**Meeting Minutes [DRAFT]**

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

Regular meeting hosted at:

NCRTD

1327 Riverside Dr.

Espanola, NM 87532

March 5, 2025, 10:00AM

**NPRTPO Voting Members and Alternates**

Name Entity Title Present/Absent

|  |  |  |  |
| --- | --- | --- | --- |
| Eric Ulibarri | Los Alamos County | Voting Member | Present |
| Keith Wilson | Los Alamos County | Alternate | Present |
| Dennis Gallegos | Rio Arriba County | Voting Member | Present |
| Christine Bustos | Rio Arriba County | Alternate | Absent |
| Gary Brett Clavio | Santa Fe County | Voting Member | Absent |
| Marvelous Echeng | Santa Fe County | Alternate | Present |
| Jason Silva | Taos County | Alternate | Absent |
| Joe Fernandez | Taos County | Alternate | Present |
| Elijah Mares | City of Española | Voting Member | Absent |
| Daniel Fresquez | City of Española | Alternate | Absent |
| Robert Woolridge | Village of Taos Ski Valley | Voting member | Present |
| Richard Bellis | Village of Taos Ski Valley | Alternate | Absent |
| Sharon Voight | Town of Taos | Voting Member | Present |
| Anthony Martinez | Town of Red River | Voting Member | Present |
| Georgiana Rael | Town of Red River | Alternate | Absent |
| Naydeane Garcia | Village of Chama | Voting Member | Absent |
| Obrianna Barela | Village of Chama | Alternate | Absent |
| Jacob LaFore | Village of Questa | Voting Member | Present |
| Valerie Vigil | Village of Questa | Alternate | Absent |
| Kathryn Valdez | Jicarilla Apache Nation | Alternate | Absent |
| John Vigil | Pueblo of Nambé | Voting Member | Absent |
| Governor Porter | Pueblo of Nambé | Alternate | Absent |
| Sylvia Armijo | Picuris Pueblo | Voting Member | Present |
| Daniel Schwab | Pueblo of San Ildefonso | Alternate | Present |
| Raymond Martinez | Pueblo of San Ildefonso | Voting Member | Absent |
| Adam Martinez | Pueblo of San Ildefonso | Alternate | Absent |
| Benny Lujan | Ohkay Owingeh | Voting Member | Absent |
| Lucia Sanchez | Ohkay Owingeh | Alternate | Absent |
| Suzette Shije (Vice Chair) | Pueblo of Santa Clara | Voting Member | Present |
| Vernon Lujan (Chair) | Pueblo of Taos | Voting Member | Present |
| Reva Suazo | Pueblo of Taos | Alternate | Absent |
| Jacob Viarrial | Pueblo of Pojoaque | Voting Member | Absent |
| Janay Chavarria | Pueblo of Pojoaque | Alternate | Absent |
| Anthony Mortillaro | NCRTD | Voting Member | Absent |
| Bryce Gibson | NCRTD | Alternate | Present |
|  |  |  |  |

**NCNMEDD Staff**

Felicity Fonseca Community Development Director

Patrick Million Transportation Planner

Aiden Beining Transportation Intern

**NMDOT Staff and Federal Partners**

Alison Gillette NMDOT Liaison

Sean Brady NMDOT Maintenance, ASD

Sharon Cruz NMDOT Climate Action Program Director

**Guests**

**I. Call Meeting to Order**

Vice Chair Lujan called the meeting to order at 10:05 AM

**II. Pledge of Allegiance**

Chair Lujan led the pledge of allegiance.

**III. Opening Prayer**

Chair Lujan provided the opening prayer.

**IV. Welcome and Introductions/Public Comments:**

Chair Lujan asked for comments from the public and none were offered. After a brief sound check, Chair Lujan asked for introductions. Attendees gave brief introductions.

