

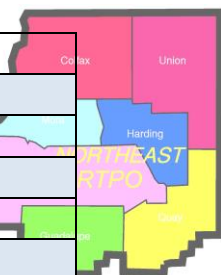
Meeting Minutes
 Northeast Regional Transportation Planning Organization (NERTPO)
 Hosted by the Village of Eagle Nest
 Online via Zoom
 June 15th, 2020
 10:00 a.m.



Meeting Attendees

| Present/Absent | Name | Entity | Voting/Alternate |
|----------------|----------------------------|-----------------------|------------------|
| Present | Gerald Garcia | San Miguel County | Voting Member |
| Present | Scott Berry | City of Raton | Voting Member |
| Present | Shawn Jeffrey (Vice-Chair) | Village of Cimarron | Voting Member |
| Present | Sandy Garcia | Village of Angel Fire | Alternate |
| Present | Daniela Johnson | Village of Mosquero | Voting Member |
| Present | Cynthia Lee | Village of San Jon | Voting Member |
| Present | Clay Kiesling | Union County | Voting Member |
| Present | Samuel Blea | Town of Springer | Voting Member |
| Present | Sarah Arias | Town of Springer | Alternate |
| Present | Richard Cordova (Chair) | Village of Eagle Nest | Voting Member |
| Present | Mary Berglund | Village of Eagle Nest | Alternate |
| Absent | Arnold Lopez | San Miguel County | Alternate |
| Absent | Daniel Gurule | City of Las Vegas | Voting Member |
| Absent | Vacant | City of Las Vegas | Alternate |
| Absent | Vacant | Mora County | Voting Member |
| Absent | Vacant | Mora County | Alternate |
| Absent | Landon Newton | Colfax County | Voting Member |
| Absent | Robert Thompson | Colfax County | Alternate |
| Absent | Jason Phillips | City of Raton | Alternate |
| Absent | Renee Ledoux | Village of Cimarron | Alternate |
| Absent | Jay Mitchell | Village of Angel Fire | Voting Member |
| Absent | Jennifer Baca | Harding County | Voting Member |
| Absent | Pedro Laumbach | Harding County | Alternate |
| Absent | Connie Cook | Village of Mosquero | Alternate |
| Absent | Donna Sue Milson | Village of Roy | Voting Member |
| Absent | Mathew Baca | Village of Roy | Alternate |
| Absent | Anita Allen | Village of House | Voting Member |
| Absent | Sherwin W. Martin | Village of House | Alternate |
| Absent | Larry Moore | Quay County | Voting Member |
| Absent | Richard Primrose | Quay County | Alternate |
| Absent | Wade Lane | Village of San Jon | Alternate |
| Absent | Vicki Strand | City of Tucumcari | Voting Member |
| Absent | Ralph Lopez | City of Tucumcari | Alternate |
| Absent | Ferron Lucero | Town of Clayton | Voting Member |
| Absent | Ernest Sanchez | Town of Clayton | Alternate |

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|--------|--------------------|------------------------|---------------|
| Absent | Brandy Thompson | Union County | Alternate |
| Absent | Lee Dixon | Village of Des Moines | Voting Member |
| Absent | Scott Warner | Village of Des Moines | Alternate |
| Absent | Telesfor Benavidez | Village of Pecos | Voting Member |
| Absent | None | Village of Pecos | Alternate |
| Absent | Diane Brown | Village of Folsom | Voting Member |
| Absent | Mike Schoonover | Village of Folsom | Alternate |
| Absent | Mignon Sadoris | Village of Grenville | Voting Member |
| Absent | Lynn Wiseman | Village of Grenville | Alternate |
| Absent | Scott Parnell | Village of Logan | Voting Member |
| Absent | Russel Feerer | Village of Logan | Alternate |
| Absent | Vacant | City of Santa Rosa | Voting Member |
| Absent | Vacant | City of Santa Rosa | Alternate |
| Absent | Ken Flores | Guadalupe County | Voting Member |
| Absent | Monica Abeyta | Guadalupe County | Alternate |
| Absent | Don Flynn | Village of Maxwell | Voting Member |
| Absent | Joanna Taylor | Village of Maxwell | Alternate |
| Absent | Laudente Quintana | Village of Wagon Mound | Voting Member |
| Absent | Nora Sanchez | Village of Wagon Mound | Alternate |



State Agency and Planners Present:

Joseph Moriarty, AICP – NMDOT Planning Division
 John Herrera – NMDOT District IV
 Samantha Sandoval – NMDOT District IV, LGRF Coordinator
 Steve Fischer – NCMEDD Transportation Planner
 Vincent M. Soule – EPCOG Planner
 Lesah R. Sedillo – NCMEDD Community Development Director

Guests:

Carmela Manzari – NM Finance Authority, Regional Finance Manager
 John Barkley – City of Santa Rosa
 Richard Runyon – Dennis Engineering Company

I. Call to Order

The Meeting was called to order at 10:07 AM by Chairman Richard Cordova.

