

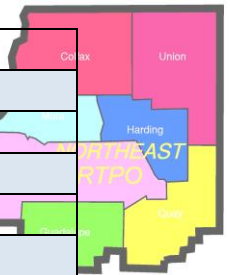
Meeting Minutes
 Northeast Regional Transportation Planning Organization (NERTPO)
 NM Municipal League
 1229 Paseo de Peralta
 Santa Fe, NM
 January 22, 2025
 10:00 a.m.



Meeting Attendees

Present/Absent	Name	Entity	Voting/Alternate
Present	Danny Gurule	City of Las Vegas	Voting Member
Present	Ken Flores	City of Santa Rosa	Voting Member
Present	Heather Dostie	City of Santa Rosa	Alternate
Present	Ralph Lopez	City of Tucumcari	Alternate
Present	Vicki Strand	City of Tucumcari	Voting Member
Present	John N. Romero	Mora County	Voting Member
Present	Stephen Salas	Quay County	Voting Member
Present	Daniel Zamora	Quay County	Alternate
Present	Ernest Sanchez	Town of Clayton	Alternate
Present	Julie Kulhan	Village of Angel Fire	Alternate
Present	Shawn Jeffrey - Chairwoman	Village of Cimarron	Voting Member
Present	Shawn Jeffrey	Village of Maxwell	Alternate
Present	Dallas Baker	Village of Mosquero	Voting Member
Present	Danny Laumbach	Village of Roy	Voting Member
Present	Cynthia Lee	Village of San Jon	Voting Member
Absent	Arnold Lopez	City of Las Vegas	Alternate
Absent	Scott Berry	City of Raton	Voting Member
Absent	Jason Phillips	City of Raton	Alternate
Absent	Glen Stevens	Colfax County	Alternate
Absent	Bret E. Wier	Colfax County	Voting Member
Absent	Rebecca Benavidez	Guadalupe County	Voting Member
Absent	Rudy Tenorio	Guadalupe County	Alternate
Absent	Victoria Villareal	Harding County	Voting Member
Absent	Daniela Hammer	Harding County	Alternate
Absent	Magdalena Sandoval	Mora County	Alternate
Absent	Martin Aguilar	San Miguel County	Alternate
Absent	Benito Romero	San Miguel County	Voting Member
Absent	Ferron Lucero - Vice- Chair	Town of Clayton	Voting Member
Absent	Samuel Blea	Town of Springer	Voting Member
Absent	Sarah Arias	Town of Springer	Alternate
Absent	Brandy Thompson	Union County	Alternate
Absent	Clay Kiesling	Union County	Voting Member
Absent	Morris Madrid	Village of Angel Fire	Voting Member
Absent	Renee Ledoux	Village of Cimarron	Alternate
Absent	Jonathan Valdez	Village of Des Moines	Voting Member

Absent	Jordan Wingo	Village of Des Moines	Alternate
Absent	Jamie Archuleta	Village of Eagle Nest	Voting Member
Absent	Kaycee Sandoval	Village of Eagle Nest	Alternate
Absent	Alice Adams	Village of Folsom	Voting Member
Absent	Amanda Boggs	Village of Folsom	Alternate
Absent	Mignon Saddoris	Village of Grenville	Voting Member
Absent	Lynn Wiseman	Village of Grenville	Alternate
Absent	Tomi Miller	Village of House	Voting Member
Absent	Steve Foust	Village of House	Alternate
Absent	Rodney Paris	Village of Logan	Voting Member
Absent	Jai Courtney	Village of Logan	Alternate
Absent	Carala Taylor	Village of Maxwell	Voting Member
Absent	Barbara June Melton	Village of Mosquero	Alternate
Absent	Telesfor Benavidez	Village of Pecos	Voting Member
Absent	Vacant	Village of Pecos	Alternate
Absent	Clayton Moore	Village of Roy	Alternate
Absent	Wade Lane	Village of San Jon	Alternate
Absent	Andres Martinez	Village of Wagon Mound	Voting Member
Absent	Colleen Engelhardt	Village of Wagon Mound	Alternate



