



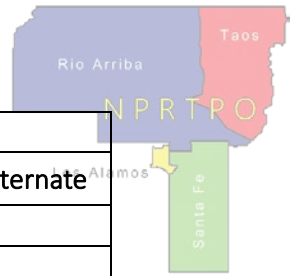
## Meeting Minutes

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)  
 Regular meeting hosted on March 1, 2023 (Santa Fe County / online hybrid)

### NPRTPO Voting Members and Alternates

Name	Entity	Title	Present/Absent
Eric Ulibarri	Los Alamos County	Voting Member	Absent
Keith Wilson	Los Alamos County	Alternate	Present
Napoleon Garcia	Rio Arriba County	Voting Member	Absent
Cathy Martinez	Rio Arriba County	Alternate	Absent
Robert Griego	Santa Fe County	Voting Member	Absent
Gary Brett Clavio	Santa Fe County	Alternate	Present
	Taos County	Voting Member	Absent
Jason Silva	Taos County	Alternate	Present
Lou Baker	City of Española	Voting Member	Absent
Elijah Mares	City of Española	Alternate	Absent
Patrick Nicholson	Village of Taos Ski Valley	Voting Member	Joined late
Anthony Martinez	Village of Taos Ski Valley	Alternate	Absent
John Avila	Village of Taos Ski Valley	Alternate	Absent
French Espinoza	Town of Taos	Voting Member	Absent
	Town of Taos	Alternate	Absent
Linda Calhoun	Town of Red River	Voting Member	Absent
Georgiana Rael	Town of Red River	Alternate	Present
Maggie Valdez	Village of Chama	Voting Member	Absent
Will Donohoe	Village of Chama	Alternate	Absent
	Village of Questa	Voting Member	Absent
Jason Gonzalez	Village of Questa	Alternate	Present
Paul Castillo	Jicarilla Apache Nation	Voting Member	Absent
Kathryn Valdez	Jicarilla Apache Nation	Alternate	Present
Governor Nathaniel Porter	Pueblo of Nambé	Voting Member	Absent
Lt. Governor Nat Herrera	Pueblo of Nambé	Alternate	Present
Sylvia Armijo	Picuris Pueblo	Voting Member	Present
	Picuris Pueblo	Alternate	Absent
Lillian Garcia	Pueblo of San Ildefonso	Voting Member	Present
Christy Ladd	Pueblo of San Ildefonso	Alternate	Present
	Ohkay Owingeh	Voting Member	Absent
Sybil Cota	Ohkay Owingeh	Alternate	Present
Suzette Shije (Vice Chair)	Pueblo of Santa Clara	Voting Member	Present
	Pueblo of Santa Clara	Alternate	Absent
Vernon Lujan (Chair)	Pueblo of Taos	Voting Member	Joined late
Reva Suazo	Pueblo of Taos	Alternate	Absent
Randy Vigil	Pueblo of Pojoaque	Voting Member	Present
Janay Chavarria	Pueblo of Pojoaque	Alternate	Absent
Anthony Mortillaro	NCRTD	Voting Member	Present
Bryce Gibson	NCRTD	Alternate	Present





Suzette Shije, Vice Chair	Pueblo of Santa Clara	Voting Member
<b>Name</b>	<b>Entity</b>	<b>Voting Member or Alternate</b>
Randy Vigil	Pueblo of Pojoaque	Voting Member
Bryce Gibson	North Central RTD	Alternate

Mr. Sittig confirmed that there was a quorum for the meeting.

#### VII. Approval of the Minutes: February 6, Regular Meeting

Vice Chair Shije asked members to review the February 6, 2023, meeting minutes. She noted that the correct name for the former Governor from the Pueblo of San Ildefonso is James Mountain, not Jay Mountain as initially written.

Lt. Governor Herrera, Pueblo of Nambé, made a motion to accept the minutes as revised. Seconded by Keith Wilson, Los Alamos County.

