

Meeting Minutes  
Northeast Regional Transportation Planning Organization (NERTPO)  
Hosted by Village of San Jon

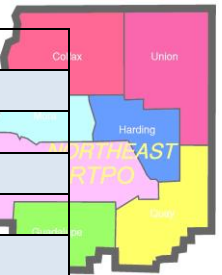
San Jon Senior Center  
1209 E. Main, San Jon NM  
September 25, 2024  
10:00 a.m.



**Meeting Attendees**

Present/Absent	Name	Entity	Voting/Alternate
Present	Ken Flores	City of Santa Rosa	Voting Member
Present	Ralph Lopez	City of Tucumcari	Alternate
Present	Victoria Villareal	Harding County	Voting Member
Present	Daniela Hammer	Harding County	Alternate
Present	Magdalena Sandoval	Mora County	Alternate
Present	Stephen Salas	Quay County	Voting Member
Present	Clay Kiesling	Union County	Voting Member
Present	Julie Kulhan	Village of Angel Fire	Alternate
Present	Shawn Jeffrey - Chairwoman	Village of Cimarron	Voting Member
Present	Kaycee Sandoval	Village of Eagle Nest	Alternate
Present	Shawn Jeffrey	Village of Maxwell	Alternate
Present	Dallas Baker	Village of Mosquero	Voting Member
Present	Cynthia Lee	Village of San Jon	Voting Member
Present	Wade Lane	Village of San Jon	Alternate
Absent	Danny Gurule	City of Las Vegas	Voting Member
Absent	Arnold Lopez	City of Las Vegas	Alternate
Absent	Scott Berry	City of Raton	Voting Member
Absent	Jason Phillips	City of Raton	Alternate
Absent	Heather Dostie	City of Santa Rosa	Alternate
Absent	Vicki Strand	City of Tucumcari	Voting Member
Absent	Glen Stevens	Colfax County	Alternate
Absent	Bret E. Wier	Colfax County	Voting Member
Absent	Rebecca Benavidez	Guadalupe County	Voting Member
Absent	Rudy Tenorio	Guadalupe County	Alternate
Absent	John N. Romero	Mora County	Voting Member
Absent	Daniel Zamora	Quay County	Alternate
Absent	Martin Aguilar	San Miguel County	Alternate
Absent	Benito Romero	San Miguel County	Voting Member
Absent	Ferron Lucero - Vice- Chair	Town of Clayton	Voting Member
Absent	Ernest Sanchez	Town of Clayton	Alternate
Absent	Samuel Blea	Town of Springer	Voting Member
Absent	Sarah Arias	Town of Springer	Alternate
Absent	Brandy Thompson	Union County	Alternate

Absent	Morris Madrid	Village of Angel Fire	Voting Member
Absent	Renee Ledoux	Village of Cimarron	Alternate
Absent	Jonathan Valdez	Village of Des Moines	Voting Member
Absent	Jordan Wingo	Village of Des Moines	Alternate
Absent	Jamie Archuleta	Village of Eagle Nest	Voting Member
Absent	Alice Adams	Village of Folsom	Voting Member
Absent	Amanda Boggs	Village of Folsom	Alternate
Absent	Mignon Saddoris	Village of Grenville	Voting Member
Absent	Lynn Wiseman	Village of Grenville	Alternate
Absent	Tomi Miller	Village of House	Voting Member
Absent	Steve Foust	Village of House	Alternate
Absent	Rodney Paris	Village of Logan	Voting Member
Absent	Jai Courtney	Village of Logan	Alternate
Absent	Carala Taylor	Village of Maxwell	Voting Member
Absent	Barbara June Melton	Village of Mosquero	Alternate
Absent	Telesfor Benavidez	Village of Pecos	Voting Member
Absent	Vacant	Village of Pecos	Alternate
Absent	Danny Laumbach	Village of Roy	Voting Member
Absent	Clayton Moore	Village of Roy	Alternate
Absent	Andres Martinez	Village of Wagon Mound	Voting Member
Absent	Colleen Engelhardt	Village of Wagon Mound	Alternate



Julie Surina, EPCOG  
 Patrick Million, NCNMEDD  
 Felicity Fonseca, NCNMEDD  
 Samuel Jensen, NMDOT Planning Division  
 Alison Gillette, NMDOT Planning Division  
 Wade Patterson, Tierra ROW  
 Meghan Bayer, Tierra ROW  
 Renee Hayor, City of Tucumcari  
 Richard Runyon, Dennis Engineering  
 Monica Mondragon, Mora County  
 Rachel Farnum, Union County Road Dept.  
 Billie Jo Barnes, San Jon  
 Tammy Brandfas, Colfax County

### **I. Call to Order**

The Meeting was called to order at 10:02 by Chairwoman Shawn Jeffrey

### **II. Pledge of Allegiance/New Mexico State Flag**

The Pledge of Allegiance and the salute to the New Mexico State Flag was led by Chairwoman Shawn Jeffrey

### **III. Welcome**

Chairwoman Jeffrey welcomed everyone to the Village of San Jon with Mayor, Billie Jo Barnes, thanked everyone for coming.

Individual introductions were conducted by all in attendance.