II. Pledge of Allegiance/New Mexico State Flag

III. Welcome

Chairman Cordova welcomed everyone to the NERTPO Meeting. Individual introductions were conducted by all in attendance.

IV. Approval of Agenda

Motion to accept the agenda as presented: Jason Phillips – City of Raton
Second: Samuel Blea – Town of Springer
With all voting in the affirmative, MOTION CARRIES.



V. Approval of Minutes (February – Clayton, NM; Union County)

Motion to accept the minutes with the correct spelling of Shawn Jeffrey’s name: Samuel Blea – Town of Springer
Second: Jason Phillips – City of Raton
With all voting in the affirmative, MOTION CARRIES.

VI. NMDOT District Four Update/ NMDOT Staff (Mr. David Trujillo-District Four Engineer and Staff)

Mr. Joe Moriarty offered the following updates:

- The Planning Bureau is now the Planning Division
- There is a new Multimodal Bureau
- The Regional Work Programs (RWPs) are in the works. These RWPs fund the administration of RTPOS
- A Notice to Proceed should be release for Federal Fiscal Years (FFYs) 2021-2022
- 2045 Plan updates for the state will continue virtually. The virtual workshops should be released for either the week of July 13th or July 20th.

Ms. Samantha Sandoval asked that agreements be submitted as soon as possible. Projects should be fully executed by July. Road verifications have been completed.

VII. Approval of the Bylaws (NERTPO Planner/Members)

Planners presented updates to the bylaws that included an edit acknowledging the effects of public health orders on the meetings of the RTPO.

Motion to approve the bylaws as presented: Cynthia Lee – Village of San Jon
Second: Gerald Garcia – San Miguel County
With all voting in the affirmative, MOTION CARRIES.

VIII. Resolution 2020-03: Approval of Open Meetings (NERTPO Planners/Members)

Motion to accept Resolution 2020-03 as presented: Jason Phillips – City of Raton
Second: Vice-Chairwoman Shawn Jeffrey – Village of Cimarron
With all voting in the affirmative, MOTION CARRIES.

IX. Resolution 2020-04: Approval of Regional Work Plans (NERTPO Planners/Members)

EPCOG and NCNMEDD presented their individual work plans and spoke to some changes such as the Census task. These work plans will be part of the agreement between the Council of Governments and NMDOT to assist with the NERTPO region.

Motion to accept Resolution 2020-04 as presented: Jason Phillips – City of Raton

Second: Vice-Chairwoman Shawn Jeffrey – Village of Cimarron
With all voting in the affirmative, MOTION CARRIES.

X. Resolution 2020-05: Approval of Formal Amendment (EPCOG)

Motion to accept Resolution 2020-05 as presented: Cynthia Lee – Village of San Jon
Second: Mary Berglund – Village of Eagle Nest
With all voting in the affirmative, MOTION CARRIES.



XI. Discussion/Action: Regional Transportation Plan Updates (NERTPO Planners)

Timeline and presentation on data sources were presented to the members. There will be more to discuss on the data source for the updates.

There is hope that the virtual settings will allow for small focus groups.

Comprehensive Economic Development Strategies of the Council of Governments and local plans should be utilized to help update the plan.

A conference call between the planners, NMDOT, the Chairman, and Vice-Chairwoman will be held after the meeting to discuss further actions to present to the board.

Motion to proceed with the Regional Transportation Plan updates as presented: Jason Phillips – City of Raton

Second: Vice-Chairwoman Shawn Jeffrey – Village of Cimarron
With all voting in the affirmative, MOTION CARRIES.

XII. Discussion: Project Status update (Local Government Members)

The City of Raton indicated that they have a MAP project to begin after the 4th of July that amounts to about \$250,000. A Transfer station project has started and will take about 8 weeks to finish.

The Village of Eagle Nest indicated that a US 64 access project is complete. Fisherman Lane is to start after the 4th of July. A water trust project is in the works. The Enchanted Eagle Park improvements are to start soon.

Village of Maxwell is underway with a road project.

The Village of Cimarron has a clinic under construction. A water line project is ongoing. A road project is also ongoing.

The Village of Angel Fire stated that GO bond projects started last week. A sidewalk project is starting today. Camino Grand project is starting.

