- TPF is almost complete, Village of Cimarron: TPF is done and closed out and waste water is getting redone. Village of Folsom- received their TPF awarded project to the contractor. Guadalupe County- Awarded TPF Phase 1,2,3, will begin late August/September.

XI. New Business

A. **General Comments and Announcements from NERTPO Members and Public:**
City of Las Vegas invited all to their upcoming Fiestas and passed out magazines. Clay Kiesling brought up moving meetings to possibly every other month and Chairwoman Jeffrey said she does not want the group to lose interest. As of now, meetings will still take place monthly.

B. **Suggested agenda Items for upcoming meetings-** None presented

C. **Meeting Locations:**

- ❖ July 23- Harding County
- ❖ August 27- Village of Logan
- ❖ September- TBD

XII. Adjournment

With there being no further business to discuss, the meeting was adjourned by Chairwoman
Shawn Jeffrey at 11:15 A.M.
1st Motion- Clay Kiesling
2nd- Cynthia Lee



APPROVED BY:

NERTPO Committee Chair/Vice Chair

Date

ATTESTED BY:

NERTPO EPCOG Program Manager

Date

ATTESTED BY:

NERTPO NCNMEDD Program Manager

Date