**IV. Approval of Agenda**

Motion to approve the agenda as presented: Chairwoman Shawn Jeffrey

1<sup>st</sup> Motion- Cynthia Lee, Village of San Jon

2<sup>nd</sup>- Stephen Salas, Quay County

There being no opposition, MOTION CARRIES

**V. Approval of Minutes** August 28th Meeting. Village of Logan

Motion to approve the minutes as presented: Chairwoman Shawn Jeffrey

1<sup>st</sup> Motion- Cynthia Lee, San Jon

2<sup>nd</sup>- Julie Kulhan, Angel Fire

There being no opposition, MOTION CARRIES



**VI. Discussion/Presentation: Right of Way** Meghan Bayer and Wade Patterson Tierra ROW presented on Right of Way considerations in transportation projects. They covered real property acquisition, certification and funding. For questions on their presentation or to receive a copy, they can be reached at: [mbayer@tierra-row.com](mailto:mbayer@tierra-row.com) or 505-433-3748.

Question (Cynthia Lee, San Jon): The specialty training mentioned, is that when it is a federal or state project? Wade Patterson: All projects need certification/training. This is the T/LPA certification. It was suggested that training for this is offered online. Alison Gillette (NMDOT) clarified that the training is not yet offered online but one could take the test online. Patrick Million mentioned that Danny Sandoval is the contact for T/LPA training.

**VII. Presentation/Discussion :** Samuel Jensen, NMDOT Bike/Ped Division, presented on planning services offered free from NMDOT. Federally funded, on call service. Only thing necessary is that entities must participate in the process. The goal is to improve safety. Contact Julie Surina or Patrick Million or send Samuel an email. One criteria is looking at resources. If a municipality has a number of things going on, perhaps this service would be deprioritized. Plans: Safety Action Plans, Bike and Ped plans and other things could be discussed.

Comment: Million, NCNMEDD, explained he has been speaking about Safe Streets and Roads for All for several months and if entities do not fall within the NCNMEDD area and do not qualify for the Safety Plan covered by this effort, Samuel is the guy to talk to—he exists.

Jensen clarified that this is for planning, big scale planning projects. Contact: [Samuel.jensen@dot.nm.gov](mailto:Samuel.jensen@dot.nm.gov)

**VIII. Update from the NERTPO Planners/Program Managers:**

EPCOG- Julie Surina stated that 2 Route 66 Grants were approved and awarded to both San Jon and Santa Rosa. She also relayed an email sent out a letter from Governor Michelle Lujan Grisham regarding capital outlay requests to her for the 2025 legislative session. A webinar to learn the process will be held Thursday, Oct 3, 2024, 2:00 PM - 3:00 PM.

Million, NCNMEDD, asked members if they received the correspondence from the state regarding capital outlay. He said there is a webinar next week regarding this. Million deferred to NMDOT (Jensen) regarding CMAQ, RTP, ATP. Jensen said that ATP was

gathering feedback regarding the program and the NoFos will be out approximately November 4.

Million: RAISE grants and Rural Surface Transportation Grants. Never too soon to plan for these. NCNMEDD has grant writing assistance for these and other efforts.

Alison Gillette, NMDOT, added that the RAISE grants for the Taos Pueblo and NCRTD were significant and the COGS offer a valuable service to entities.



**IX. Discussion NMDOT District IV Update-** John Herrera and Monica Duran were unable to attend but asked the Planners to please remind everyone that match Waivers for TPF projects are due no later than Sept 27<sup>th</sup>.

**X. Discussion:** Project Status Update (local Government Members)- Cynthia Lee, San Jon, If you take a drive through San Jon, you can see TPF money at work. We are grateful to the EPCOG for helping us with Rte.66 funding. We have new equipment with canopies and shelters. Thank you to Dennis Engineering for lunch.

Stephen Salas, Quay County, got 6.2 miles of new road done. Haven't been receiving bids. Our TPF money from last year, close to being finished.

Shawn Jeffrey: Maxwell has new water tanks online. Springer is getting ready to start their TPF project. Cimarron TPF project is done.

## **XI. New Business**

**A. General Comments and Announcements from NERTPO Members and Public:** Dallas Baker-There will be a Halloween rodeo in Mosquero, 10/26 at the Mosquero Equestrian Center and on Main Street. Costume contest, alcohol (special permit) band.

Julie Kulhan-Eagle Nest will have fish fest this weekend. Angel Fire will have Octoberfest as well. The leaves are changing color right now.

### **B. Suggested agenda Items for upcoming meetings-**

Shawn Jeffrey suggested capital outlay would be a good presentation.

Alison Gillette, NMDOT, announced more opportunities: Trails+ grant due on Monday, \$18M available. Samuel Jensen said this opportunity is not only "trails". Felicity Fonseca mentioned the presentation is not advancing and Trails+ can fund a lot of things. Cimarron has a great example of wide variety of things. NMDFA-rolling planning grant—as high as \$150K. New Mexico Match Fund- NM will provide match funds for federal grants. Hallie Brown is the contact. Million, NCNMEDD, said that it has worked for North Central and the match fund grant is attainable. Safe Streets and Roads For All and RAISE will be announced soon.



**C. Meeting Locations:**

- ❖ **October-No meeting**
- ❖ **November 2024- TBD**
- ❖ **December- TBD**

**XII. Adjournment**

With there being no further business to discuss, the meeting was adjourned by Chairwoman Jeffrey at 11:42AM

1<sup>st</sup> Motion- Dallas Baker, Mosquero

2<sup>nd</sup>- Julie Kulhan, Angel Fire

**APPROVED BY:**

\_\_\_\_\_  
NERTPO Committee Chair/Vice Chair

\_\_\_\_\_  
Date

**ATTESTED BY:**

\_\_\_\_\_  
NERTPO EPCOG Program Manager

\_\_\_\_\_  
Date

**ATTESTED BY:**

\_\_\_\_\_  
NERTPO NCNMEDD Program Manager

\_\_\_\_\_  
Date