**Meeting Minutes**

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

Regular Meeting hosted on February 3, 2021

**NPRTPO Voting Members and Alternates**

Name Entity Title Present/Absent

|  |  |  |  |
| --- | --- | --- | --- |
| Eric Martinez | Los Alamos County | Voting Member | Present |
| Eric Ulibarri  | Los Alamos County | Alternate |  Absent  |
| Keith Wilson | Los Alamos County | Alternate  | Present |
| Napoleon Garcia | Rio Arriba County | Voting Member | Present |
| Cathy Martinez | Rio Arriba County | Alternate | Absent |
| Robert Griego | Santa Fe County | Voting Member | Absent |
| Gary Brett Clavio | Santa Fe County | Alternate | Present |
| Brent Jaramillo | Taos County | Voting Member | Present |
| Candyce O’Donnell (Vice-Chair) | Taos County |  Alternate | Present |
| Richard Hubler | City of Espanola | Voting Member | Present |
| Alison Gillette | City of Espanola | Alternate | Absent |
| Patrick Nicholson | Village of Taos Ski Valley | Voting Member | Present |
| Anthony Mtz/John Avila | Village of Taos Ski Valley  | Alternate | Absent |
| Francisco Espinoza | Town of Taos | Voting Member | Absent |
|  | Town of Taos | Alternate | Absent |
| Russell Church | Town of Red River | Voting Member  | Present |
|  | Town of Red River | Alternate | Absent |
| Maggie Valdez | Village of Chama | Voting Member  | Absent |
| Will Donohoe | Village of Chama | Alternate | Absent |
| Loretta Trujillo | Village of Questa | Voting Member | Absent |
|  | Village of Questa  | Alternate | Absent |
| Duane Sandoval | Jicarilla Apache Nation | Voting Member | Absent |
| Prestin Duncan | Jicarilla Apache Nation | Alternate | Absent |
| Marcus Lopez | Pueblo of Nambe | Voting Member | Present |
| Sylvia Armijo | Picuris Pueblo | Voting Member | Absent |
|  | Picuris Pueblo | Alternate | Absent |
| Stephen Martinez | Pueblo of San Ildefonso | Voting Member | Absent |
| Lillian Garcia | Pueblo of San Ildefonso | Alternate | Present |
| Christy Ladd (CHAIR) | Ohkay Owingeh | Voting Member | Present |
| Sybil Cota | Ohkay Owingeh | Alternate | Absent |
| Suzette Shije | Pueblo of Santa Clara | Voting Member | Absent |
| Mary Lou Valerio | Pueblo of Santa Clara | Alternate | Present |
| Vernon Lujan  | Pueblo of Taos | Voting Member | Absent |
| Reva Suazo | Pueblo of Taos | Alternate | Absent |
| Randy Vigil | Pueblo of Pojoaque | Voting Member | Absent |
| Janay Chavarria | Pueblo of Pojoaque | Alternate | Absent |
| Anthony Mortillaro | NCRTD | Voting Member | Present |
| Delilah Garcia | NCRTD | Alternate  | Absent |
|  |  |  |  |

**NCNMEDD/NPRTPO Staff**

Lesah Sedillo NCNMEDD – Community Development Director

Steve Fischer NCNMEDD- Transportation Planner

**NMDOT Staff**

James Mexia NMDOT Technical Support Engineer

Ron Shutiva NMDOT Tribal Liaison

**Guests**

**I. Call Meeting to Order**

Chairwoman Ladd, Ohkay Owingeh, called the meeting to order at 10:02 AM.

**II. Pledge of Allegiance**

Chairwoman Ladd, Ohkay Owingeh, called on Brett Clavio, Santa Fe County, to make the pledge of allegiance.

**III. Welcome and Introductions/Public Comments:**

Chairwoman Ladd, Ohkay Owingeh, asked if there were any members of the public and to announce themselves. No one stepped forward. The Chairwoman asked Steve Fischer, NCNMEDD, to conduct a roll call.

