

Meeting Minutes

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)
 Hosted by NCNMEDD
 Conference Room-B
 3900 Paseo Del Sol
 Santa Fe, NM 87507
 October 10th, 2019
 10:00 AM

NPRTPO Voting Members and Alternates:

Name	Entity	Title	Present/Absent
Eric Martinez	Los Alamos County	Voting Member	Absent
Desirae Lujan	Los Alamos County	Alternate	Present
Napoleon Garcia	Rio Arriba County	Voting Member	Absent
Cathy Martinez	Rio Arriba County	Alternate	Absent
Robert Griego	Santa Fe County	Voting Member	Absent
Gary "Brett" Clavio	Santa Fe County	Alternate	Present
Brent Jaramillo	Taos County	Voting Member	Present
Candyce O'Donnell (Vice-Chair)	Taos County	Alternate	Present
Richard Hubler	City of Espanola	Voting Member	Present
Alison Gillette	City of Espanola	Alternate	Present
Patrick Nicholson	Village of Taos Ski Village	Voting Member	Absent
Christina Wilder	Village of Taos Ski Village	Alternate	Absent
Francisco Espinoza	Town of Taos	Voting Member	Absent
	Town of Taos	Alternate	Absent
Russell Church	Town of Red River	Voting Member	Absent
	Town of Red River	Alternate	Absent
Roxanne Bayer	Village of Chama	Voting Member	Absent
Will Donohoe	Village of Chama	Alternate	Absent
Loretta Trujillo	Village of Questa	Voting Member	Absent
	Village of Questa	Alternate	Absent
Duane Sandoval	Jicarilla Apache Nation	Voting Member	Absent
Prestin Duncan	Jicarilla Apache Nation	Alternate	Absent
Levi Valdez	Pueblo of Nambe	Voting Member	Absent
Marcus Lopez	Pueblo of Nambe	Alternate	Absent
Sylvia Armijo	Picuris Pueblo	Voting Member	Present
	Picuris Pueblo	Alternate	Absent
Stephen Martinez	Pueblo of San Ildefonso	Voting Member	Absent
Lillian Garcia	Pueblo of San Ildefonso	Alternate	Absent
Christy Ladd (CHAIR)	Ohkay Owingeh	Voting Member	Present
	Ohkay Owingeh	Alternate	Absent
Mary Lou Valerio	Pueblo of Santa Clara	Voting Member	Present
Edmund Gonzales	Pueblo of Santa Clara	Alternate	Absent
Vernon Lujan	Pueblo of Taos	Voting Member	Absent
Reva Suazo	Pueblo of Taos	Alternate	Absent
Randy Vigil	Pueblo of Pojoaque	Voting Member	Present
Janay Chavarria	Pueblo of Pojoaque	Alternate	Absent
Anthony Mortillaro	NCRTD	Voting Member	Present
Delilah Garcia	NCRTD	Voting Member	Absent

NCNMEDD/NPRTPO Staff

Dennis T. Salazar	NCNMEDD – RTPO Program Manager/Planner
Lesah Sedillo	NCNMEDD - Community Development Director
Monica Abeita	NCNMEDD – Executive Director

NMDOT Staff

Stephen Lopez	NMDOT District-5
Joseph Moriarty	NMDOT Planning Liaison
Ron Shutiva	NMDOT Tribal Liaison

Guest Members

Ramon Pacheco	Taos County
Diahann Jacquez	City of Espanola
Steven Trujillo	City of Espanola
Elijah Mares	City of Espanola
Leah Yngve	Santa Fe MPO
Hannah Burnham	Santa Fe MPO
Carl Colonius	Enchanted Circle Trails (ECTA)

I. Call Meeting to Order

The Meeting was called to order at 10:10 A.M. by NPRTPO Chair Christy Ladd, Ohkay Owingeh Pueblo.

II. Pledge of Allegiance

III. Welcome and Introductions/Public Comments:

Individual introductions were conducted by each NPRTPO member and guests. Chair Ladd called on NCNMEDD Executive Director Monica Abeita to welcome everyone to NCNMEDD. Ms. Abeita introduced herself and thanked everyone for coming to NCNMEDD and let everyone at the meeting know that NCNMEDD is available to assist in any way possible.

