

Southwest  
New Mexico  
Council of Governments

*Strengthening Those We Serve*  
Hidalgo • Catron • Luna • Grant



November 8, 2023

New Mexico Department of Transportation  
NMDOT South Region Design  
750 N Solano Dr  
Las Cruces, NM 88001

RE: Annual Performance and Expenditure Report

Dear Ms. Sherman,

Please see the attached documents for the SWNMRTPO's Annual Performance and Expenditure Report for October 1<sup>st</sup>, 2022 to September 30<sup>th</sup>, 2023.

If you have any questions, please do not hesitate in contacting me.

Sincerely,

A handwritten signature in black ink, appearing to read 'C. G.', is positioned above the printed name.

Cerisse Grijalva  
Transportation Planner

*Members:* Catron County • Grant County • Hidalgo County • Luna County • City of Bayard • Village of Columbus  
City of Deming • Town of Hurley • City of Lordsburg • Village of Reserve • Village of Santa Clara • Town of Silver City  
Village of Virden • Black Range Resource Conservation & Development • Cobre Consolidated Schools  
Deming Public Schools • Deming Soil & Water Conservation District • El Grito Head Start, Inc  
Hidalgo Soil & Water Conservation District • Lordsburg Public Schools • San Francisco Soil & Water Conservation District

**Southwest New Mexico Council of Governments**  
**SOUTHWEST REGIONAL TRANSPORTATION PLANNING ORGANIZATION**  
**FFY 2022- 2023 ANNUAL PERFORMANCE AND EXPENDITURE REPORT**  
**October 1, 2022 – September 30, 2023**

**Introduction and Purpose**

The following are specific activities that have been completed in fulfillment of the contract with NMDOT according to the approved Annual Work Program.

**Function 1. Long-Range Planning and Implementation**

Task 1.1 Initiate and coordinate long-range regional transportation planning with other local, regional and statewide planning initiatives. Collaborate with NMDOT and other partners to identify and document current and future transportation needs, plans, and projects for inclusion in the RTPO Long-Range Regional Transportation Plan (RTP).

**1st Quarter**

*Not applicable this quarter. Will revisit this year.*

**2nd Quarter**

*Not applicable this quarter. Will revisit and finalize next quarter.*

**3rd Quarter**

*Not applicable this quarter.*

**4th Quarter**

*Not applicable this quarter.*

*Incorporated the Southwest Regional Long Range Plan throughout the year with project submittals. Will update in the next quarter.*

1.1.1 Review and update the RTP, including tasks and goals, at least once every five years in coordination with the NMDOT Long Range Statewide Transportation Plan (LRSTP) update.

**1st Quarter**

*Not applicable this quarter. Will revisit this year.*

**2nd Quarter**

*Not applicable this quarter. Will revisit and finalize next quarter.*

### **3<sup>rd</sup> Quarter**

Updates have been made to the long range plan, will revisit and finalize next quarter.

### **4<sup>th</sup> Quarter**

Not applicable this quarter.

*The RTP is planned to be updated and finalized in the upcoming year. The process has begun but has not been carried out due to other projects taking place at this time.*

- 1.1.2 Conduct and/or participate in corridor studies, transportation-related subarea plans, and regional and local multi-modal and intermodal planning activities, including bicycle master plans, comprehensive plans, transportation plans, safety plans, etc.

### **1<sup>st</sup> Quarter**

*Participated in the Town of Hurley Comprehensive Plan Update and the NADO enhancing connectivity study.*

### **2<sup>nd</sup> Quarter**

*Participated in the updates of the Rural Freight Corridor, the Grant County Parks & Recreation Comprehensive Plan, the Binational Bridges and Border Crossings Group Meeting, and the NADO enhancing connectivity study.*

### **3<sup>rd</sup> Quarter**

*Participated in the NADO Enhancing connectivity study, the Road Safety Audit for Hwy 180 & Hwy 90, the Hurley Comprehensive Plan Update, and the NMDOT Carbon Reduction Meeting.*

### **4<sup>th</sup> Quarter**

*Participated in the NADO Enhancing connectivity study.*

*Participated in Town of Hurley Comprehensive Plan, the NADO enhancing connectivity study, updates on the Rural Freight Corridor, the Grant County Parks & Recreation Comprehensive Plan, the Binational Bridges and Border Crossings Group Meeting, the Highway 180 & 90 Road Safety Audit, and the NMDOT Carbon Reduction Meeting. Will continue to participate in studies/plans.*

- 1.1.3 Support and coordinate long-range regional transportation planning with other local, regional, and statewide planning initiatives, such as Infrastructure Capital Improvement Plans (ICIP), the Statewide Transportation Improvement

Program (STIP), and legislative capital outlay priorities.

**1<sup>st</sup> Quarter**

*Staff coordinated the long range plan into the NADO USDA transportation technical assistance in Grant County initiatives.*

**2<sup>nd</sup> Quarter**

*Staff continued to coordinate the long range plan into the NADO USDA transportation technical assistance in Grant County initiatives.*

**3<sup>rd</sup> Quarter**

*Coordinated long range plan with the development of projects for the TPF funding this quarter.*

**4<sup>th</sup> Quarter**

*Staff continued to coordinate the long range plan into the NADO USDA transportation technical assistance in Grant County initiatives.*

*Supported long range regional transportation planning by participating in the NADO USDA technical assistance and supporting projects consistent within the RTP.*

Task 1.2 Create and implement a strategic plan for implementation of the action items identified by RTPO members and stakeholders as part of the RTP development process.

**1<sup>st</sup> Quarter**

*Implemented some of the performance measures listed in the SWRTPO RTP by supporting regional efforts.*

**2<sup>nd</sup> Quarter**

*Implemented some of the performance measures listed in the SWRTPO RTP by supporting regional efforts.*

**3<sup>rd</sup> Quarter**

*Implemented some of the performance measures listed in the SWRTPO RTP by supporting regional efforts and with the development of projects for TPF funding.*

**4<sup>th</sup> Quarter**

Continued to implement some of the performance measures listed in the SWRTPO RTP by supporting regional efforts.

**Implemented performance measures by supporting regional efforts and will continue to do so in the next quarter.**

Function 1	Budgeted Hours ('23)	Actual Hours	Other Specific Costs	Budgeted Hours ('24)	Actual Hours	Other Specific Costs
FFY 2023/2024 Budget	358	N/A	2,549.64	358	N/A	2,549.64
1 <sup>st</sup> Quarter		5	688.70			
2 <sup>nd</sup> Quarter		0	-			
3 <sup>rd</sup> Quarter		20	199.94			
4 <sup>th</sup> Quarter		10	974.14			
Balance		323				

#### Function 1 Activity Tracking – 2023

1 <sup>st</sup> Quarter Report	<i>The Southwest Regional Long Range Transportation Plan has been incorporated this quarter by supporting regional efforts and participating in the Town of Hurley County Comprehensive Plan Update and the NADO enhancing connectivity study.</i>
2 <sup>nd</sup> Quarter Report	<i>The Southwest Regional Long Range Transportation Plan has been incorporated this quarter by supporting regional efforts and participating in the updates of the Rural Freight Corridor, the Grant County Parks &amp; Recreation Comprehensive Plan, the Binational Bridges and Border Crossings Group Meeting, and the NADO enhancing connectivity study. Updates will be revisited next quarter.</i>
3 <sup>rd</sup> Quarter Report	<i>The Southwest Regional Long Range Transportation Plan has been incorporated this quarter by supporting regional efforts and with the development of projects for TPF funding. Participated in the Town of Hurley County Comprehensive Plan Update, the NADO enhancing connectivity study, the Carbon Reduction Plan Meeting, and the Road Safety Audit.</i>
4 <sup>th</sup> Quarter Report	<i>The Southwest Regional Long Range Transportation Plan has been incorporated this quarter by supporting regional efforts and participating in the NADO enhancing connectivity study.</i>

#### **Function 2. Technical Support and Data Management**

Task 2.1 Collect and manage data, perform technical planning and plan development, in coordination with the transportation goals, trends and needs developed and identified in the RTP.

