



Meeting Minutes

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)
Regular meeting hosted on August 4, 2021 (in person/hybrid).

NPRTPO Voting Members and Alternates

Name	Entity	Title	Present/Absent
Eric Martinez	Los Alamos County	Voting Member	Absent
Eric Ulibarri	Los Alamos County	Alternate	Absent
Keith Wilson	Los Alamos County	Alternate	Present
Napoleon Garcia	Rio Arriba County	Voting Member	Absent
Cathy Martinez	Rio Arriba County	Alternate	Present
Robert Griego	Santa Fe County	Voting Member	Present
Gary Brett Clavio	Santa Fe County	Alternate	Absent
Candyce O'Donnell (Vice-Chair)	Taos County	Voting Member	Present
Jason Silva	Taos County	Alternate	Present
Richard Hubler	City of Española	Voting Member	Absent
Diahann Jacquez	City of Española	Alternate	Absent
Patrick Nicholson	Village of Taos Ski Valley	Voting Member	Absent
Anthony Martinez	Village of Taos Ski Valley	Alternate	Absent
John Avila	Village of Taos Ski Valley	Alternate	Absent
Francisco Espinoza	Town of Taos	Voting Member	Present
	Town of Taos	Alternate	Absent
Linda Calhoun	Town of Red River	Voting Member	Present
Georgiana Rael	Town of Red River	Alternate	Absent
Maggie Valdez	Village of Chama	Voting Member	Absent
Will Donohoe	Village of Chama	Alternate	Absent
Renee Martinez	Village of Questa	Voting Member	Present
	Village of Questa	Alternate	Absent
Cevero W. Caramillo	Jicarilla Apache Nation	Voting Member	Present
Truett Caramillo	Jicarilla Apache Nation	Alternate	Present
Marcus Lopez	Pueblo of Nambé	Voting Member	Present
Levi Valdez	Pueblo of Nambé	Alternate	Absent
Sylvia Armijo	Picuris Pueblo	Voting Member	Present
	Picuris Pueblo	Alternate	Absent
	Pueblo of San Ildefonso	Voting Member	Absent
Lillian Garcia	Pueblo of San Ildefonso	Alternate	Present
Christy Ladd (CHAIR)	Ohkay Owingeh	Voting Member	Absent
Sybil Cota	Ohkay Owingeh	Alternate	Present
Suzette Shije	Pueblo of Santa Clara	Voting Member	Present
	Pueblo of Santa Clara	Alternate	Absent
Vernon Lujan	Pueblo of Taos	Voting Member	Present
Reva Suazo	Pueblo of Taos	Alternate	Absent
Randy Vigil	Pueblo of Pojoaque	Voting Member	Absent
Janay Chavarria	Pueblo of Pojoaque	Alternate	Absent
Anthony Mortillaro	NCRTD	Voting Member	Present
Bryce Gibson	NCRTD	Alternate	Present



NCNMEDD/NPRTPO Staff

Christopher Madrid	NCNMEDD Community Development Director
Paul Sittig	NCNMEDD Transportation Planner

NMDOT Staff

James Mexia	NMDOT Technical Support Engineer
Stephanie Medina	NMDOT LGRF Coordinator
Joseph Moriarty	NMDOT Planning Liaison
Ron Shutiva	NMDOT Tribal Liaison
Jason Coffey	NCNMEDD HSIP Coordinator

Guests

Xavier Martinez	City of Española
Muhammad Hussain	City of Española
Lynda Perry	Town of Taos
Brent Jaramillo	Taos County
Emma Polhemus	NCRTD
Erin Sandborn	Kit Carson Electric Co-op
Carl Colonius	Enchanted Circle Trails Association

I. Call Meeting to Order

Vice Chairwoman O'Donnell, Taos County, called the meeting to order at 10:05 AM.

II. Pledge of Allegiance

Vice Chairwoman O'Donnell, Taos County, called on Mayor Calhoun, Red River, to lead the pledge of allegiance.

III. Opening Prayer

Vice Chairwoman O'Donnell, Taos County, called on a member of Jicarilla Apache Nation to lead the prayer.

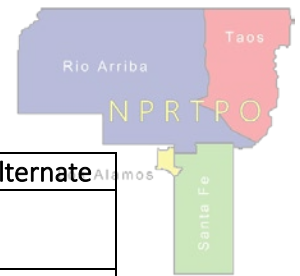
IV. Welcome and Introductions/Public Comments:

Vice Chairwoman O'Donnell, Taos County, asked if there were any members of the public, and there were none. She asked Mayor Linda Calhoun, Town of Red River, to say something about Russel Church, who recently passed away, before a moment of silence in remembrance of his life and service.

Vice Chairwoman O'Donnell also asked Christopher Madrid, NCNMEDD, to say a few words about himself. Mr. Madrid highlighted six U.S. Economic Development Administration (EDA) Notices of Funding Opportunity (NOFOs), including a tourism and outdoor recreation funding opportunity.

