

**<NAME> RTPO**

**PROJECT FEASIBILITY FORM (PFF)**

For assistance, contact XXXXX, RPO Planner, at phone number or email

**GENERAL INFORMATION**

|  |  |
| --- | --- |
| Preparation Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Requesting Entity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Governing Body Approval:  YES \_\_NO \_\_PENDING\_\_ |
| Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**PROJECT DESCRIPTION**

Project Type (Circle/boldface/underline all that apply):

*ROADWAY TRANSPORTATION ALTERNATIVE BRIDGE SAFETY OTHER*

Route Number and/or Street Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Termini: \_\_\_\_\_\_\_\_\_\_\_ Beginning Mile point \_\_\_\_ Ending Mile point \_\_\_

Total length of proposed project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Phases to be included in request (Circle/boldface/underline all that apply):

*PRELIMINARY ENGINEERING CONSTRUCTION CONSTRUCTION MANAGEMENT*

**NATIONAL PERFORMANCE GOALS**

**Goals to be addressed (Circle/boldface/underline all that apply):** *•System Reliability •Safety*

*•Freight Movement & Economic Vitality •System Connectivity •Infrastructure Condition*

*•Congestion Reduction •Environmental Sustainability •Reduced Project Delivery Delays*

**Justification of how this project meets or addresses the goals circled above (Use additional pages if necessary):**

Begin typing here. Box will expand as needed.

**PROJECT COSTS:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Column A** | | | | **Column B** | | |
| If project is not phased, complete column A only.  If project is phased, list the amount of funding being currently requested in Column A and complete Column B. | | | | Total Phases No. (1, 2, 3, I, II, III, etc.): | |  |
| The amount below represents the cost of the entire project and will be greater than Column A. | | |
| Project Cost: | | $ | | Total Project Cost: | **$** | |
| **Percentage Estimates:** | | | | Phased projects are usually large and divided into parts or phases. If you wish to supply any additional information, list comments here: | | |
| Total Local Match | % | | $ |
| Total Federal Share | % | | $ |
|  | **100%** | |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DISTRICT REVIEW:** | | | | |
| By: | Date: | Recommended: | Yes | No |

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**Topics to discuss during PFF meetings:**

* Is the Tribal/Local Public Agency (T/LPA) familiar with the NMDOT T/LPA Handbook? Has a representative of the entity attended one of the T/LPA Handbook trainings? The T/LPA must follow the Handbook.
* Is this project included in any other planning documents? (Comprehensive Plan, ICIP, etc)
* Is the project within NMDOT ROW? If so, does the district support the project?
  + Are agreements necessary for maintenance and operations? (Lighting agreements, landscaping, etc.)
* The T/LPA needs to understand the reimbursement process and be prepared to pay all costs up front. The T/LPA must follow district instructions for submitting invoices for reimbursement.
* Discuss the requirements for federal funds including reimbursement process, 90 day closeout after project completion, certified testing during construction, Buy America requirements for steel, etc.
  + These items are reimbursable, but they need to be included in the cost estimate (construction engineering)
* The T/LPA must follow the NMDOT specs unless NMDOT grants permission prior to design for the T/LPA to use other specs.
* Maintenance and Operations costs-does the T/LPA have a plan for these?
* Does the T/LPA have a good track record for responsible use/tracking of federal funds? Have they met closeout deadlines? Have they successfully completed other federally funded projects in a timely manner?
* Has the T/LPA had any issues with design/construction in the past?
* Does the T/LPA have major audit findings that would prevent them from being a responsible fiscal agent?