2.1.1 Collect and evaluate new population, economic development, travel demand and forecast data, projects and trends to inform regional planning efforts, and distribute this information with local counties and communities. Data to be collected and maintained by the RTPO may include land use data, demographic and population data, freight data, traffic count and crash data,

and any other data that supports the goals and actions outlined in the RTP.

**1<sup>st</sup> Quarter**

*Collected traffic data for the Hurley Comprehensive Plan as well as for the NADO enhancement study.*

**2<sup>nd</sup> Quarter**

*Collected traffic data for the Town of Silver City Little Walnut Rd. as well as for the NADO enhancement study.*

**3<sup>rd</sup> Quarter**

*Participated in the Road Safety Audit for Highway 180 & 90 and provided feedback and data observations for the study. Also provided data for the Hurley Comprehensive Plan Update.*

**4<sup>th</sup> Quarter**

*Collected data for the Bicycle Friendly Community application for the Town of Silver City this quarter.*

*Assisted with traffic count data and collected data for the Hurley Comprehensive Plan, NADO study, and the Bicycle Friendly Community application. Will continue to collect data as needed and/or requested.*

- 2.1.2 Assist project applicants with analysis, data collection and other technical support for transportation planning, project identification, and project development.

**1<sup>st</sup> Quarter**

*Staff assisted with traffic count data for the Hurley Comp Plan and the NADO enhancement connectivity study for future projects.*

**2<sup>nd</sup> Quarter**

*Collected traffic data for the Town of Silver City Little Walnut Rd. as well as for the NADO enhancement study.*

**3<sup>rd</sup> Quarter**

*Assisted local governments with Transportation Project Fund applications this quarter.*

**4<sup>th</sup> Quarter**

*Assisted with the bicycle friendly community application for the Town of Silver City which consisted of data collection.*

*Assisted with traffic count data and participated in transportation planning processes. Will continue to assist members in the upcoming year.*

Task 2.2 Assist RTPO members and work with NMDOT staff on roadway and corridor-level classification and analysis, in accordance with the currently adopted rules, guidelines, and procedures. Keep members informed about criteria, timelines, and requirements for submittal of proposals to modify classifications.

**1<sup>st</sup> Quarter**

*Assisted staff with maps that showed current classifications for the Hurley Comprehensive Plan.*

**2<sup>nd</sup> Quarter**

*Assisted NMDOT with Census Urban Area Boundaries for some of the areas in District 1. No comments or changes were reported from entities, they approved proposed boundaries. Also assisted Town of Silver City with identifying the classification of Little Walnut Road.*

**3<sup>rd</sup> Quarter**

*Not applicable this quarter.*

**4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Assisted staff with maps that showed current classifications for the Hurley Comprehensive Plan and assisted with NMDOT Census Urban Area Boundaries. Will assist with classifications as needed.*

2.2.2 Assist RTPO members and work with NMDOT staff on post-Census Urban Area Boundary Smoothing, as appropriate. Keep members informed about criteria, timelines, and requirements for submittal of proposals to modify Urban Area and Small Urban Area designations, based on FHWA Area Definitions.

**1<sup>st</sup> Quarter**

*Not applicable this quarter.*

**2<sup>nd</sup> Quarter**

*Assisted NMDOT with Census Urban Area Boundaries for some of the areas in District 1. No comments or changes were reported from entities, they approved*

proposed boundaries.

**3<sup>rd</sup> Quarter**

Not applicable this quarter.

**4<sup>th</sup> Quarter**

Not applicable this quarter.

Assisted NMDOT with Census Urban Area Boundaries for some of the areas in District 1. No comments or changes were reported from entities, they approved proposed boundaries. Will continue to assist as needed.

Function 2	Budgeted Hours ('23)	Actual Hours	Other Specific Costs	Budgeted Hours ('24)	Actual Hours	Other Specific Costs
FFY 2023/2024 Budget	358	N/A	2,549.65	358	N/A	2,549.65
1 <sup>st</sup> Quarter		55	688.70			
2 <sup>nd</sup> Quarter		10	252.71			
3 <sup>rd</sup> Quarter		12	199.95			
4 <sup>th</sup> Quarter		30	974.14			
Balance		251				

**Function 2 Activity Tracking – 2023**

1 <sup>st</sup> Quarter Report	Staff assisted members with future funding opportunities and with technical assistance. Also assisted with data collection and data assistance.
2 <sup>nd</sup> Quarter Report	Staff assisted members with future funding opportunities and with technical assistance. Assisted with data collection and functional classification for the Town of Silver City and the NADO group. Also assisted with feedback for the proposed census urban boundaries.
3 <sup>rd</sup> Quarter Report	Staff assisted members with data and input for the Highway 180 & 90 Road Safety Audit and for the Hurley Comprehensive Plan. Also assisted local governments with the Transportation Project Fund applications.
4 <sup>th</sup> Quarter Report	Staff assisted members with future funding opportunities and with technical assistance. Also assisted with data collection for the bicycle friendly community application for the Town of Silver City.

**Function 3. Project Development and Monitoring**

Task 3.1 Assist project applicants in developing projects.

3.1.1 Provide information to potential applicants about funding opportunities.



### **1<sup>st</sup> Quarter**

Staff assisted members with providing information on potential funding opportunities via email.

### **2<sup>nd</sup> Quarter**

Staff assisted members with providing information on potential funding opportunities via email and at various meetings.

### **3<sup>rd</sup> Quarter**

Assisted members with applications for the Transportation Project Fund this quarter.

### **4<sup>th</sup> Quarter**

Staff assisted members with providing information on potential funding opportunities via email and at various meetings.

Staff informed members of funding opportunities throughout the year and will continue to do so in the upcoming year.

- 3.1.2 Assist project applicants to identify projects that may be eligible for transportation funding from federal, state or other sources, based upon appropriate local, regional and state-wide plans and applicable data.

### **1<sup>st</sup> Quarter**

Staff assisted members with identifying projects that may be eligible for funding opportunities.

### **2<sup>nd</sup> Quarter**

Staff continued to assist members with identifying projects that may be eligible for funding opportunities.

### **3<sup>rd</sup> Quarter**

Assisted members with applications for the Transportation Project Fund this quarter.

### **4<sup>th</sup> Quarter**

Staff continued to assist members with identifying projects that may be eligible for funding opportunities.

Staff assisted applicants with the Transportation Project Fund.

- 3.1.3 Assist project applicants with applications for NMDOT federal and state transportation funding programs. Follow current adopted New Mexico Administrative Code (NMAC) and/or program guides provided by NMDOT for project eligibility, program guidelines, and application timelines. Submit all complete applications to the designated NMDOT coordinator in accordance with the schedule outlined in the applicable NMAC and/or guide(s).

**1<sup>st</sup> Quarter**

*Not applicable this quarter. There were no programs accepting applications at this time.*

**2<sup>nd</sup> Quarter**

*Applications were not submitted this quarter. Next quarter the transportation project fund applications will be due and will assist applicants as needed.*

**3<sup>rd</sup> Quarter**

*Assisted members with applications for the Transportation Project Fund and submitted applications on behalf of the applicants.*

**4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Assisted members throughout the year with the call for projects funding programs and submitted these applications on time to appropriate staff. Will continue to assist with future funding programs.*

- 3.1.4 Assist project applicants with identification of safety issues that warrant Road Safety Assessments, Safety Plans and/or qualify for Highway Safety Improvement Program funding.