**V. Roll Call:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Entity** | **Voting Member or Alternate** |
| Eric Ulibarri | Los Alamos County | Alternate |
| Dennis Gallegos | Rio Arriba County | Voting Member |
| Marvelous Echeng | Santa Fe County | Alternate |
| Joe Fernandez | Taos County | Alternate |
| Robert Woolridge | Village of Taos Ski Valley | Voting Member |
| Sharon Voight | Town of Taos | Voting Member |
| Anthony Martinez | Town of Red River | Alternate |
| Jacob LaFore | Village of Questa | Voting Member |
| Sylvia Armijo | Picuris Pueblo | Voting Member |
| Daniel Schwab | Pueblo of San Ildefonso | Voting Member |
| Suzette Shije | Pueblo of Santa Clara | Voting Member |
| Vernon Lujan | Taos Pueblo | Voting Member |
| Bryce Gibson | NCRTD | Alternate |

Patrick Million confirmed that there was a quorum for the meeting.

**VI. Approval of the Agenda:**

Chair Lujan opened the meeting for the approval of the agenda.

Suzette Shije, Santa Clara Pueblo, motioned for the approval of the agenda. Dennis Gallegos, Rio Arriba County seconded. Per a roll call vote, the motion passed.

**VII. Approval of the Minutes: February Regular Meeting**

Chair Lujan opened the meeting for approval of February 5, 2025, minutes.

Suzette Shije had a note to make sure the agenda reflected the proper year/date of the minutes.

With the notation, Keith Wilson, Los Alamos, motioned to approve the minutes. Anthony Martinez, Red River, seconded. Per a roll call vote, with Sharon Voight of the Town of Taos abstaining, the motion passed.

**VIII. Federal Agency Updates**

No federal agency updates. Patrick Million, NCNMEDD, noted that NCNMEDD is in the process of updating their lists and hopefully they will have more attendees from the federal side in the future.

Alison Gillette, NMDOT, noted that there was a new planner in the FHWA office. Chair Lujan asked if she could share his contact info with Patrick Million.

**IX. State Agency Updates**

Sean Brady, NMDOT District 5, said he did not have updates.

**X. NPRTPO Planner/Program Manager Updates and Announcements**

Patrick Million, NCNMEDD, had the following updates:

* [Trafficsafetymarketing.gov](http://trafficsafetymarketing.gov/) has pre-prepared social media campaigns that are transportation related.
* [New Mexico Clean and Beautiful](https://www.newmexico.org/industry/work-together/grants/clean-and-beautiful/) grant is open now and closes April 4. Mr. Million could not find the ceiling for the funding.
* [MATI-Mobility Accessibility and Transportation Insecurit](https://www.transit.dot.gov/research-innovation/mobility-access-transportation-insecurity-creating-links-opportunity-research)y-Expression of interest due March 14, 2025.
* Trails+ next deadline March 14, 2025.
* Project Feasibility Forms (PFFs) for the TPF due today-there is a new PFF form. Per a discussion with membership who decided to extend the internal deadline for PFF submissions to March 11. The membership also set the presentation limit at 5 minutes. Felicity Fonseca suggested a template for presentations.
* Rural and Tribal Assistance Pilot Program is due April 3.
* LTAP opportunities: Horizontal Curve Alignment March 17th, Intro to online mapping March 2025.

**XI. Presentation: Clarissa Martinez, State Grants Manager - NMDOT, on Transportation Project Fund (**TPF)**.**

Clarissa Martinez presented on the Transportation Project Fund:

* TPF started in 2019 with HB 694. Ninety-five percent State Match, five percent local entity match. Eligible uses include planning, design, construction, and acquisition of ROW.
* Budget: 2022: $159,000,000 2025: $52,540,000
* The deadline to submit to NMDOT is May 31, 2025. Include: Cover letter, overview, match waiver, period, verification that request is enough to cover project. PFF needs to be signed by district engineer or representative. Resolution of Sponsorship from entity committing to 5% match. Letter of Approval needed if project falls on district ROW. A Letter of Authorization is applicable when the project requires additional requirements from NMDOT.
* District Engineers rate and rank submissions. The Project Oversight Division compiles recommendations and these are submitted to the Cabinet Secretary.
* Award letters: late August to early September. All agreement letters must be signed and submitted by November 30.
* Match Waivers are determined by financial analysis of fiscal hardship. Match waiver packets are due by September 30.
* This is a disbursement program (not reimbursement). Awardees may request disbursements as soon as the agreement is executed.