Roll Call Vote:

Name	Entity	Vote
Keith Wilson	Los Alamos County	Yes
Brett Clavio	Santa Fe County	Yes
Georgiana Rael	Town of Red River	Yes
Jason Gonzales	Village of Questa	Yes
Kathryn Valdez	Jicarilla Apache Nation	Yes
Lt. Gov. Nat Herrera	Nambé Pueblo	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Lillian Garcia	Pueblo of San Ildefonso	Yes
Sybil Cota	Ohkay Owingeh	Yes
Suzette Shije, Vice Chair	Pueblo of Santa Clara	Yes
Randy Vigil	Pueblo of Pojoaque	Yes
Bryce Gibson	North Central RTD	Yes

The motion passed with three abstentions, all other present voting in the affirmative.

#### VI. Approval of the Agenda:

Vice Chair Shije noted she had skipped over review and approval of the agenda, and she asked for a motion to approve the agenda or if there were requests for revisions.

Lt. Governor Herrera, Pueblo of Nambé, made the motion to approve the agenda as presented. Seconded by Keith Wilson, Los Alamos County.

Jason Silva, Taos County, joined during this item.

Roll Call Vote:

Name	Entity	Vote
Keith Wilson	Los Alamos County	Yes



Name	Entity	Vote
Brett Clavio	Santa Fe County	Yes
Jason Silva	Taos County	Yes
Georgiana Rael	Town of Red River	Yes
Jason Gonzales	Village of Questa	Yes
Kathryn Valdez	Jicarilla Apache Nation	Yes
Lt. Gov. Nat Herrera	Nambé Pueblo	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Lillian Garcia	Pueblo of San Ildefonso	Yes
Sybil Cota	Ohkay Owingeh	Yes
Suzette Shije, Vice Chair	Pueblo of Santa Clara	Yes
Randy Vigil	Pueblo of Pojoaque	Yes
Bryce Gibson	North Central RTD	Yes

The motion passed with all present voting in the affirmative.

### VIII. Federal Agency Updates

Mr. Sittig noted that there were no federal agency representatives present.

### IX. Approval/discussion: Northern Pueblos Regional Transportation Plan

Mr. Sittig provided a brief introduction to the changes in the NP Regional Transportation Plan, noting most changes were formatting, the inclusion of new crash maps with data from 2016 through 2020. Mr. Sittig noted that he had received a comment on the omission of Ron Shutiva in the Acknowledgements page. Vice Chair Shije noted that on page 6, the first paragraph reads “there are several tribal nations in the Northern Pueblos area” but should read “there are several Tribes” or “Tribal Entities,” as the only Tribal Nation in the region is the Jicarilla Apache Nation. She also noted that on page 21, there were additional line breaks in the middle of a paragraph towards the bottom of the page.

Chair Vernon Lujan, Taos Pueblo, joined the meeting and asked whether Christopher Madrid was intentionally excluded from the acknowledgements. Mr. Sittig stated that his intention was to acknowledge those who were participating at the completion of the plan. Chair Lujan asked whether Tesuque Pueblo was in the Northern Pueblos RTPO region, or within the Santa Fe Metropolitan Planning Organization (MPO) region. Mr. Sittig noted that Tesuque Pueblo could be a member of either the MPO or NPRTPO, though they were not listed as a member of NPRTPO currently. Keith Wilson, Los Alamos County, stated that from his time with the Santa Fe MPO, they were included in the MPO. Ron Shutiva, NMDOT, confirmed that Tesuque Pueblo could be a member in either the RTPO or MPO, and said he would follow up with the Tribe to see how they would like to participate.



Vice Chair Shije asked if there was a deadline to submit final comments and suggestions for revisions, and Mr. Sittig offered Friday, March 24, 2023.

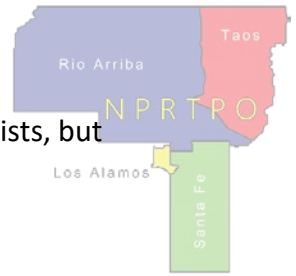
## **X. Presentation: TAP and CRP FFY 2024+ Applications**

Mr. Sittig gave an overview of the prioritization process, saying that Los Alamos County would present first, then North Central Regional Transit District (NCRTD) would present their applications, and then members would rate each of the five applications.