**1<sup>st</sup> Quarter**

*Not applicable this quarter.*

**2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

**3<sup>rd</sup> Quarter**

*Participated in a Road Safety Audit for Highway 180 & 90 through the Highway Safety Program.*

**4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Participated in the Road Safety Audit for Highway 180 & 90 and provided feedback.*

Task 3.2 Manage preliminary project review process.

3.2.1 Establish and implement a process for RTPO members to prepare and submit Project Feasibility Forms (PFFs) and Project Prospectus Forms (PPFs), through coordination with NMDOT District(s).

**1<sup>st</sup> Quarter**

*A process has been established for members to submit PFFs and PPFs in which coordination with the Districts is carried throughout the process. The process was not implemented this quarter due to no calls for new projects.*

**2<sup>nd</sup> Quarter**

*A process has been established for members to submit PFFs and PPFs in which coordination with the Districts is carried throughout the process. The process was not implemented this quarter but will be next quarter.*

**3<sup>rd</sup> Quarter**

*A process has been established for members to submit PFFs and PPFs in which coordination with the Districts is carried throughout the process. The process was implemented this quarter accordingly.*

**4<sup>th</sup> Quarter**

*A process has been established but was not implemented this quarter.*

*A process for submittal of PFFs and PPFs has been established and will implement in the upcoming year accordingly.*

3.2.2 Assist project applicants with development of PFFs and PPFs; ensure that all members are fully informed of the process and timelines, and support entities in accessing all forms and data required by project applicants to complete the forms. Ensure members are informed of Americans with Disabilities Act (ADA) and Title VI plan requirements for all recipients of federal funds.

**1<sup>st</sup> Quarter**

*Not applicable this quarter.*

**2<sup>nd</sup> Quarter**

Sent PFFs to local governments in preparation for the TPF program. Also made the deadline clear for the PFF due date.

### **3<sup>rd</sup> Quarter**

Assisted applicants with PFFs this quarter and coordinated the feasibility meetings with D1 this quarter.

### **4<sup>th</sup> Quarter**

Not applicable this quarter however, assisted members with updating and submitting their ADA transition plans and their Title VI plans to NMDOT.

Assisted members with the PFFs and PFFs for inclusion in the RTIPR and for the TPF call for projects, will continue to assist members in the upcoming year as needed. Also made members aware of the updates needed to be made to their Title VI and ADA transition plans to be in compliance with NMDOT requirements.

- 3.2.3 Work with RTPO members to establish scoring criteria for project prioritization, based on goals and action items included in the RTP, the current NMDOT LRSTP, the Active Transportation and Recreational Programs Guide, Congestion Mitigation and Air Quality Improvement (CMAQ) Program Guide, Transportation Project Fund (TPF) Program, and other guidance from NMDOT.

### **1<sup>st</sup> Quarter**

Not applicable this quarter.

### **2<sup>nd</sup> Quarter**

Not applicable this quarter.

### **3<sup>rd</sup> Quarter**

Established a scoring criteria last year which was utilized this quarter in prioritizing TPF projects.

### **4<sup>th</sup> Quarter**

Not applicable this quarter.

Worked with members on a scoring scale to prioritize projects this year and will revisit the scoring scale in the upcoming year.

- 3.2.4 Develop and maintain a prioritized list of projects based on the regional goals articulated in the RTP, and the statewide goals in the NMDOT LRSTP, as well as Technical and Policy Committee review and input. This list will serve as the

Regional Transportation Improvement Program Recommendations (RTIPR) list and be submitted to the NMDOT District for potential federal and state funding opportunities on an every-other-year basis (at a minimum). RTIPR development will occur based on this schedule:

December-February: Announce new projects to be submitted with a PFF form

March: Conduct PFF meetings with NMDOT District 1 and the entity

April: Receive PFF and prioritize new projects onto the RTIPR

### **1<sup>st</sup> Quarter**

*An RTIPR list has been established and updated.*

### **2<sup>nd</sup> Quarter**

*An RTIPR list has been established and updated.*

### **3<sup>rd</sup> Quarter**

*An RTIPR list has been established and updated. Any new projects from this round of TPF funding that was not chosen for funding will be updated onto the RTIPR.*

### **4<sup>th</sup> Quarter**

*An RTIPR list has been established and will be updated in the next quarter.*

*A RTIPR list has been established and will update in the upcoming year as needed.*

Task 3.3 Provide assistance to local governments interested in pursuing transportation system development and coordination activities.

3.3.1 Facilitate prioritization of Public Transit Program applications for the RTPo area in response to the state-wide prioritization schedule established by NMDOT Transit and Rail Section staff. Submit the results to the NMDOT Transit Bureau in accordance with that schedule. Include the results in the RTPo RTIPR.

### **1<sup>st</sup> Quarter**

*Conducted the rating and ranking at the Virtual RTPo meeting that took place this quarter. Submitted results to Vijay Ummadi, NMDOT transit.*

### **2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

**3<sup>rd</sup> Quarter**

*Not applicable this quarter.*

**4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Transit applications were prioritized and submitted during the first quarter this year. Will have the rating and ranking earlier in the upcoming year as well as the results submitted accordingly.*

- 3.3.2 Support efforts on regional transportation system development, through coordination with local entities and NMDOT Transit & Rail Division.

**1<sup>st</sup> Quarter**

*Staff supported regional efforts in public transit this quarter by supporting the submittal of their application and participating in the rating and ranking process.*

**2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

**3<sup>rd</sup> Quarter**

*Supported regional transportation system efforts by assisting NADO in developing google routes in coordination with Corre Caminos.*

**4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Staff supports public transit in the Southwest Region and assisted NADO with developing google routes for Corre Caminos. Will continue to do so in the upcoming year.*

- Task 3.4 During the month of March, coordinate and co-facilitate RTIPR “zipper” meetings with NMDOT Government to Government Unit (GTG) liaison, the appropriate District staff, and applicable RTPOs, if necessary. Notify NMDOT GTG liaison and District staff of the dates, times, and locations for these “zipper” meetings. Submit the combined, prioritized RTIPR to GTG liaison, the District Engineers and all relevant RTPOs within ten days of the prioritization meeting.

**1<sup>st</sup> Quarter**

*Not applicable this quarter.*

## **2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

## **3<sup>rd</sup> Quarter**

*Did not conduct a zipper meeting however, coordinated with NWRTPO and NMDOT D6 for the TPF project applications this quarter. Communication is made throughout the year with NWRTPO and D6.*

## **4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*There were no zipper meetings this year however, coordination with D6 was conducted due to TPF projects in the SWRTPO and NWRTPO regions. Will conduct a meeting in the upcoming year as needed.*

- Task 3.5 Track the progress of Statewide Transportation Improvement Program (STIP) projects within the RTPO region and ensure regular communication between the project sponsors, NMDOT staff and others to ensure the projects are meeting deadlines outlined in the Tribal/Local Public Agency (T/LPA) Handbook. Keep project applicants informed on project status, including through review of complete regional STIP project lists at meetings, and assist RTPO members with issues that may arise.

## **1<sup>st</sup> Quarter**

*Progress of projects on the STIP are tracked and discussed at each RTPO meeting as well as the NMDOT Commission Meeting with one project in particular which is the bear creek crossing. This gives the local governments an opportunity to discuss any issues or concerns they have. There is also communication throughout the year with the LPA and NMDOT if needed.*

## **2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

## **3<sup>rd</sup> Quarter**

*Progress of projects on the STIP are tracked and discussed at each RTPO meeting as well as every month with D6 staff for Village or Reserve and Catron County.*

## **4<sup>th</sup> Quarter**

*Progress of projects are discussed at the RTPO meetings which TPF funded projects were discussed this quarter on when the notice of awards would be*

out. Communication with NMDOT is always practiced.