Questions: Million, NCNMEDD, asked if he could share her presentation with the membership. Martinez said of course. He also asked if entities were required to be at the PFF meetings. Martinez stated that if this helps the process, then yes. The sooner you can get everyone in one room, the better.

Felicity Fonseca and Patrick Million, NCNMEDD, asked if the TPF covers long term plans. Martinez answered usually not. It is for a specific project that is shovel ready.

Chair Lujan asked about applying for the waiver and submitting a profit/loss statement. Martinez clarified they accept bank statements, and any other financial documents tribes feel comfortable submitting.

**XII. Presentation: rating and ranking of TAP projects**

Million, NCNMEDD, explained the rating and ranking of CMAQ, CRP, TAP, RTP requires them to be listed on the RTIPR. If they are also applying for funding from the same funding source, members of the RTPO should decide which entity/project is first, second, etc. This cycle, NCRTD and Los Alamos are both submitting applications for TAP funding and consequently they should present their projects and be rated and ranked.

Anna Brunson confirmed that they would not have to be present on CMAQ since they are the only applicants. Million confirmed this.

Keith Wilson presented on behalf of LOS ALAMOS:

* Pinon Elementary School Trail Connection: (at this point Million alerted Mr. Wilson to mic problems. After adjustments, Wilson continued) multi-use trail improvement project. It will serve as a safe route to school. Total estimate: $700,000, ($598,080 Federal, $101,920 County).
* NM4 Trail & Canyon Trail Rehab: main trail that runs from the eastern edge of Los Alamos to central Los Alamos. Total: $830,000($709,152 Federal, $120,848 County)
* Canada del Buey: upgrade the existing Trail in White Rock to Rover Blvd. Total Design estimate $400,000 ($341,760 Federal, $58,240 County) Construction-$4,100,000 ($3,503,040 Federal $596,960 County) --Project Cost: $4,5000,000. Total Federal Share: $3,844,800. Total Local Match: $655,200.

Questions: Million, NCNMEDD asked if all three were submitted for TAP and RTP. Wilson answered that they were qualified for TAP and RTP and that they were also qualified for CMAQ and CRP. Sharon Cruz, NMDOT, interjected that the programs were going to review them together so they could find the best funding sources. “Even if you put it through TAP and RTP we will consider all projects to get funded through those [CMAQ/CRP] funding sources.”

Fonseca, NCNMEDD, asked if there was an internal priority project. Wilson answered that Pinon School was the priority project.

Anna Brunson presented for NCRTD:

* NCRTD ADA Transition Plan Transition Phase X: stop improvements over 10,000 square mile service area in Rio Arriba, Santa Fe, Taos, and Los Alamos counties. Pads, solar lights (20) and real-time schedule displays (5). Total $1,302,551 ($1,112,899.58, Federal $189,651.42 Local match)

Questions: Chair Lujan asked about the displays. Brunson explained that they will give real time schedules of when the bus will arrive/depart and will increase ridership. Chair Lujan asked if there were problems with vandalism. Brunson said yes and that there was video and audio on all the buses.

**XIII. New Business**

Next meeting locations:

* **April RATING AND RANKING-Santa Fe County**
* **May NCRTD**

Felicity Fonseca, NCNMEDD, suggested a discussion on changes in the federal funding environment and how members are impacted.

Keith Wilson, Los Alamos, stated they just had a ribbon cutting on a project funded by CMAQ.

**XIV. Adjourn**

Bryce Gibson, NCRTD, motioned to adjourn. Anthony Martinez, Red River, seconded. The meeting adjourned at 11:50 AM.