XIII. Update from the NERTPO Planners/Program Managers

Mr. Steve Fischer provided the following for members:

Conferences, Trainings & Webinars

- The 2020 National Transportation in Indian Country Conference Planning Committee offered guidance on the corona virus response in an update published May 1, 2020. Their corona virus update page: <https://www.nticc.org/covid-19/updates>
- The National Regional Transportation Conference 2020 is going virtual. The meeting originally scheduled in Kansas City in late July is now being hosted online by the National Association of Development Organization (NADO) research foundation. For more information on resources, RTPO models, and latest news regarding COVID please visit ruraltransportation.org.
- Open Meetings Act/Inspection of Public Records Act Training. Currently the NM Attorney General's Office has no scheduled trainings for 2020, due to COVID restrictions. When trainings are scheduled, they are announced on the NM AG's [website](#).
- 10/14-10/16, Roswell: Save the date! American Planning Association-New Mexico Chapter (APA-NM) annual conference; keep an eye on the website for updates on the conference; <http://apa-nm.org/conferences/2020-conference/>
- 10/1-10/2, Farmington: 3rd Annual New Mexico Outdoor Economics Conference; more information, including registration, available here: <https://outdooreconomicsnm.com/>
- The National Transportation in Indian Country Conference is scheduled for August 31st- September 3rd. Registration is available online at www.nticc.org



Regional Data Information and Updates, Project Compliance Requirements and New Funding Opportunities

- New Mexico Economic Development Department's updated county profiles offer information on county level industry and workforce data, total revenue generated (broken down by industry) and percent growth or decline in target industries. NMEDD County Level Reports: <https://gonm.biz/site-selection/county-profiles/>
- *As a reminder, if you anticipate applying for a federally eligible project you must be in compliance with the following: T/LPA ADA & Title VI:
- Here is a brief review of the documents required from the LPAs:
 - Local Public Agencies (LPAs) with fewer than 50 employees: (including part-time employees but not elected officials)
 - ADA Policy
 - To see a sample ADA policy, go to: <https://www.ada.gov/pcatoolkit/chap2toolkit.htm>
 - Title VI Policy
 - To access NMDOT's Title VI Boilerplate, go to:

- http://dot.state.nm.us/content/dam/nmdot/OEOP/Title_VI_Boilerplate_LGA.pdf
- Letter certifying the LPA has fewer than 50 employees. This letter should include the names and positions of their current employees.
- Local Public Agencies (LPAs) with 50 or more employees:
 - Title VI Policy
 - To access NMDOT's Title VI Boilerplate, go to NMDOT's website.
 - ADA Transition Plan. The ADA Transition must include the following:
 - Official responsible for implementation of the Transition Plan;
 - Identification of physical barriers in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
 - Detailed description of the methods that will be used to make the facilities accessible;
 - Schedule for taking the steps necessary to upgrade access to meet ADA and Section 504 requirements;
 - Description of public involvement in development of ADA Transition Plan;
 - ADA Policy Statement
 - Identification of ADA Coordinator including contact information; and
 - Clear Complaint/Grievance Process to receive and address complaints or grievances from the public.



- SANTA FE, N.M. – Applications for the Outdoor Equity Fund to support New Mexico's outdoor recreation economy opened and are available [online](#), Director of the Outdoor Recreation Division Axie Navas announced today. The deadline to apply is August 1, 2020.
- **Special Legislative Session will begin next Thursday**

Ms. Lesah Sedillo indicated that the special session is coming up on Thursday. Ms. Sedillo indicated a drop in revenues. The CPMS needs to be updated monthly and monitored. CPMS is very important for monitoring projects.

Mr. Vincent Soule stated that the Legislative Finance Committee did release a memo indicating suggested areas of clawbacks and federal swaps. The transportation funding that was applied for and awarded last year was not slated for removal. Mr. Soule indicated that the Council of Governments will be given funding through the federal CARES Act to assess and assist with their respective regions on recovery and resiliency planning for their respective region. Ms. Sedillo stated that this is true and NCNMEDD is currently in the process of hiring for this. Mr. Soule stated that EPCOG is going under restructuring and will be looking for a planner soon.

XIV. New Business

A. General Comments and Announcements from NERTPO Members and Public



B. Suggested agenda Items for upcoming meetings

Vice-Chairwoman Shawn Jeffrey mentioned that the Colfax Housing plan would be a nice presentation at the next meeting.

Ms. Carmela Manzari with the NM Finance Authority stated that she can present at the next meeting.

C. Meeting Locations:

❖ July 22nd via Zoom

EPCOG and NCNMEDD with alternate as hosts for Zoom.

XV. Adjournment

Motion to adjourn: Jason Phillips – City of Raton

Second: Cynthia Lee – Village of San Jon

With there being no further business to discuss, the meeting adjourned at 11:25 AM.