

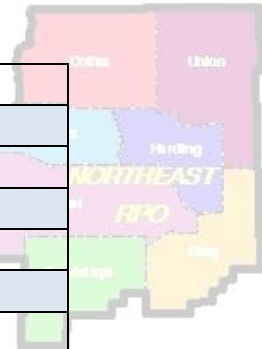
Meeting Minutes
 Northeast Regional Transportation Planning Organization (NERTPO)
 Hosted by the Eastern Plains Council of Governments
 ONLINE
 April 28th, 2021
 10:00 a.m.



Meeting Attendees

| Present/Absent | Name | Entity | Voting/Alternate |
|----------------|----------------------------|-----------------------|------------------|
| Present | Jason Phillips | City of Raton | Alternate |
| Present | Heather Dostie | City of Santa Rosa | Voting Member |
| Present | Ralph Lopez | City of Tucumcari | Alternate |
| Present | Bret E. Wier | Colfax County | Voting Member |
| Present | Robert Thompson | Colfax County | Alternate |
| Present | Ken Flores | Guadalupe County | Alternate |
| Present | Monica Abeyta | Guadalupe County | Voting Member |
| Present | Terry Martinez | Mora County | Voting Member |
| Present | Larry Moore | Quay County | Voting Member |
| Present | Ernest Sanchez | Town of Clayton | Alternate |
| Present | Ferron Lucero | Town of Clayton | Voting Member |
| Present | Samuel Blea | Town of Springer | Voting Member |
| Present | Clay Kiesling | Union County | Voting Member |
| Present | Shawn Jeffrey - Vice-Chair | Village of Cimarron | Voting Member |
| Present | Joanna Taylor | Village of Maxwell | Alternate |
| Present | Daniela Johnson | Village of Mosquero | Voting Member |
| Present | Matthew Baca | Village of Roy | Alternate |
| Present | Cynthia Lee | Village of San Jon | Voting Member |
| Present | Gerald Garcia | San Miguel County | Alternate |
| Absent | Daniel Gurule | City of Las Vegas | Voting Member |
| Absent | Vacant | City of Las Vegas | Alternate |
| Absent | Scott Berry | City of Raton | Voting Member |
| Absent | Vacant | City of Santa Rosa | Alternate |
| Absent | Vicki Strand | City of Tucumcari | Voting Member |
| Absent | Jennifer Baca | Harding County | Voting Member |
| Absent | Pedro Laumbach | Harding County | Alternate |
| Absent | Vacant | Mora County | Alternate |
| Absent | Richard Primrose | Quay County | Alternate |
| Absent | Arnold Lopez | San Miguel County | Voting Member |
| Absent | Sarah Arias | Town of Springer | Alternate |
| Absent | Angie Gonzales | Union County | Alternate |
| Absent | Jay Mitchell | Village of Angel Fire | Voting Member |
| Absent | Sandy Garcia | Village of Angel Fire | Alternate |
| Absent | Renee Ledoux | Village of Cimarron | Alternate |
| Absent | Lee Dixon | Village of Des Moines | Voting Member |

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|--------|-----------------------|------------------------|---------------|
| Absent | Scott Warner | Village of Des Moines | Alternate |
| Absent | Mary Berglund | Village of Eagle Nest | Alternate |
| Absent | Richard Cordova-Chair | Village of Eagle Nest | Voting Member |
| Absent | Diane Brown | Village of Folsom | Voting Member |
| Absent | Mike Schoonover | Village of Folsom | Alternate |
| Absent | Lynn Wiseman | Village of Grenville | Alternate |
| Absent | Mignon Saddoris | Village of Grenville | Voting Member |
| Absent | Anita Allen | Village of House | Voting Member |
| Absent | Sherwin W. Martin | Village of House | Alternate |
| Absent | Russell Feerer | Village of Logan | Alternate |
| Absent | Scott Parnell | Village of Logan | Voting Member |
| Absent | Karen Gates | Village of Maxwell | Voting Member |
| Absent | Connie Cook | Village of Mosquero | Alternate |
| Absent | Telesfor Benavidez | Village of Pecos | Voting Member |
| Absent | Vacant | Village of Pecos | Alternate |
| Absent | Donna Sue Milson | Village of Roy | Voting Member |
| Absent | Wade Lane | Village of San Jon | Alternate |
| Absent | Laudente Quintana | Village of Wagon Mound | Voting Member |
| Absent | Nora Sanchez | Village of Wagon Mound | Alternate |



Planners, NMDOT, and State Agencies

- Raul Rodriguez III – Eastern Plains Council of Governments (EPCOG)
- Paul Sittig– North Central NM Economic Development District (NCNMEDD)
- Vincent M Soule – EPCOG
- Joseph Moriarty, AICP – NMDOT Planning Division
- Jai Courtney – EPCOG
- Raymond Mondragon- EPCOG
- Sandy Chancey- EPCOG
- Lesah R. Sedillo – NCNMEDD
- Samantha Sandoval – NMDOT District 4
- John Herrera – NMDOT District 4

I. Call to Order

The Meeting was called to order at 10:03 AM by vice-chair Shawn Jeffrey.