V. Roll Call:

Vice Chairwoman O'Donnell, Taos County, called on Mr. Sittig to conduct the roll call.



Name	Entity	Voting Member or Alternate
Vice-Chairwoman Candyce O'Donnell	Taos County	Voting Member
Francisco Espinoza	Town of Taos	Voting Member
Linda Calhoun	Town of Red River	Voting Member
Renee Martinez	Village of Questa	Voting Member
Cevero Caramillo	Jicarilla Apache Nation	Voting Member
Marcus Lopez	Pueblo of Nambé	Voting Member
Sylvia Armijo	Picuris Pueblo	Voting Member
Lillian Garcia	Pueblo of San Ildefonso	Alternate
Sybil Cota	Ohkay Owingeh	Alternate
Suzette Shije	Pueblo of Santa Clara	Voting Member
Vernon Lujan	Pueblo of Taos	Voting Member
Anthony Mortillaro	NCRTD	Voting Member

VI. Approval of the Agenda:

Vice Chairwoman O'Donnell, Taos County, asked if there were revisions or changes proposed for the agenda. Renee Martinez, Village of Questa, made the motion, with a second by Mayor Calhoun, Town of Red River. Motion passed unanimously.

Roll Call Vote:

Name	Entity	Vote
Vice-Chairwoman Candyce O'Donnell	Taos County	Yes
Francisco Espinoza	Town of Taos	Yes
Linda Calhoun	Town of Red River	Yes
Renee Martinez	Village of Questa	Yes
Cevero Caramillo	Jicarilla Apache Nation	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Lillian Garcia	Pueblo of San Ildefonso	Yes
Sybil Cota	Ohkay Owingeh	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Vernon Lujan	Pueblo of Taos	Yes
Anthony Mortillaro	NCRTD	Yes

VII. Approval of the Minutes: June 9, 2021, Special Meeting to Rate and Rank TPF Applications

Vice Chairwoman O'Donnell, Taos County, asked if there were changes to the minutes, and none were made. Motion by Anthony Mortillaro, NCRTD, second by Renee Martinez, Village of Questa. Motion passed unanimously.



Roll Call Vote:

Name	Entity	Vote
Vice-Chairwoman Candyce O’Donnell	Taos County	Yes
Francisco Espinoza	Town of Taos	Yes
Linda Calhoun	Town of Red River	Yes
Renee Martinez	Village of Questa	Yes
Cevero Caramillo	Jicarilla Apache Nation	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Lillian Garcia	Pueblo of San Ildefonso	Yes
Sybil Cota	Ohkay Owingeh	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Vernon Lujan	Pueblo of Taos	Yes
Anthony Mortillaro	NCRTD	Yes

VIII. Discussion: Highway Safety Improvement Program (HSIP)

Jason Coffey, NMDOT HSIP Coordinator, provided an overview of HSIP, noting the emphasis on performance targets that the State is required to set. He identified the five performance measures that NMDOT must set targets for:

1. Number of Fatalities
2. Rate of Fatalities
3. Number of Serious Injuries
4. Rate of Serious Injuries
5. Number of Non-motorized Fatalities and Serious Injuries

He noted that there is no funding currently available through 2022, and NMDOT is working through a backlog of projects. Mr. Coffey noted that NMDOT is building program capacity using the Highway Safety Manual. He stated that NMDOT is finalizing Network Screening for NMDOT-owned facilities, and once this is published, training will be made available, likely through RTPOs. Mr. Coffey also noted that NMDOT is updating the five-year Strategic Highway Safety Plan and preparing the annual report for FHWA NM division office. NMDOT has also completed their HSIP Implementation Plan, as is required when a state does not meet their annual targets, to help the state DOT meet its targets in future years.

Vice Chair O’Donnell asked about sharing the slides, and crash data. Mr. Coffey said that data should be available in Winter 2021 or Spring 2022. O’Donnell asked about data sources, and about funding eligibility. Data only on state roads, and local and tribal roads are eligible for HSIP funding. O’Donnell asked about crash data source and the age of the data. Coffey noted that data sources are both police, and local roadway inventory data.

IX. Action/Approval: NPRTPO Regional Work Program (RWP) Amendment

Paul Sittig, NCNMEDD, presented a revision of the NPRTPO Regional Work Program for FFY 2022, highlighting proposed changes for the NPRTPO board’s review, particularly:



- Revisions to the staff hours, reflecting available time between Paul Sittig, Chris Madrid, and a future transportation intern, split between two RTPOs, and
- Updating the budget, to shift more of the costs of staff salaries and benefits to the RTPO, with NCNMEDD to cover other expenses through other funding sources.

Vice Chair O’Donnell asked whether the total budget was changing, or if this was only to adjust the line item budgets. Mr. Sittig confirmed that this is only adjusting line items.