Julie Surina, EPCOG
 Patrick Million, NCNMEDD
 Vincent Soule, EPCOG
 Raymond Mondragon, EPCOG
 Celia Kirkland, EPCOG
 Felicity Fonseca, NCNMEDD
 Selma Guiterrez, NCNMEDD
 Alex Ingham, NCNMEDD
 John Herrera, NMDOT
 Monica Duran, NMDOT
 Alison Gillette, NMDOT
 Brian Fortner, Quay County
 Adelita Encinias, Mora County
 Hallie Brown, DFA
 Rebecca Gleason
 Monica Mondragon
 Rocky Lira

- I. **Call to Order**
The Meeting was called to order at 10:00 by Chairwoman Shawn Jeffrey
- II. **Pledge of Allegiance/New Mexico State Flag**
The Pledge of Allegiance and the salute to the New Mexico State Flag was led by Chairwoman Shawn Jeffrey
- III. **Welcome**
Community Development Director, Felicity Fonesca welcomed everyone to Santa Fe. Individual introductions were conducted by all in attendance and online.



IV. **Approval of Agenda**

Motion to approve the agenda as presented: Chairwoman Shawn Jeffrey

1st Motion- Cynthia Lee

2nd- Stephen Salas

There being no opposition, MOTION CARRIES

V. **Approval of Minutes** November 13th Meeting.

Motion to approve the minutes as presented: Chairwoman Shawn Jeffrey

1st Motion- Cynthia Lee

2nd- Stephen Salas

There being no opposition, MOTION CARRIES

VI. **Action:** Transit Presentations, Rating and Ranking Results

Results stated both were ranked highly.

Golden Spread- 5

Meadow City- 4

Motion to approve the results as presented: Chairwoman Shawn Jeffrey

1st Motion- Stephen Salas

2nd- Cynthia Lee

There being no opposition, MOTION CARRIES

NOTE- Presentation orders were out of order due to the 1st presenter not being online yet.

VII. **Presentation/Discussion:** Pop-up Traffic Calming- Rebecca Gleason

Ms. Gleason of Montana State University and the Western Transportation Institute presented on traffic calming.

It is necessary for reasons of equity, designing for everyone, and traffic calming affects speed which is exponentially more fatal in accidents as speeds increase.

Pop up measure benefits: cost effective, changeable, respond to concerns, leverage local knowledge, improve safety and facilitate community engagement.

The pop up process: community issue, data collection, walk audit, iterative sketches, material procurement, installation, evaluation. Walk audits are a community based project and can involve several sectors of the community.

Projects can include bus stops, daylighting, pedestrian refuge islands, etc.

Summation: Pop up calming measures are short term actions for long term changes.

Questions- Shawn Jeffrey asked if CMAQ could be used? Rebecca said “yes” Alison with NMDOT said the Clean and Beautiful grant could also be used. Felicity Fonesca asked Rebecca if they were able to assist New Mexico with Design or Planning. Rebecca replied that they could if needed. The question was asked if this particular project was asked by the state or local level. Rebecca said local level, and the community asked for it.

VIII. Presentation/ Discussion: Safe Streets Program- Patrick Million
Million, NCNMEDD, presented on NCNMEDD's intention to seek demonstration project funding via the Safe Streets and Roads for All grant. He explained that they previously applied for this and did not receive it. Now that they have received the SS4A grant for a CSAP, they qualify to apply again for funding for demo activities.



Demonstration activities are supposed to be temporary, but many of the things covered under the grant are permanent. Million went through a list of items considered demonstration activities by the USDOT.

Million explained the next round of funding should be open in the spring and they will plan to pursue this until they are told otherwise in relation to federal spending at present. He urged members to suggest demonstration projects for this effort.

Questions- Cynthia Lee asked about getting Road Safety audits. Alison said she could send out applications if wanted. Mora and Quay County brought up some safety road issues they would like assistance on.

IX. DFA Funding- Hallie Brown
Capital Planning and Policy Bureau

- The bureau will assist state agencies and local governing bodies with planning their capital projects.
- Assist in the development of the ICIP, the review of the ICIP, as well as direct them to other resources for fully funding their capital outlay requests.
- Working closely with executive agencies and the Governor to prepare the Executive Capital Budget.
- Including the general fund questionnaire process and working with the State Budget Division to ensure all appropriations are budgeted and available for grant administration.
- Also responsible for creating and updating policy for the Division.