NPRTPO Program Manager/Planner Dennis T. Salazar thanked Taos County Commissioner & NPRTPO Vice-Chair Candyce O’Donnell on behalf of the NPRTPO Board for getting Pizza donated from Pizza 9 in Santa Fe. Vice-Chair O’Donnell stated that she was happy to assist in this way and advised the Pizza should be arriving around 12 noon. Also, NCNMEDD Community Development Director Lesah Sedillo encouraged everyone on the Board to reach out to their Engineering Companies that do business with their respective communities. The Engineering Companies sometimes volunteer to provide or host lunch to members for meetings. There were no public comments.

IV. Approval of the Agenda:

Chair Ladd, called for a motion to approve the agenda Richard Hubler, City of Espanola, made the motion to approve the agenda; the motion was seconded by Mary Lou Valerio, Santa Clara Pueblo. The motion passed and all voted in favor.

V. Approval of the Minutes: September 4th, 2019 – Ohkay Owingeh Pueblo

Chair Ladd called for a motion to approve the minutes as submitted.

Chair Ladd, Ohkay Owingeh called for a couple of clarifications regarding spelling. Vice-Chair Candyce O'Donnell, Taos County, made the motion to approve the minutes as amended; the motion was seconded by Sylvia Armijo, Picuris Pueblo. The motion passed and all voted in favor.

VI. Update on Tribal Transportation Assistance Program-TTAP (NPRTPO Chair Christy Ladd):

Chair Ladd gave an update on TTAP, advising that the TTAP program has been suspended for at least one (1) year. Per Chair Ladd they will be sending information to the tribes requesting that each region has representation for consultation purposes and needed tribal input. Chair Ladd advised that she will work with the tribes regarding information sent out. The TTAP program will officially end on 9/30/19. The virtual online classes will continue until the end of the year. Chair Ladd also advised that if anyone has questions to get in contact with her and she will do what she can to assist.

VII: Open Meetings Act Resolution 2019-02 ACTION ITEM (NPRTPO Board Members and Planners):

Planner Salazar presented the Open Meetings Act Resolution 2019-02 to the Board and recommended approval. Per Mr. Salazar the reason for bringing this back to the Board is some minor changes to ensure that the Open Meetings Act for NPRTPO is in line with the RTPO Work Plan and the Bylaws. There was discussion regarding specifics in the Resolution to ensure that wording was correct and ensuring that it fit the NPRTPO Board and requirements from NMDOT.

Brett Clavio, Santa Fe County, made the motion to approve Resolution 2019-02

The motion was seconded by Anthony Mortillaro, NCRTD.

The motion passed and all voted in favor.

VIII. Bylaws Review DISCUSSION ITEM (NPRTPO Board Members and Planners)

Planner Salazar presented the Bylaws as a discussion item only. Per Mr. Salazar he requested if the Board can review the Bylaws at this time and propose any changes prior to the next meeting. Richard Hubler, City of Espanola asked how long before the meeting would be required, Mr. Salazar advised that a minimum of at least 10 days or more. This would give the time for all reviews to be input into the Bylaws to prepare for the next meeting. The Board agreed to bring this forward for an action item at the November meeting.

- **AT APPROXIMATELY 10:44 NPRTPO Vice-Chair Candyce O'Donnell made a motion to table the rest of the meeting agenda items until approximately 11:30 AM to start Work session.**

Brett Clavio, Santa Fe County seconded the motion. The motion passed and all voted in favor.

NOTE: Reason for tabling meeting is it came to light that NMDOT D-5 Stephen Lopez is going to have to leave at 11:30 AM, the reason for workshop is for the NPRTPO Communities to work with Mr. Lopez on Project Feasibility Forms (PFF's). The Goal will be for members to bring their PFFs to RTPO Meetings for D-5 Review each time there is an RTPO Meeting.

NPRTPO Members worked with Stephen Lopez on PFFs during this work session while Ms. Sedillo and Mr. Salazar gave updates on planning for projects

Motion to come back into meeting at approximately 11:41 AM by NPRTPO Vice-Chair O'Donnell. Brett Clavio, Santa Fe County seconded the motion. The motion passed and all voted in favor.