Projects on the STIP were tracked throughout the year and will continue to monitor in the upcoming year.

Function 3	Budgeted Hours ('23)	Actual Hours	Other Specific Costs	Budgeted Hours ('24)	Actual Hours	Other Specific Costs
FFY 2023/2024 Budget	408	N/A	2,549.64	408	N/A	2,549.64
1 <sup>st</sup> Quarter		11	688.70			
2 <sup>nd</sup> Quarter		36	252.72			
3 <sup>rd</sup> Quarter		121	199.95			
4 <sup>th</sup> Quarter		10	974.14			
Balance		230				

#### Function 3 Activity Tracking – 2023

1 <sup>st</sup> Quarter Report	Staff tracked projects on the STIP at the RTPO Meeting and the NMDOT Commission Meeting. Distributed information on funding opportunities to members and supported regional transit by supporting the submittal of their application along with conducting the rating and ranking process. A PFF process is established and was not needed this quarter and will update the RTIPR in the next quarters as needed.
2 <sup>nd</sup> Quarter Report	Staff distributed and informed members on funding opportunities as well as informing members on the PFF process. Members were aware of PFF deadline date. An RTIPR is established and will be updated as needed.
3 <sup>rd</sup> Quarter Report	Staff distributed and informed members on funding opportunities and assisted applicants with the Transportation Project Fund this quarter. This included PFF assistance, coordination with DOT D1 and D6, rating and ranking of projects through a scoring process, and submittal of the applications. RTIPR will be updated in the next quarter as needed. Also assisted NADO with assisting Corre Caminos with their transit stops on google maps and will continue to support regional transportation efforts. Participated in the RSA for highway 180 & 90 through the HSIP program.
4 <sup>th</sup> Quarter Report	Staff tracked projects on the STIP at the RTPO Meeting. Distributed information on funding opportunities to members via email and a PFF process is established and was not needed this quarter. Will update the RTIPR in the next quarter.

#### **Function 4. Other Activities and Projects**

Task 4.1 Coordinate and participate with NMDOT staff on special studies or projects specified in the NMDOT Planning Work Program. Provide periodic updates to RTPO members on the status of the studies/projects and involve the members in this effort as appropriate.

##### **1<sup>st</sup> Quarter**



Staff participated in the Enhancing Southwest NM Connectivity in Grant County with NADO, the Town of Hurley Comprehensive Plan, the NADO Annual conference, the NM State Scenic Byway Designation with NMDOT for Village of Columbus Meeting, the RTPO Roundtable Meeting, the APA NM Conference, the Lordsburg Adverse Winter Weatherization Planning Meeting, the NMDOT/Zocalo ROW Meeting, the NMDOT Commission Meeting, and the COG Board Meeting.

### **2<sup>nd</sup> Quarter**

Staff participated in the RTPO Roundtable, the LGRF training, the NMDOT Coordination Meeting with Deming, the Enhancing Southwest NM Connectivity in Grant County with NADO, the Grant County Parks & Recreation Comprehensive Plan open house, the Capital Outlay training, and the Binational Bridges and Border Crossings Group East meeting.

### **3<sup>rd</sup> Quarter**

Participated in the NMDOT Coordination Meeting with Hidalgo County & City of Lordsburg, the Quality Assurance Review, the PFF reviews with NMDOT D1 & D6, the RTPO Roundtable Meeting, the NMDOT Carbon Reduction Meeting, and the Road Safety Audit for Highway 180 & 90 through the HSIP program.

### **4<sup>th</sup> Quarter**

Participated in the NMDOT Coordination Meeting with Grant County, Silver City, WNMU, Bayard, Hurley, and Santa Clara, the RTPO Roundtable Meeting, the Federal Grants Workshop, and the Enhancing Southwest NM Connectivity in Grant County Study with NADO.

Participated in the Enhancing Southwest NM Connectivity in Grant County with NADO, the Town of Hurley Comprehensive Plan, the NADO Annual conference, the NM State Scenic Byway Designation with NMDOT for Village of Columbus Meeting, the RTPO Roundtable Meetings, the APA NM Conference, the Lordsburg Adverse Winter Weatherization Planning Meeting, the NMDOT/Zocalo ROW Meeting, the NMDOT Commission Meeting, the COG Board Meetings, the LGRF training, the NMDOT Coordination Meetings, the Grant County Parks & Recreation Comp Plan, the Capital Outlay training, the Binational Bridges and Border Crossings Group East Meeting, the PFF reviews, the DOT Carbon Reduction Meeting, the Quality Assurance Review, and the RSA for Highway 180 & 90.

Task 4.2 Coordinate and participate with the Councils of Governments (COGs) and applicable New Mexico State agency staff on legislative studies related to state-wide or RTPO-specific transportation issues, as appropriate.

### **1<sup>st</sup> Quarter**

Staff participated in the Virtual COG Board Meeting that took place on December 8<sup>th</sup>.

**2<sup>nd</sup> Quarter**

Staff participated in the COG Board Meeting on March 2<sup>nd</sup>.

**3<sup>rd</sup> Quarter**

Participated in the COG Board Meetings on April 27<sup>th</sup> and June 22<sup>nd</sup>.

**4<sup>th</sup> Quarter**

Conducted and participated in the RTPO Roundtable Meeting that took place on September 26<sup>th</sup>.

Staff participated in the COG Board Meetings and with state agency staff on legislative studies and projects throughout the year. Will continue to do so in the next year.

- Task 4.3 Monitor development of federal and state laws affecting the transportation system and provide information about the contents and status to RTPO members.

**1<sup>st</sup> Quarter**

The SWNMCOG monitors state and federal laws that affect the transportation system as well as the local governments and update members as needed. Staff will continue to monitor laws affecting the Southwest region as well as the pandemic orders during this time.

**2<sup>nd</sup> Quarter**

The SWNMCOG monitors state and federal laws that affect the transportation system as well as the local governments and update members as needed. Staff will continue to monitor laws affecting the Southwest region as well as the pandemic orders during this time.

**3<sup>rd</sup> Quarter**

The SWNMCOG monitors state and federal laws that affect the transportation system as well as the local governments and update members as needed. Staff will continue to monitor laws affecting the Southwest region.

**4<sup>th</sup> Quarter**

The SWNMCOG monitors state and federal laws that affect the transportation system as well as the local governments and update members as needed.

Staff will continue to monitor laws affecting the Southwest region.

Staff monitored federal and state laws throughout the year. Members are informed of any changes. Will continue to monitor in the upcoming year.

Task 4.4 Attend RTPO Roundtable and special meetings.

#### **1<sup>st</sup> Quarter**

Staff attended the RTPO Roundtable on October 25<sup>th</sup> and also participated in the Enhancing Southwest NM Connectivity in Grant County with NADO, the Town of Hurley Comprehensive Plan, the NADO Annual conference, the NM State Scenic Byway Designation with NMDOT for Village of Columbus Meeting, the APA NM Conference, the Lordsburg Adverse Winter Weatherization Planning Meeting, the NMDOT/Zocalo ROW Meeting, the NMDOT Commission Meeting, and the COG Board Meeting.

#### **2<sup>nd</sup> Quarter**

Staff participated in the RTPO Roundtable, the LGRF training, the NMDOT Coordination Meeting with Deming, the Enhancing Southwest NM Connectivity in Grant County with NADO, the Grant County Parks & Recreation Comprehensive Plan open house, the Capital Outlay training, and the Binational Bridges and Border Crossings Group East meeting.