Capital Navigation and Funding Assistance Bureau

- The bureau will be responsible for assisting state agencies and local governing bodies with finding funding for their capital projects.
- Responsible for coordinating the funding opportunities and providing guidance with applying for capital grants.
- Collect data and create a rural database that could inventory existing infrastructure and provide real-time information for grants and stakeholders.
- Help regions organize and get funding to conduct complete comprehensive asset management plans for unincorporated rural and tribal areas.

Federal Grants Bureau

- The bureau will work directly with the Infrastructure Division to notify agencies and local governments of federal funding opportunities available.
- They will also aid with federal grant applications, including providing assistance with grant writing.
- Staff will assist agencies with internal federal grant accounting, auditing, and monitoring issues that may hold an agency back from receiving federal funds.
- The purpose of the New Mexico Match Fund ("Fund") is to help eligible entities utilize federal funding for state, tribal and local programs and projects. Using the resources provided through the Fund, the three authorized grant programs provide a unique opportunity to leverage federal funding for infrastructure, research, economic development, the energy transition, and other projects that foster healthy communities.
- This funding is available for three grant programs:

- Matching Grant: to an eligible entity for state matching funds for federal grants;
- Project Implementation Grant: to an eligible entity that receives a grant for state matching funds for federal grants to administer that grant provided that a grant shall not exceed five percent (5%) of the combined total amount of the federal grant and state matching funds awarded to an eligible entity; and
- Federal Compliance Offset Grant: to an eligible entity to offset higher project costs incurred due to compliance with federal requirements, such as sourcing US-made materials for construction projects.
- Eligible entities include:
 - County, Municipality (city, town or village), drainage, conservancy, irrigation, soil and water conservation, water or sanitation district, public water cooperative association, Community ditch association, public post-secondary education institution, State of New Mexico or any of its branches, agencies, departments, boards, instrumentalities or institutions, Any other political subdivision of the state; and federally recognized Indian nation, tribe or pueblo, the boundaries of which are located wholly or partially in New Mexico.
 - After receiving a federal grant award that contains a match requirement, the entity must submit the Matching Grant application to DFA within 60 days of receiving the federal award notification
 - Online applications can be found on the DFA website
 - Applications will be reviewed on a first-come, first served basis. The review will determine if the eligibility and criteria have been met. The review will be conducted by DFA staff. For some applications from tribal governments, local governments and other political subdivisions of the state, DFA may consult with staff in other state agencies that have expertise in the type of program or project that would be funded with the federal grant.
 - For Matching Grant applications from eligible tribal governments and entities that meet the definition of rural or frontier, DFA will set aside 40% of all Matching Grant funds available as of the start of the State Fiscal Year (July 1) to be awarded to rural, frontier and tribal communities that submit qualified applications.



Questions- Hallie said to apply for the match and grant at the same time.

- X. Update from the NERTPO Planners/Program Managers:** Julie Surina mentioned EPCOG has capacity money to hire a grant writer should anyone want one. Patrick Million, NCNMEDD, mentioned two funding opportunities that were open: The PROTECT grant which is due 2/24/25 and the Rural and Tribal Pilot Program which is due April 3rd.
- XI. Discussion NMDOT District IV Update-** John Herrera updated that solicitation for new funding has been sent. He mentioned to please close out old projects. He will give a presentation on LGRF at the NERTPO meeting in February. Applications are due March 15th. Alison Gillette mentioned if anyone needs TLPA Training it can be done online or a training can be held if there are 15 people. Mandatory for applications.
- XII. Discussion:** Project Status Update (local Government Members)- Springer is starting TPF project. Maxwell is finishing up their project. Las Vegas has been in a winter suspension and halted its projects. Quay is 100% done with design. Mora has had to stop project because of weather and hopes to continue soon.

XIII. New Business

A. **General Comments and Announcements from NERTPO Members and Public-** None presented.

B. **Suggested agenda Items for upcoming meetings-** LGRF and Traffic Permitting

C. **Meeting Locations:**

- ❖ February 26- City of Las Vegas
- ❖ March 26 – TBD
- ❖ April 23- Village of Angel Fire



XIV. Adjournment

With there being no further business to discuss, the meeting was adjourned by Chairwoman Shawn Jeffrey at 11:13 A.M.

1st Motion- Stephen Salas

2nd- Cynthia Lee

APPROVED BY:

NERTPO Committee Chair/Vice Chair

Date

ATTESTED BY:

NERTPO EPCOG Program Manager

Date

ATTESTED BY:

NERTPO NCNMEDD Program Manager

Date