IX. NPRTPO Project Tracking, Monitoring and Reporting

NPRTPO Chair Ladd called on Board Members around the room asking if they would like to speak about specific projects in their respective communities. Various updates were given along with some questions from members in the room regarding specific projects.

X. NMDOT Updates:

- a. District 5** – Mr. Stephen Lopez let everyone know that he is retiring. October 11th, 2019 will be his last day. He thanked everyone for their hard work. Chair Ladd, on behalf of the Board thanked Mr. Lopez and wished him well in his retirement.

In speaking with Mr. Lopez D-5 will be providing the bridge inspection reports to the NPRTPO Board.

- b. Planning**- NPRTPO Planning Liaison Joseph Moriarty gave an update regarding Title VI and ADA, stressing the importance that these must be on file to be able to formally apply and received federal funds. A sheet was handed out for D-5 showing a list of all entities regarding Title VI and ADA.

Mr. Moriarty discussed the State Long Range Plan, advising that there will be a stakeholders meeting in Spring 2020 and is currently in the process of being kicked off. Mr. Moriarty also advised that the APER is due by November 20th by RTPOs.

- c. Tribal Liaison**- NMDOT Tribal Liaison Ron Shutiva advised that the State Tribal Transportation Safety Summit will be on November 21st and 22nd at the Institute of American Indian Arts in Santa Fe. Mr. Shutiva talked a bit about the hard work and planning that was put into this upcoming Tribal Summit. Mr. Shutiva advised that Hotel Santa Fe will be the host hotel for the conference and thanked Picuris Pueblo for working with the committee.

Mr. Shutiva advised that there will be Public Hearings in November for LGTPF Proposed Rulemaking, Mr. Shutiva advised that he will keep everyone updated when the time comes.

XI. NPRTPO Planner/Program Manager Updates:

Mr. Salazar gave an update on the following:

- New Mexico Infrastructure Finance Conference Oct 23rd thru 25th in Las Cruces
- NMDOT District 5 ADA/Title VI Compliance with the Agenda Packet, please view.
- Data Users Conference on November 14th at CNM Community College in Albuquerque from 7:45 AM to 4:45 PM
- Continue looking for e-mails for updated LTAP Trainings
- Keep up to date with new information on the rtpnm.org website
- 57th Annual Paving and Transportation Conference from Jan. 8th-10th, 2020 at Marriott Pyramid North Hotel and Convention Center.
- February 12th, 2020 is Transportation Day at the Legislature

Ms. Lesah Sedillo reminded everyone that she is assisting Governmental Entities with Capital Outlay and other projects as requested. Ms. Sedillo advised to contact her via e-mail or phone to further discuss specifics of proposed Capital Outlay and projects. Ms. Sedillo encouraged everyone to get into the CPMS to give monthly updates as to what is being done with current projects, Ms. Sedillo advised that the Legislators also have access to the CPMS so they can view at any time they wish to. Ms. Sedillo advised that there will be a training in November on Capital Outlay, and she will keep everyone updated.

Ms. Sedillo also thanked the NPRTPO Board for their hard work and dedication to working on projects for their communities. Ms. Sedillo stated that she and Mr. Salazar are available to assist the membership. Ms. Sedillo advised that the goal is to update the 2017 RTIPR to have a 2019 RTIPR.

Ms. Sedillo pulled up the rtpnm.org website and went over specific items on the website to further assist the members. Ms. Sedillo encouraged everyone to get on the website for information and guidance in helping with projects.

Mr. Brett Clavio, Santa Fe County advised everyone that there will be a Regional Economic Modeling Conference (REMI) next week at Hotel Santa Fe. Some of the discussions will be climate exchange. Mr. Clavio advised that if anyone needs further information to get in contact with him.

a. Announcements-

No Announcements given at this time.

- #### **b. Next Meeting-**
- Next Meeting is scheduled to be held on Wednesday, November 6th at Taos County.

XIV. Adjournment:

Sylvia Armijo, Picuris Pueblo made motion to adjourn the meeting, second by Mary Lou Valerio, Santa Clara Pueblo.

All voted in favor to adjourn the meeting at approximately 1:17 P.M.