#### **3<sup>rd</sup> Quarter**

Participated in the NMDOT Coordination Meeting with Hidalgo County & City of Lordsburg, the Quality Assurance Review, the PFF reviews with NMDOT D1 & D6, the RTPO Roundtable Meeting, the NMDOT Carbon Reduction Meeting, the NM TransCon Conference, the NADO enhancing connectivity study, the Safe Routes to School meeting, the COG Board Meetings, the D6 mandatory project consultation meeting, the Hurley Comprehensive Plan Meeting, and the Road Safety Audit for Highway 180 & 90 through the HSIP program.

#### **4<sup>th</sup> Quarter**

Participated in the NMDOT Coordination Meeting with Grant County, Silver City, WNMU, Bayard, Hurley, and Santa Clara, the RTPO Roundtable Meeting, the Federal Grants Workshop, and the Enhancing Southwest NM Connectivity in Grant County Study with NADO.

Attended the RTPO Quarterly meetings this year as well as special meetings within the state. Will continue to participate in the upcoming year.

Task 4.5 Attend in-state and out-of-state conferences, training sessions or special meetings for staff and professional development opportunities. This task includes the purchase of any supporting materials that may be needed to coordinate, conduct or

attend the conference, training session or meeting. RTPO staff may attend these out-of-state trainings during this RWP:

APA National Conference  
NADO Annual Conference  
National Rural Transportation Conference  
Transportation Engineering Conference  
Leadership Summit  
Municipal League  
Infrastructure Finance Conference  
National Local Technical Assistance Program Conference

### **1<sup>st</sup> Quarter**

*Staff participated in the following trainings:*

- NADO Annual Conference
- APA NM Conference

### **2<sup>nd</sup> Quarter**

- LGRF Training
- Capital Outlay Training

### **3<sup>rd</sup> Quarter**

- NM TransCon Conference

### **4<sup>th</sup> Quarter**

- National Summit on Rural Road Safety

*Staff attended various conferences and trainings/webinars throughout the year. Will continue to do so in the next year.*

Task 4.6 Participate in miscellaneous transportation-related programs and special projects in the RTPO region.

### **1<sup>st</sup> Quarter**

*Staff participated in the Enhancing Southwest NM Connectivity in Grant County with NADO, the Town of Hurley Comprehensive Plan, the NADO Annual conference, the NM State Scenic Byway Designation with NMDOT for Village of Columbus Meeting, the RTPO Roundtable Meeting, the APA NM Conference, the Lordsburg Adverse Winter Weatherization Planning Meeting, the NMDOT/Zocalo ROW Meeting, the NMDOT Commission Meeting, and the COG Board Meeting.*

**2<sup>nd</sup> Quarter**

Staff participated in the RTPO Roundtable, the LGRF training, the NMDOT Coordination Meeting with Deming, the Enhancing Southwest NM Connectivity in Grant County with NADO, the Grant County Parks & Recreation Comprehensive Plan open house, the Capital Outlay training, and the Binational Bridges and Border Crossings Group East meeting.

**3<sup>rd</sup> Quarter**

Participated in the NMDOT Coordination Meeting with Hidalgo County & City of Lordsburg, the Quality Assurance Review, the PFF reviews with NMDOT D1 & D6, the RTPO Roundtable Meeting, the NMDOT Carbon Reduction Meeting, the NM TransCon Conference, the NADO enhancing connectivity study, the Safe Routes to School meeting, the COG Board Meetings, the D6 mandatory project consultation meeting, the Hurley Comprehensive Plan Meeting, and the Road Safety Audit for Highway 180 & 90 through the HSIP program.

**4<sup>th</sup> Quarter**

Participated in the NMDOT Coordination Meeting with Grant County, Silver City, WNMU, Bayard, Hurley, and Santa Clara, the RTPO Roundtable Meeting, the Federal Grants Workshop, and the Enhancing Southwest NM Connectivity in Grant County Study with NADO. Staff also assisted members with the development of their ICIPs, Capital Outlay, Colonias and water trust board projects.

Staff attended various meetings throughout the year that included special projects in the Southwest Region. Will continue to participate in the next year.

Function 4	Budgeted Hours ('23)	Actual Hours	Other Specific Costs	Budgeted Hours ('24)	Actual Hours	Other Specific Costs
FFY 2023/2024 Budget	450	N/A	2,549.64	450	N/A	2,549.64
1 <sup>st</sup> Quarter		15	688.70			
2 <sup>nd</sup> Quarter		10	252.71			
3 <sup>rd</sup> Quarter		10	199.95			
4 <sup>th</sup> Quarter		50	974.15			
Balance		365				

**Function 4 Activity Tracking – 2023**

1 <sup>st</sup> Quarter Report	Staff attended/participated in the Enhancing Southwest NM Connectivity in Grant County with NADO, the Town of Hurley Comprehensive Plan, the NADO Annual conference, the NM State Scenic Byway Designation with NMDOT for Village of Columbus Meeting, the RTPO Roundtable Meeting, the APA NM Conference, the Lordsburg Adverse Winter Weatherization Planning Meeting, the NMDOT/Zocalo ROW Meeting, the NMDOT Commission Meeting, and the COG Board Meeting. Also
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	<i>presented on the Five Points Initiative at the NADO Annual Conference.</i>
2 <sup>nd</sup> Quarter Report	<i>Staff participated in the RTPO Roundtable, the LGRF training, the NMDOT Coordination Meeting with Deming, the Enhancing Southwest NM Connectivity in Grant County with NADO, the Grant County Parks &amp; Recreation Comprehensive Plan open house, the Capital Outlay training, the Binational Bridges and Border Crossings Group East meeting, and the COG Board Meeting on March 2<sup>nd</sup>.</i>
3 <sup>rd</sup> Quarter Report	<i>Staff participated in the NMDOT Coordination Meeting with Hidalgo County &amp; City of Lordsburg, the Quality Assurance Review, the PFF reviews with NMDOT D1 &amp; D6, the RTPO Roundtable Meeting, the NMDOT Carbon Reduction Meeting, the NM TransCon Conference, the NADO enhancing connectivity study, the Safe Routes to School meeting, the COG Board Meetings, the D6 mandatory project consultation meeting, the Hurley Comprehensive Plan Meeting, and the Road Safety Audit for Highway 180 &amp; 90 through the HSIP program.</i>
4 <sup>th</sup> Quarter Report	<i>Staff participated in the NMDOT Coordination Meeting with Grant County, Silver City, WNMU, Bayard, Hurley, and Santa Clara, the RTPO Roundtable Meeting, the Federal Grants Workshop, the National Summit on Rural Road Safety Conference, and the Enhancing Southwest NM Connectivity in Grant County Study with NADO. Staff also assisted members with the development of their ICIPs, Capital Outlay, Colonias and water trust board projects and continued to monitor State and Federal laws.</i>

**Function 5. General RTPO Support**

Task 5.1 Organize and facilitate all meetings of the RTPO in accordance with the Public Participation Plan.

5.1.1 Document the RTPOs public participation process including but not limited to, procedures the RTPO uses to comply with the New Mexico Open Meetings Act [NMSA 1978, Sections 10-51-1, et. seq.] and 23 CFR 450.

**1st Quarter**

*The SWRTPO has a public participation plan established that complies with the New Mexico Open Meetings Act.*

**2nd Quarter**

*The SWRTPO has a public participation plan established that complies with the New Mexico Open Meetings Act.*

### **3<sup>rd</sup> Quarter**

*The SWRTPO has a public participation plan established that complies with the New Mexico Open Meetings Act and will update and finalize in the next quarter.*

### **4<sup>th</sup> Quarter**

*The SWRTPO has a public participation plan established that complies with the New Mexico Open Meetings Act and was recently updated and approved by the COG Board this quarter.*

*The SWRTPO complied with the New Mexico Opens Act throughout the year. Will continue to comply in the upcoming year.*

- 5.1.2 Per the New Mexico Open Meetings Act (NMSA, 1978, Section 10-15-1(D)) and 23 CFR 450.210, provide compliant public notice for all official RTPO Committee meetings.