Keith Wilson presented the Los Alamos County federal funding applications:

- Transportation Alternatives Program (TAP) application – Pedestrian Transportation Plan Update, total fund \$100,000 including match
  - Prior Pedestrian Transportation Plan was completed in 1998, and there have been significant changes in best practices and other considerations to address and improve pedestrian mobility
  - Bicycle Transportation Plan was completed in 2017, and will be updated soon with County funds
  - Justification: enhance connections between residences and businesses, as well as supporting visitors to the community
  - Expecting the project to be completed with consultant support in 6 to 12 months
- Carbon Reduction Program (CRP) application – streetlight fixture replacement
  - Replace high pressure sodium (HPS) fixtures with efficient LED fixtures
  - \$400,000 in total funding, including local match
  - County has been replacing street lighting over the last 2-3 years
  - 1,004 streetlights left to be replaced with LED fixtures
  - County crews would install the fixtures, about 300 fixtures per year
  - Justifications: reduce energy use
- CRP – Bluetooth travel time sensors and permanent traffic count stations
  - \$250,000 total cost including local match
  - Purchase 16 travel time sensors and 6 traffic count sensors
  - County crew will install
  - Coordinating with Los Alamos National Labs who are also installing a system within the Lab property
  - This will allow the County to push out real-time congestion and delay information, and support longer term planning with more travel data
  - Justification: improve travel time information sharing and planning

Brett Clavio, Santa Fe County, asked if the Bluetooth equipment will pick up bicyclists and pedestrians. Aaron Park, Los Alamos County, said that lower speed travel, be it bicyclists, pedestrians, or people in cars driving slowly into or out of driveways or parking lots, are filtered out as the primary focus is on vehicular travel time. Mr. Park



noted that future data collection could expand to include pedestrians and bicyclists, but that could be 5 to 10 years out.

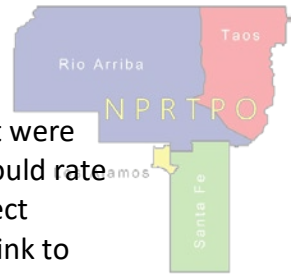
Bryce Gibson presented for NCRTD on their two applications:

- TAP – NCRTD ADA Transition Plan Update
  - Total project cost is \$70,000 including local match (regional transit GRT)
  - NCRTD developed an ADA Transition Plan in 2016 and updated it in 2018
  - NCRTD has completed phases 1-8 of that plan and is starting phase 9
    - 75 bus stops improved now or to be improved soon
  - An additional 150 bus stops will be rated and prioritized with this update
  - Consistent with NCRTD and NPRTPO planning documents
    - NCRTD’s existing ADA Transition Plan and their recently updated Long Range Strategic Plan
    - NPRTPO’s Regional Transportation Plan
  - Justification: improves access to jobs and tourism by providing accessible and safe facilities in underserved communities
  - Requesting planning funds only, construction funds to be requested later
  - Expect planning to be completed within 6 months
- CRP – Blue Bus Park and Ride Final Design and Construction
  - Total project cost: \$1,762,019.43 including local match (transit GRT)
  - Current facility lacks amenities for passengers, not on NCRTD-owned lot
  - New facility would be better suited for regional travelers
  - 56 parking stalls, ADA accessible, restrooms and security features
  - 4 EV charging spaces for personal vehicles, and conduit for bus charging
  - Supported by NMDOT Long Range Statewide Transportation Plan
  - Supported by NCRTD Long Range Strategic Plan, and is in 2024-28 ICIP
  - Supported by community members, who voiced desire for improved amenities and facilities in public Service Plan Update meetings
  - Justification: improves access to jobs and tourism, Española lot is a key location on corridor between Taos and Santa Fe
  - Readiness: currently at 60% design, engineer estimates final design to project closeout schedule of 14 months; to be constructed on NCRTD’s property, covered under a prior FTA Categorical Exclusion (CE)

Chair Lujan asked about the CE, particularly the high ground water discovered in the evaluation of the Jim West location. Mr. Gibson noted that the location of the previously reported high water table was also the location where the buses were being washed, and once NCRTD stopped washing buses there, the ground water level didn’t appear to be as high.