**IV. Approval of the Agenda:**

Chairwoman Ladd, Ohkay Owingeh, called for an approval of the agenda. Keith Wilson, Los Alamos County, made the motion to approve. Marcus Lopez, Pueblo of Nambe, seconded the motion. Steve Fischer conducted a roll call vote and all members voted in favor.

Roll Call Vote:

|  |  |  |
| --- | --- | --- |
| **Entity** | **Voting Member** | **Vote** |
| Los Alamos County | Keith Wilson  | Yes |
| Rio Arriba County | Napoleon Garcia | Yes |
| Santa Fe County  | Gary Brett Clavio | Yes |
| Taos County | Candyce O’Donnell, Brent Jaramillo | Yes |
| City of Espanola | Richard Hubler | Yes |
| Village of Taos Ski Valley | Patrick Nicholson | Yes |
| Town of Red River | Russell Church | Yes |
| Pueblo of Nambe  | Marcus Lopez  | Yes |
| Ohkay Owingeh  | Christy Ladd, Sybil Cota | Yes |
| Pueblo of Santa Clara  | Mary Lou Valerio  | Yes |
| NCRTD | Anthony Mortillaro  | Yes |

**V. Approval of the Minutes:** February 3, 2020 - Special Zoom Meeting

Chairwoman Ladd, Ohkay Owingeh, had no comments on the minutes and called on a motion to approve the minutes. Marcus Lopez, Pueblo of Nambe, made the motion and Patrick Nicholson, Village of Taos Ski Valley, seconded the motion. Steve Fischer conducted a roll call vote.

Roll Call Vote:

|  |  |  |
| --- | --- | --- |
| **Entity** | **Voting Member** | **Vote** |
| Los Alamos County | Keith Wilson  | Yes |
| Rio Arriba County | Napoleon Garcia | Yes |
| Santa Fe County  | Gary Brett Clavio | Yes |
| Taos County | Candyce O’Donnell, Brent Jaramillo | Yes |
| City of Espanola | Richard Hubler | Yes |
| Village of Taos Ski Valley | Patrick Nicholson | Yes |
| Town of Red River | Russell Church | Yes |
| Pueblo of Nambe  | Marcus Lopez  | Yes |
| Ohkay Owingeh  | Christy Ladd, Sybil Cota | Yes |
| Pueblo of Santa Clara  | Mary Lou Valerio  | Yes |
| NCRTD | Anthony Mortillaro  | Yes |

**VI. Action:** NPRTPO RTIPR and State Project List Rating and Ranking

Steve Fischer, NCNMEDD, walked the members through the various project lists and the rating and ranking process. Only projects in categories with more than one project would be rated and ranked and each project is limited to a 5-minute presentation. Steve Fischer briefly pulled up the rating and ranking criteria to remind members the parameters that they would be ranking projects by and asked that members take good notes because they would conduct the ranking after each project list.

The first round of projects was for the State Project List – Roadway Recommendations:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Route Number | Requestor | Project Cost | State Share (95%) | Local match (5%) |
| Cumbres del Norte Subdivision  | Los Alamos |  $ 2,400,000  |  $ 2,280,000  |  $ 120,000  |
| North Mesa Subdivision  | Los Alamos |  $ 2,500,000  |  $ 2,375,000  |  $ 125,000  |
| Sherwood Blvd from Aztec to Grand Canyon Drive improvements project | Los Alamos  |  $ 2,130,000  |  $ 2,023,500  |  $ 106,500  |
| Blueberry Hill Road, Taos County, New Mexico | Taos County |  $ 8,599,174  |  $ 8,169,215  |  $ 429,958  |
| HWY 74 | Ohkay Owingeh |  $ 500,000  |  $ 475,000  |  $ 25,000  |
| Camino Miramontes | Espanola |  $ 3,250,000  |  $ 3,087,500  |  $ 167,500  |
| Starlighter, Carr & Star  | Espanola |  $ 375,000  |  $ 356,250  |  $ 18,750  |
| East Pueblo | Espanola |  $ 500,000  |  $ 475,000  |  $ 25,000  |
| Silkey Blue Bus Way | Espanola |  $ 225,000  |  $ 213,750  |  $ 11,250  |
| Fairview | Espanola |  $ 4,600,000  |  $ 4,370,000  |  $ 230,000  |