### **1<sup>st</sup> Quarter**

*As per the New Mexico Open Meetings Act, the RTPO meeting was advertised on the rtponm.org website as well as the Grant County Beat.*

### **2<sup>nd</sup> Quarter**

*As per the New Mexico Open Meetings Act, the RTPO meeting was advertised on the rtponm.org website as well as the Grant County Beat.*

### **3<sup>rd</sup> Quarter**

*As per the New Mexico Open Meetings Act, the RTPO meeting was advertised on the rtponm.org website as well as the Grant County Beat.*

### **4<sup>th</sup> Quarter**

*As per the New Mexico Open Meetings Act, the RTPO meeting was advertised on the rtponm.org website as well as the Grant County Beat.*

*The SWRTPO provided public notice through the rtponm.org and the Grant County Beat websites throughout the year. Will continue to advertise as per the New Mexico Open Meetings Act.*

- 5.1.3 Provide RTPO Committee members, the appropriate NMDOT District staff, and GTG with meeting agendas and information packets no later than seventy-two (72) hours in advance of RTPO Committee meetings.

### **1<sup>st</sup> Quarter**

Staff provided RTPO members, NMDOT staff, and GTG with agendas and packets at least 7 days prior to the meeting.

**2<sup>nd</sup> Quarter**

Not applicable this quarter.

**3<sup>rd</sup> Quarter**

Staff provided RTPO members, NMDOT staff, and GTG with agendas and packets at least 7 days prior to the meeting.

**4<sup>th</sup> Quarter**

Staff provided RTPO members, NMDOT staff, and GTG with agendas and packets at least 7 days prior to the meeting.

Provided members with agendas and packets at least seven days prior to meetings throughout the year and will continue to do so next year.

- 5.1.4 On an annual basis, provide all eligible T/LPAs with the opportunity to appoint or confirm a representative and alternates to the RTPO Committee.

**1<sup>st</sup> Quarter**

Not applicable this quarter.

**2<sup>nd</sup> Quarter**

Not applicable this quarter.

**3<sup>rd</sup> Quarter**

Not applicable this quarter.

**4<sup>th</sup> Quarter**

COG member dues were sent out and members were asked to report representatives for the RTPO TAC Committee as well as alternates.

Members appointed RTPO members with the renewal of their membership dues. Will update member list as needed in the upcoming year.

- Task 5.2 Maintain bylaws that clarify and document member entities, responsibilities and roles, including voting protocols.

- 5.2.1 Maintain a list of RTPO Committee members with contact information and provide a copy of the list to appropriate NMDOT District staff, GTG, member



entities, and other regular participants.

**1<sup>st</sup> Quarter**

*A list of RTPO Committee members is readily available with contact information.*

**2<sup>nd</sup> Quarter**

*A list of RTPO Committee members is readily available with contact information.*

**3<sup>rd</sup> Quarter**

*A list of RTPO Committee members is readily available with contact information.*

**4<sup>th</sup> Quarter**

*A list of RTPO Committee members is readily available with contact information. Will update as needed.*

*A list of RTPO members was readily available throughout the year. Will update as needed in the upcoming year.*

Task 5.3 Conduct Outreach Activities.

- 5.3.1 Engage in and document outreach activities and provide citizens and other transportation stakeholders with reasonable opportunities to participate in RTPO processes per 23 CFR 450.

**1<sup>st</sup> Quarter**

*A Virtual RTPO meeting was conducted this quarter where the members and the public are invited to attend and participate in the RTPO process. This took place on December 14<sup>th</sup>. A NMDOT Commission Meeting was also conducted in the Southwest region this quarter where the members and public were encouraged to attend as well.*

**2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

**3<sup>rd</sup> Quarter**

*A RTPO meeting was conducted this quarter where the members and the public are invited to attend and participate in the RTPO process. This took place on May 9<sup>th</sup>.*

#### **4<sup>th</sup> Quarter**

*A RTPO meeting was conducted this quarter where members and the public are invited to attend and participate in the RTPO process. This took place on September 6<sup>th</sup>.*

*RTPO meetings and NMDOT Commission Meetings were conducted throughout the year with the public invited. Members were included and updated in any activities within the RTPO.*

- 5.3.2 Coordinate with RTPO members to maintain a list of entities including newly elected officials and potential members, who will be educated on the RTPO process. Document this outreach and presentations and share any questions or concerns in quarterly reports and with appropriate NMDOT staff.

#### **1<sup>st</sup> Quarter**

*Not applicable this quarter.*

#### **2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

#### **3<sup>rd</sup> Quarter**

*Not applicable this quarter.*

#### **4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Did not implement this year, will implement in the upcoming year due to elections and changes in staff.*

- Task 5.4 Maintain a website that includes current meeting information and planning documents, as referenced in the Quality Assurance Review (QAR) guidelines. Post a list of current Technical and Policy Committee members and keep this information updated.

#### **1<sup>st</sup> Quarter**

*Maintained the rtpnm.org website that has meeting information as well as committee member information and SWRTPO documents.*

#### **2<sup>nd</sup> Quarter**

*Maintained the rtpnm.org website that has meeting information as well as committee member information and SWRTPO documents.*

**3<sup>rd</sup> Quarter**

Maintained the rtpnm.org website that has meeting information as well as committee member information and SWRTPO documents.

**4<sup>th</sup> Quarter**

Maintained the rtpnm.org website that has meeting information as well as committee member information and SWRTPO documents.

Maintained the RTPO website throughout the year and will continue to do so in the upcoming year.

Task 5.5 Coordinate training and professional development opportunities for RTPO members, including developing and maintaining training plans. Assist RTPO members to identify technical training needs and work with NMDOT, LTAP, and other entities to meet those needs. Informing member entities of training opportunities and encouraging participation

**1<sup>st</sup> Quarter**

Staff announced trainings at the COG and RTPO meetings as well as via email.

**2<sup>nd</sup> Quarter**

Staff announced trainings at the COG meeting as well as via email.

**3<sup>rd</sup> Quarter**

Staff announced trainings at the COG meeting as well as via email.

**4<sup>th</sup> Quarter**

Staff announced trainings at the COG and RTPO meetings as well as via email.

Informed members on various trainings at RTPO and COG Board Meetings as well as via email. Will continue to inform in the upcoming year.

Function 5	Budgeted Hours ('23)	Actual Hours	Other Specific Costs	Budgeted Hours ('24)	Actual Hours	Other Specific Costs
FFY 2023/2024 Budget	141	N/A	2,549.65	141	N/A	2,549.65
1 <sup>st</sup> Quarter		128.92	688.70			
2 <sup>nd</sup> Quarter		150	252.72			
3 <sup>rd</sup> Quarter		147	199.95			
4 <sup>th</sup> Quarter		175	974.14			
Balance		-459.92				

**Function 5 Activity Tracking – 2023**

1 <sup>st</sup> Quarter Report	Staff facilitated all meetings in accordance to the PPP. Staff also has a list of TAC Committee members readily available, rtpo website is updated as needed, and members are provided with training opportunities via email and at the RTPO/COG meeting. Members and the public were encouraged to attend the NMDOT Commission Meeting that took place in our region.
2 <sup>nd</sup> Quarter Report	Staff facilitated all meetings in accordance to the PPP. Staff also has a list of TAC Committee members readily available, rtpo website is updated as needed, and members are provided with training opportunities via email and at the COG meeting.
3 <sup>rd</sup> Quarter Report	Staff facilitated all meetings in accordance to the PPP. Staff also has a list of TAC Committee members readily available, rtpo website is updated as needed, and members are provided with training opportunities via email and at the RTPO/COG meeting. Members and the public were encouraged to attend the RTPO meeting. Currently updating the PPP and the Title VI.
4 <sup>th</sup> Quarter Report	Staff facilitated all meetings in accordance to the PPP which the PPP & Title VI was updated and approved this quarter by COG board committee. Staff also has a list of TAC Committee members readily available, rtpo website is updated as needed, and members are provided with training opportunities via email and at the RTPO/COG meeting. Members and the public were encouraged to attend the RTPO meeting.