The motion to approve was made by Mayor Linda Calhoun, Town of Red River, with a second by Francisco Espinoza, Town of Taos, for no change in the total budget.

Cathy Martinez, Rio Arriba County, joined the meeting during this section.

Roll Call Vote:

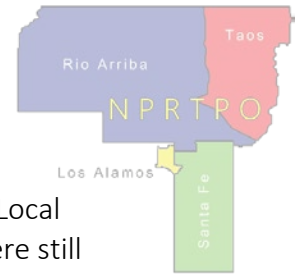
Name	Entity	Vote
Cathy Martinez	Rio Arriba County	Yes
Vice-Chairwoman Candyce O’Donnell	Taos County	Yes
Francisco Espinoza	Town of Taos	Yes
Linda Calhoun	Town of Red River	Yes
Renee Martinez	Village of Questa	Yes
Cevero Caramillo	Jicarilla Apache Nation	Yes
Marcus Lopez	Pueblo of Nambé	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Lillian Garcia	Pueblo of San Ildefonso	Yes
Sybil Cota	Ohkay Owingeh	Yes
Suzette Shije	Pueblo of Santa Clara	Yes
Vernon Lujan	Pueblo of Taos	Yes
Anthony Mortillaro	NCRTD	Yes

X. Discussion: future NPRTPO trainings and presentations

Paul Sittig, NCNMEDD, stated that he had distributed a survey to NPRTPO members online, and offered to share the results to date. Vice Chair O’Donnell asked that the survey be redistributed and presented at a later date. Mr. Sittig agreed to do so.

XI. Discussion: Schedule for Federal Funding (TAP, RTP, and CMAQ) Call for Projects

Paul Sittig, NCNMEDD, provided a reminder of the timeline for the applications. He noted that four applications were received, and he was working with District 5 staff to schedule site visits where appropriate.



XII. NMDOT Updates

James Mexia, NMDOT District 5, deferred to Stephanie Medina, who noted that Local Government Road Fund (LGRF) and Municipal Arterial Program (MAP) Co-ops were still being processed by NMDOT staff. Once approved, Ms. Medina stated she would email out approvals. In the meantime, she asked that members contact herself or James Mexia.

Joe Moriarty, NMDOT Planning, reminded NMDOT staff that the RTPO transportation planning mapping tool training would be held the following day.

Ron Shutiva, NMDOT Tribal Liaison, noted that the State Tribal Leaders Summit would be held in the coming months, but there have not been any solid plans. Initially planned to be in-person but planning for this summit is ongoing, and he will share more information as it becomes available. Mr. Shutiva reminded members to update their application estimates. He also noted that Cabinet Secretary Sandoval met with Governor Aguino of Ohkay Owingeh, and was able to assist with the intersection project at NM 74 and PoPay Ave.

[Move up] stated that the District had advanced their selected projects to the NMDOT General Office for their review. The Cabinet Secretary will review the District's suggestions and send his own nominations to the State Transportation Commission for consideration. The Commission will select applications for funding at their September [date] meeting.

LTAP Board – no update presented.

XIII. Member Input on Training and Presentations for NPRTPO

Vice Chairwoman O'Donnell, Taos County, asked if any members had training or presentation requests. No one offered suggestions at this time.

XIV. NPRTPO Planner/Program Manager Updates and Announcements

Paul Sittig, NCNMEDD, noted that NCRTD has a community outreach meeting the following day for tribal partners. Christopher Madrid, NCNMEDD, re-emphasized the value of the new U.S. EDA NOFOs, and stressed the value in applying early for these flexible funding opportunities for big-dollar, regional applications. Mr. Madrid noted that NCNMEDD is here for members of NPRTPO to assist with applications. Vice Chair O'Donnell noted that there are training webinars available now. Mr. Madrid said he would look to get training materials for the NPRTPO members. Vice Chair O'Donnell asked if any of the EDA funding is for roads, and Mr. Madrid stated he had seen none, but noted that the outdoor recreation NOFO specifies trails as eligible projects.



XV. New Business

Vice Chair O'Donnell noted that upcoming meeting topics include election of officers, confirm federal call rating and ranking process, and Regional Transportation Plan update. Mr. Sittig confirmed that the four federal funding applications must be rated and ranked for inclusion on the Northern Pueblos RTIPR, as this is a step in the application process laid out by NMDOT. The September meeting is for NPRTPO members to confirm the rating and rating system for the federal call, with the rating and ranking to take place in October.

Vice Chair O'Donnell asked Anthony Mortillaro, NCRTD, to confirm they are still willing and able to host the October meeting, and Mr. Mortillaro confirmed that NCRTD is available.

XVI. Adjourn

Vice Chairwoman O'Donnell, Taos County, asked if there were any other items for discussion. Hearing none, she adjourned the meeting at 11:07 AM.