The second round of projects was for the State Project List Bridge Recommendations:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Route Number | Requestor | Project Cost | State share (95%) | Local match (5%) |
| Pilar Bridge Rehab and Bridge Maintenance  | Taos County  | $495,000 | $470,250 | $24,750 |
| Pilar Bridge Replacement  | Taos County  | $750,000  | $712,500  | $37,500  |

The last round of projects was RTIPR Safety Project Recommendations:

|  |  |  |
| --- | --- | --- |
| Route Number | Requestor | Project Cost |
| Safety Improvements at Intersection of Pinon Road and NM 150 | Taos Pueblo |  $ 4,000,000.00  |
| Highway 74/PoPay Avenue Intersection  | Ohkay Owingeh |  $ 1,652,575.00  |
| NM 68 | Taos County |  $ 75,000  |
| NM 68 | Taos County |  $ 75,000  |

Projects that were the sole project in their category also had the opportunity to present to the members though they were not ranked by the members. Because the applicant was not present to represent Taos Pueblo’s safety project, the board approved Steve to read the application materials he had saved in his files to ensure the project was also rated and ranked.

The rating and ranking form was in a google form format and the results were recorded and sent to the members a couple days after the meeting.

A full copy of the RTIPR and State List will be attached as part of the minutes.

**VII. Discussion:** Federal Project Compliance, NM State Transportation Commission Meeting and the Transportation Project Fund.

Ms. Sedillo reminded the members during the meeting about the opportunity to apply for Federal Eligible projects under TAP, RTP and CMAQ.  A new presentation will be provided at the March NPRTPO Meeting.  Applicants must meet the guidelines referenced in the NMDOT compliance memo from 2019 regarding ADA/Title VI Compliance for Local Public Agencies (LPAs).  She also reminded everyone that the NMDOT must review and approve those documents. The City of Espanola has worked very hard on their compliance and needs to submit those documents to be compliant.

Ms. Sedillo attended the NM State Transportation Commission Meeting for District 5 on Friday, January 22, 2021.  During the meeting Secretary Sandoval discussed the possible funding under SB20 clarifying the funding sources and LFC including funds for the Transportation Project Fund.  If the funding is approved during the Legislative Session, there will be a call for projects with a very short timeline included in HB 207.  Ms. Sedillo is proud of the NPRTPO members for working so hard since last year to prepare their PFF’s.  The members today conducted a rating and ranking process for the Transportation Project Fund and the RTIPR.

Mr. Keith Wilson asked the district if they would rather wait for new submittal during the call or have members submit them now.  Mr. Mexia stated that they would rather have the additional time now to evaluate the PFF’s.  We would like to thank Mr. James Mexia and District 5 for all their hard work and assistance during the process.

Ms. Sedillo reminded everyone to review HB 207 for the additional funding opportunities for the Transportation Project Fund.

**VIII.** NMDOT Updates

1. District 5: James Mexia, NMDOT D5, had no updates.
2. Planning: Joseph Moriarty, NMDOT, was not in attendance and had no updates.
3. Tribal Liaison: Ron Shutiva, NMDOT, recommended that the RTPO planners send out new voting members and alternate documentation to the members to update the contact list to reflect new tribal governors and staff.
4. LTAP Board: No updates were given.

**X.** Member Input on Training and Presentations for NPRTPO

No new trainings and presentations were provided.

**XI.**  NPRTPO Planning/Program Manager Updates (announcements, next meetings)

Ms. Sedillo- NCNMEDD submitted the first quarter reimbursement for FFY 21 and was presented to the board and posted to the website. Lesah also announced that we will be setting up and announcing the ZIPPER meeting with District 5 and will let the members know once it is confirmed. She also mentioned the capital outlay deadline was amended to Monday, February 8 at 3pm.

**XII.**  Adjourn

Chairwoman Ladd, Ohkay Owingeh, called on a motion to adjourn the meeting. Vice Chairwoman O’Donnell, Taos County, made the motion and was seconded by Brett Clavio, Santa Fe County. The meeting was adjourned at 12:40 pm.