**Function 6. RTPO Administration**

Task 6.1 Produce work products that meet all quarterly work requirements and deadlines per the Planning Procedures Manual (PPM) and submit a summary of activities completed per quarter.

6.1.1 Implement and monitor program expenditures in relation to the annual budget, per the PPM. Ensure documentation on program expenditures and activities are available to the public online and retained as physical copies, which will be reviewed during the annual Quality Assurance Review (QAR).

**1<sup>st</sup> Quarter**

*Staff monitors program expenditures throughout the year.*

**2<sup>nd</sup> Quarter**

*Staff monitors program expenditures throughout the year.*

**3<sup>rd</sup> Quarter**

*Staff monitors program expenditures throughout the year.*

**4<sup>th</sup> Quarter**

*Staff monitors program expenditures throughout the year.*

*Staff monitored program expenditures throughout the year and will continue to monitor in the next year.*

- 6.1.2 Submit quarterly Reimbursement Packets per the PPM. Include this report as an informational item on the following RTPO Committee agenda and should reflect all costs outlined in the Invoice.

**1<sup>st</sup> Quarter**

*Quarterly reimbursement packets are submitted according to the PPM.*

**2<sup>nd</sup> Quarter**

*Quarterly reimbursement packets are submitted according to the PPM.*

**3<sup>rd</sup> Quarter**

*Quarterly reimbursement packets are submitted according to the PPM.*

**4<sup>th</sup> Quarter**

*Quarterly reimbursement packets are submitted according to the PPM.*

*Quarterly packets were submitted on time and according to the PPM. Will continue to submit accordingly in the upcoming year.*

- 6.1.3 Submit an Annual Performance and Expenditure Report (APER) each year, per the timeline and procedures documented in the PPM. The APER will be derived from the 4<sup>th</sup> quarter Quarterly Report, but will include additional descriptions to summarize the activities performed in the past year.

**1<sup>st</sup> Quarter**

*An Annual Performance and Expenditure Report was submitted on November 10<sup>th</sup>, 2022.*

**2<sup>nd</sup> Quarter**

*Not applicable this quarter.*

**3<sup>rd</sup> Quarter**

*Not applicable this quarter.*

#### **4<sup>th</sup> Quarter**

*Not applicable this quarter.*

*Submitted the last APER accordingly and will submit this APER per timeline and procedure according to the PPM.*

Task 6.2 Solicit and utilize input from RTPO board members to develop the two-year (FFY 2021- FFY 2022) Regional Work Program (RWP) for submittal to the NMDOT by deadlines outlined in the PPM.

6.2.1 Coordinate the RTPO's planning program with other RTPOs and any Metropolitan Planning Organizations (MPOs) or other agencies impacted by and/or associated with activities contained in the RWP.

#### **1<sup>st</sup> Quarter**

*Participated in the RTPO Roundtable that took place on October 25<sup>th</sup>.*

#### **2<sup>nd</sup> Quarter**

*Participated in the RTPO Roundtable that took place on January 10<sup>th</sup>.*

#### **3<sup>rd</sup> Quarter**

*Participated in the RTPO Roundtable that took place on April 17<sup>th</sup>.*

#### **4<sup>th</sup> Quarter**

*Hosted and participated in the RTPO Roundtable that took place virtually on September 26<sup>th</sup>.*

*Attended the RTPO quarterly and discussed issues that arose amongst all RTPOs. Will continue to attend in the upcoming year.*

Task 6.3 Develop an annual budget based on the tasks outlined in the RWP, and include cost-sharing methodologies and calculations for costs that are shared between various Southwest New Mexico Council of Government's programs, in accordance with 2 CFR 200 and the PPM. Apply and illustrate cost-sharing methodologies consistently when submitting quarterly Reimbursement Packets.

#### **1<sup>st</sup> Quarter**

*SWNMCOG monitors the budget throughout the year. An annual budget was submitted along with the RWP.*

#### **2<sup>nd</sup> Quarter**

SWNMCOG monitors the budget throughout the year. An annual budget was submitted along with the RWP.

**3<sup>rd</sup> Quarter**

SWNMCOG monitors the budget throughout the year. An annual budget was submitted along with the RWP.

**4<sup>th</sup> Quarter**

SWNMCOG monitors the budget throughout the year. An annual budget was submitted along with the RWP.

*The budget was monitored throughout the year and an annual budget was included in the RWP.*

Task 6.4 Maintain a Public Participation Plan (PPP) that addresses Title VI and Environmental Justice procedures. Ensure a specific contact person and contact information is listed. Update the PPP in accordance with the PPM schedule or as determined appropriate by RTPO members or staff.

**1<sup>st</sup> Quarter**

SWRTPO has a PPP established. A contact person and contact information is listed to address any needs/concerns. Will update in accordance to PPM as needed.

**2<sup>nd</sup> Quarter**

SWRTPO has a PPP established. A contact person and contact information is listed to address any needs/concerns. Will update in accordance to PPM as needed.

**3<sup>rd</sup> Quarter**

SWRTPO has a PPP established. A contact person and contact information is listed to address any needs/concerns. In the process of updating it this quarter, will finalize in the next quarter.

**4<sup>th</sup> Quarter**

SWRTPO has a PPP established which has been updated, approved, and posted to the website. A contact person and contact information is listed to address any needs/concerns.

*A PPP has been established with a contact person and information is listed to address any concerns/needs. Updated and approved this year. Will update as needed in the upcoming years.*

Task 6.5 Submit the Southwest New Mexico Council of Governments Financial Audit for each State Fiscal Year to the NMDOT GTG Liaison, within 30 days of when the audit is released by the State Auditor's Office.

**1st Quarter**

*Not applicable this quarter.*

**2nd Quarter**

*Not applicable this quarter.*

**3rd Quarter**

*Not applicable this quarter.*

**4th Quarter**

*Not applicable this quarter.*

**The SWNMCOG's audit was submitted earlier in the year. This year's audit will be submitted in the next year.**

Function 6 & other	Budgeted Hours ('23)	Actual Hours	Other Specific Costs	Budgeted Hours ('24)	Actual Hours	Other Specific Costs
FFY 2023/2024 Budget	437	N/A	2,549.65	437	N/A	2,549.65
1st Quarter		439.11	688.72			
2nd Quarter		334.25	252.72			
3rd Quarter		365.80	199.95			
4th Quarter		289.24	974.15			
Balance		-991.40				

**Function 6 Activity Tracking – 2023**

1st Quarter Report	Work products listed in the PPM were submitted accordingly, PPP is established, budget was also monitored and submitted as needed. Audit was performed this quarter but not submitted yet. RTPO Roundtable Meeting was attended.
2nd Quarter Report	Work products listed in the PPM were submitted accordingly, PPP is established, budget was also monitored and submitted as needed. Audit will be submitted next quarter. RTPO Roundtable Meeting was attended.
3rd Quarter Report	Work products listed in the PPM were submitted accordingly, PPP is established and currently being updated, budget was also monitored and submitted as needed. RTPO Roundtable Meeting was attended.
4th Quarter Report	Work products listed in the PPM were submitted accordingly, PPP has been updated, approved, and uploaded onto the website.