II. Pledge of Allegiance/New Mexico State Flag

The Pledge of Allegiance and the salute to the New Mexico State Flag was led by vice-chair Jeffrey.

III. Welcome

Vice-chair Jeffrey welcomed everyone to the virtual meeting.

Individual introductions were conducted by all in attendance.

IV. **Approval of Agenda**

Motion to approve the agenda as presented: Jason Philips, City of Raton

Second: Cynthia Lee, Village of San Jon

With all voting in the affirmative, motion carries.

V. **Approval of Minutes** (March-EPCOG <Zoom>)

Motion to approve the minutes as presented: Jason Phillips, City of Raton

Second: Brett Weir, Colfax County

With all voting in the affirmative, motion carries.

VI. **Discussion: Regional Transportation Plan Updates (NERTPO Planner)**

Paul Sittig updated the members of the Regional Transportation Plan being a work in progress and Paul noted that the transportation planners are working on additional materials, and will have more updates in the next meetings, and will distribute draft materials to members in advance. Raul Rodriguez III reminds members to provide confirmed voting members and alternates.

VII. **Discussion: Transportation Project Fund – Timeline, PFF, Resolution, Cover Letter and Non-NMDOT Bridge Conditions List.**

- Raul Rodriguez III presented the Transportation Project Fund's regulations and guidelines. Raul provided a Transportation Project Fund overview, including eligible project types, funding split and the opportunity for financial hardship. Raul offered to provide financial hardship waiver example. He notes that projects should be completed no later than 30 months of effective date of the grant agreement. Raul also presented the Timeline for the submittal of PFF form deadlines.
- Raul Rodriguez III asks members if the May meeting can be moved to Tuesday, May 25, 2021, due to a conflict with the special SERTPO meeting for rating and ranking TPF projects. Brett Weir, Larry Moore, and Jason Phillips all support meeting on the 25th.
- Paul Sittig presented an example of the Resolution and Project Prospectus (PFFs) forms required upon submittal of an entity's TPF application packet. He also presented a fillable template for these documents. Mr. Rodriguez shared information about how to obtain these forms on the RTPONM.org website and the availability of these forms on the Meeting Reminders sent out.
- Raul Rodriguez presented an example of the Cover Letter form that is required upon submittal of an entity's TPF application packet. He also presented a fillable template for this document. Vice Chair Jeffrey asked if MAP and Co-op funds could be used for local match and asked about the option to modify project estimates. Paul said he would look into the option to use different state funds as match. Lesah Sedillo noted that projects could not be modified once signed off by the District, or they'd have to re-evaluate the projects.



VIII. Action: Rating and Ranking Criteria Approval (NERTPO Planners)

Paul Sittig explained the rating and ranking criteria that Steve Fisher and Lesah Sedillo presented in the previous meeting for approval to be used during future rating and ranking.

Motion to approve rating and ranking criteria as presented: Sam Blea, Town of Springer

Second: Jason Phillips, City of Raton

With all voting in the affirmative, motion carries.



IX. Discussion: NMDOT District IV Update

Samantha Sandoval spoke about the County Road Qualifications, MAP, CO-OP funding and about sending out more information as it becomes available to her.

Joseph Moriarty spoke about the tight Transportation Project Fund timeframe. He noted that the timeframe for the consolidated TAP, CMAQ and RTP programs would be released soon, and would provide more time, from May through September.

X. Update from the NERTPO Planners/Program Managers – (NERTPO Planners)

EPCOG’s Raul Rodriguez extended a helping hand to all of the member entities in the tightly constricted timeframe regarding the TPF.

NCNMEDD NERTPO Planner Paul Sittig updated the community with training materials.

NCNMEDD Community Development Manager Lesah Sedillo Spoke about the TPF and Capital Bonds updates.

EPCOG’s Deputy Director Vincent Soule advised of EPCOG’s upcoming jobs fair on May 12th, 2021.

XI. New Business

A. General Comments and Announcements from NERTPO Members and Public

Vice-chair Shawn Jeffrey advised of the current projects that her member entity is undertaking.

Jason Phillips of the City of Raton advised of the current projects that his member entity is undertaking.

Larry Moore of Quay County advised of the current projects that his member entity is undertaking.

Colfax County advised of the current projects they are undertaking.

Vincent Soule advised of the Ports-to-Plains economic study.

Vice Chairwoman Jeffrey confirmed that May 25th is the next meeting date, and June 23rd is tentatively the next meeting. Jason Phillips made the motion, Gerald Garcia, San Miguel second.

B. Suggested agenda Items for upcoming meetings

- Vice Chair Jeffrey noted that Open Meetings Act and Bylaws were in conflict and suggested that they could be drafted for review in May, approved in June, unless it could be drafted earlier for review.

C. Meeting Locations:

- ❖ May 25th, 2021- Virtual
- ❖ June 23rd, 2021- Virtual



XII. Adjournment

With there being no further business to discuss, the meeting adjourned at 11:41 AM.

Motion – Jason Phillips, City of Raton

Second – Gerald Garcia, San Miguel County