Patrick Nicholson, Village of Taos Ski Valley, joined the meeting during the TAP and CRP presentations.

## **XI. Approval: TAP and CRP FFY 2024+ RTIPR Update**



Mr. Sittig laid out the next steps, reminding members of the scoring criteria that were previously reviewed and supported by the NPRTPO board, and how members could rate each application. He noted he would then tally the ratings and present the project rankings to the members for their review and approval. Mr. Sittig distributed a link to rate projects to NPRTPO board members, asking for one member per entity to rate.

Lt. Governor Herrera from Nambé Pueblo said he had to leave after rating applications.

Mr. Sittig received ratings from 14 member entities, which he added up and averaged for a final score per project, which he presented, and is listed below:

1. 35.9 points – NCRTD Park and Ride (CRP)
2. 35.1 points – Los Alamos County High Efficiency LED Streetlight Upgrades (CRP)
3. 34.6 points (tie) – Los Alamos County Pedestrian Master Plan Update (TAP)
3. 34.6 points (tie) NCRTD ADA Plan Update (TAP)
5. 34.0 points LAC Bluetooth Travel Time equipment and software license (CRP)

Keith Wilson, Los Alamos County, made a motion to approve the project priorities as presented. Patrick Nicholson, Village of Taos Ski Valley, seconded the motion.

Vice Chair Shije asked if Mr. Sittig would distribute the final scores before or at the next meeting. Mr. Sittig noted that these scores won't change as there won't be any more application ratings received. He noted that the only change would be in the formatting

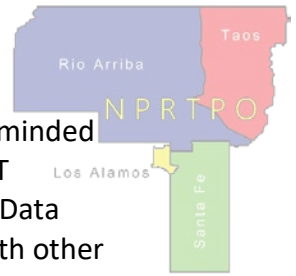
Roll Call Vote:

Name	Entity	Vote
Keith Wilson	Los Alamos County	Yes
Brett Clavio	Santa Fe County	Yes
Jason Silva	Taos County	Yes
Patrick Nicholson	Village of Taos Ski Valley	Yes
Georgiana Rael	Town of Red River	Yes
Jason Gonzales	Village of Questa	Yes
Kathryn Valdez	Jicarilla Apache Nation	Yes
Sylvia Armijo	Picuris Pueblo	Yes
Lillian Garcia	Pueblo of San Ildefonso	Yes
Sybil Cota	Ohkay Owingeh	Yes
Suzette Shije, Vice Chair	Pueblo of Santa Clara	Yes
Vernon Lujan, Chair	Pueblo of Taos	Yes
Randy Vigil	Pueblo of Pojoaque	Yes
Bryce Gibson	North Central RTD	Yes

The motion passed with all present voting in the affirmative.

## XII. NMDOT Updates

District 5 – Amanda Niño reminded members to submit MAP and LGRF applications before March 15<sup>th</sup>.



Planning – Neala Krueger, Government to Government Unit Planning Liaison, reminded members that March 9<sup>th</sup> is Transportation Day at the legislature and the NMDOT Planning Division, including the Multimodal Planning and Programs Bureau, the Data Management Bureau, and the Research Bureau, will have a table there along with other NMDOT divisions. Stop by and say hi!

JoAnn Garcia, Transportation Alternatives Program Coordinator, reminded members that March 10<sup>th</sup> is the deadline for TAP, RTP, and CRP applications, to be sent in to NMDOT by RTPO staff by 5 PM. Please contact JoAnn Garcia for questions on TAP and RTP, and Shannon Glendenning for questions on CRP.

Tribal Liaison – Ron Shutiva said sent out information on upcoming webinars. He also noted that the state legislature had a bill to set aside state money to match federal funds, but he was unsure whether it had passed. He also noted House Memorial 13, DOT Indian Service Route 120 Task Force, sponsored by Representatives Eliseo Lee Alcon and Tara L. Lujan. The memorial asked NMDOT to study this Tribal road that provides access to a wolf sanctuary in Ramah Navajo lands, though NMDOT has no jurisdiction on that road. NMDOT will likely coordinate with Navajo DOT to study the road. Mr. Shutiva also noted that he attended the for Indian Affairs Department reception for Tribal leaders and state legislators, where he met some of the new Tribal officials. He also attended Indian Day at the legislature, though not many legislators or Tribal leaders were in attendance.

LTAP – Ron Shutiva noted that there were no updates beyond new trainings.

### XIII. NPRTPO Planner/Program Manager Updates and Announcements

Paul Sittig said that along with the TAP, RTP, and CRP calls for funding, the state’s Transportation Project Fund (TPF) call for projects is now open. The NPRTPO deadline to submit Project Feasibility Forms (PFFs) to him is March 20, when he will send them on to the District for their review to confirm the projects are eligible, viable, and the budgets are suitable. Members will rate and rank applications at the May 10<sup>th</sup> NPRTPO meeting, and he will submit the complete application packets to NMDOT by May 31<sup>st</sup>. The deadlines between now and May 31<sup>st</sup> are flexible, but if the rating and ranking meeting were to be held later, that would require a special meeting be called.

Mr. Sittig noted that the FY 2024 TPF call is likely to have increased statewide funding due to higher oil and gas revenues, and members could ask for up to \$3 million per project. He reminded everyone that there is a 5% match requirement, but there is also a match waiver request option for entities that are fiscally limited.

Mr. Sittig also noted that the Congressionally Directed Spending deadline is March 16<sup>th</sup> for Senator Lujan’s office. *[Note: Senator Heinrich’s office deadline is March 10, and Representative Leger-Fernandez’ office deadline is March 12.]*





#### XIV. New Business

Mr. Sittig presented the revised calendar of meeting dates, highlighting four dates that changed from the 1<sup>st</sup> Wednesday of the month due to conflicts: May 10<sup>th</sup>, July 12<sup>th</sup>, October 11<sup>th</sup>, and November 8<sup>th</sup>.

A. Upcoming meeting locations and topics

**April 5, 2023** – Location: Red River; Topics: FY 2024 TPF Call for Projects discussion; *tentative: NMDOT update on off-system bridge funding*

**May 10, 2023** – Location: TBD Red River; NMDOT Env Intro; LTAP Grant Writing training

B. Other items from NPRTRPO members or the public

Brett Clavio, Santa Fe County, asked for a letter of support for the RAISE Grant that the County submitted the day prior, February 28, 2023. The project is “CR 84 Owingeh Road Corridor Grade Separation Project.” The project would create grade separations in the Pueblos of San Ildefonso and Pojoaque and the Jacona Land Grant area, and a bridge crossing the Pojoaque River on County Road 84D. Mr. Clavio read a letter of support from a constituent in Los Ranchos, representing the Acequia de los Indios community, which is impacted by flooding that blocks safe passage along the acequia.

Lillian Garcia, San Ildefonso Pueblo, said that the Pueblo has been working with Santa Fe County on a project that incorporates County Roads 84C and 84D, and the Pueblo would not be able to support the project until they know how this project is related to the ongoing work with the County. Mr. Clavio offered to send over the County’s application for her review. Ms. Garcia asked that he include Christy Ladd in that distribution.

Christy Ladd, San Ildefonso Pueblo, noted that the Pueblo is getting ready to go out for bid on a large project in this area, and stated that there hasn’t been much coordination with the Pueblo on this application at this time. Mr. Clavio said he would have the County’s Public Works Department reach out to them.

Chair Vernon Lujan, Taos Pueblo, noted that the other entities who had letters of support provided by NPRTRPO for the RAISE Grant had worked with the RTPO in advance.

Sylvia Armijo, Picuris Pueblo, asked if Pojoaque Pueblo had been consulted on the project. Randy Vigil, Pojoaque Pueblo, said he had not received information on the project to date, and that he would also like the project map and application for review.

Vice Chair Shije said that the item would be tabled until a later meeting when the County had time to consult with the Pueblos.



## XVII. Adjourn

Vice Chair Shije asked if there were any final comments. Hearing none, she adjourned the meeting at 11:59 AM.