	Budget was also monitored and submitted as needed. RTPO Quarterly Roundtable Meeting was conducted by SWRTPO this quarter virtually.
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**Function 7**

Represents holidays and any annual and sick leave hours taken.

**Trainings/Conferences/Webinars:**

- *NADO Annual Conference*
- *APA NM Conference*
- *LGRF Training*
- *Capital Outlay Training*
- *NM TransCon Conference*
- *National Summit on Rural Road Safety*

**Southwest New Mexico Council of Governments**  
**SOUTHWEST REGIONAL TRANSPORTATION PLANNING ORGANIZATION**  
**FFY 2023- 2024 REGIONAL WORK PROGRAM AMENDMENTS**  
**October 1, 2022 – September 30, 2024**

(Insert all RWP amendments here)

**Southwest New Mexico Council of Governments**  
**SOUTHWEST REGIONAL TRANSPORTATION PLANNING ORGANIZATION**  
**FFY 2023- 2024 REGIONAL WORK PROGRAM BUDGET**  
**October 1, 2022 – September 30, 2024**

SWRTPO FFY23/24 Budget Detail	Categories (Year 1)	Categories (Year 2)
Salaries	\$67,946.47	\$67,946.47
Payroll Expense	\$26,485.85	\$26,485.85
Advertising	-	-
Computer Expense	\$1,000.00	\$1,000.00
Car Maintenance	\$500.00	\$500.00
Registration	\$1,000.00	\$1,000.00
Dues & Subscriptions	\$500.00	\$500.00
Equipment	-	-
Insurance & Bonding	\$1,000.00	\$1,000.00
Postage	\$285.68	\$285.68
Printing & Stationary	\$1,000.00	\$1,000.00
Professional Fees	\$3,282.00	\$3,282.00
Contractual	\$3,000.00	\$3,000.00
Office Supplies	\$500.00	\$500.00
Travel	\$4,500.00	\$4,500.00
Misc. Payroll Fees	-	-
Car Gas	\$1,500.00	\$1,500.00
Other (please specify)	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$ 112,500.00</b>	<b>\$ 112,500.00</b>
Local Match (20%)	\$ 22,500.00	\$ 22,500.00
Federal Share (80%)	\$ 90,000.00	\$ 90,000.00

## **Southwest New Mexico Council of Governments Glossary of Budget Categories (2 CFR 200)**

For each budget item/category, you must explain whether you will provide actuals (timesheets, receipts, etc.) or use a formula for charging the cost to the RTPO program. Information on how to invoice for reimbursable expenses is provided under each budget category.

**SALARIES:** Costs are based on completed time sheets for each employee that reflect work program activities they have directly worked on. Other staff positions that have part of their salaries allocated may include Executive Director, Finance Specialist, and Executive Assistant. **Cerisse 100% Priscilla 20% Jessie 10%**

*RTPOs should bill for personnel time using actuals. That is, each employee working on work program.*

**PAYROLL EXPENSES:** Includes such items as health insurance, retirement benefits, and Social Security and Medicare. **Cerisse 100% Priscilla 30% Jessie 10%**

*Fringe benefits should be billed as actual costs associated with the personnel completing RTPO work program functions.*

**ADVERTISING:** This includes advertising of RFPs or public meeting announcements.

**COMPUTER EXPENSE:** This includes the purchase and/or maintenance of employee's laptop.

**CAR MAINTENANCE:** This includes maintenance of SWNMCOG vehicle.

**DUES, SUBSCRIPTIONS, & REGISTRATION:** Refers to costs associated with the planning functions of the RTPO. This may include registration fees for professional development, professional transportation planning publications, and membership in transportation planning organizations.

*These costs should be billed as direct expenses.*

**EQUIPMENT, POSTAGE, & OFFICE SUPPLIES:** This line item covers the costs of items such as copier, postage meter, and other equipment maintained for the office.

*Equipment lease and maintenance costs may be billed in proportion to the percentage of programming funds received by the entity from FHWA when compared to the organization's overall budget.*

**INSURANCE & BONDING:** This may include liability insurance, vehicle insurance and property insurance.

*Insurance expenses may be billed in proportion to the percentage of programming funds received by the entity from FHWA when compared to the organization's overall budget.*

**PRINTING & STATIONARY:** Refers to the production of printed materials in support of program work (copies of plans, meeting agendas, minutes, additional materials, etc.) and printing of business cards and letterheads.

*May be billed as a direct cost or in proportion to the percentage of programming funds received by the entity from FHWA when compared to the organization's overall budget.*

**PROFESSIONAL FEES:** Refers to the annual third party auditing of financial statements.

*Audit costs should be billed as a direct expense.*

**CONTRACTUAL:** Refers to bookkeeping services contracted with a private entity who is non-staff.

*Should be billed as a direct expense. Invoices and contracts must accompany pay requests.*

**TRAVEL:** Includes travel costs for activities such as board and committee meetings as well as professional development trainings and conferences. Travel per diem and mileage is figured in accordance with the NM Mileage and Per Diem Act and Board approval.

*Travel costs should be billed as actual, direct costs associated with implementation of the work program.*

**Misc. Payroll Expense:** Includes any kind of fee associated with payroll. For example direct deposit, bank fee, etc.

**Car Gas:** Includes purchase of gasoline for SWNMCOG vehicles used for travel.

# Southwest NM Council of Governments RTPO APER Narrative Summary – FFY2023

Please provide a BRIEF (one to two sentences each) summary of Work Program activities by Function below.

## Function 1: Long-Range Planning and Implementation

### Task 1.1

Incorporated the Southwest Regional Long Range Plan throughout the year through data collection and project development/submittal. Will incorporate through the planning and updating processes in the upcoming year.

#### Task 1.1.1

The RTP is in the updating process and plan to finalize in the upcoming year.

#### Task 1.1.2

Participated in Town of Hurley Comprehensive Plan, the NADO enhancing connectivity study, updates on the Rural Freight Corridor, the Grant County Parks & Recreation Comprehensive Plan, the Binational Bridges and Border Crossings Group Meeting, the Highway 180 & 90 Road Safety Audit, and the NMDOT Carbon Reduction Meeting. Will continue to participate in studies/plans.

#### Task 1.1.3

Supported long range regional transportation planning by participating in the NADO study and supporting projects consistent with the RTP.

### Task 1.2

Implemented performance measures by supporting regional efforts and will continue to do so in the next quarter.

## Function 2: Technical Support and Data Management

### Task 2.1.1

Assisted with traffic count data as well as collecting data for the NADO study, the Hurley Comp Plan, and the Bicycle Friendly Community application. Will continue to collect data as needed and/or requested.

#### Task 2.1.2

Assisted with traffic count data and participated in transportation planning processes. Will continue to assist members in the upcoming year.

### Task 2.2

There were no functional classification requests this quarter but did assist staff with classification maps for comprehensive plans and with Census Urban area boundaries. Will assist with classifications as needed.

#### Task 2.2.2

Assisted NMDOT with Census Urban Area Boundaries D1. Will continue to use Census data as needed and assist members with boundaries/designations as needed.

## Function 3: Project Development and Monitoring

### Task 3.1.1

Staff informed members of funding opportunities throughout the year and will continue to in the upcoming year.

#### Task 3.1.2

Staff assisted applicants with the Transportation Project Fund as well as Colonias and CDBG.

#### Task 3.1.3

## Southwest NM Council of Governments RTPO APER Narrative Summary – FFY2023

Assisted members throughout the year with the call for projects for funding programs and submitted these applications on time to appropriate staff. Will continue to assist with future funding programs in the upcoming year.

### Task 3.1.4

Participated in the Road Safety Audit for Highway 180 & 90 intersection and provided feedback.

### Task 3.2.1

A process for submittal of PFFs and PPFs has been established and was implemented accordingly. Will continue to implement in the upcoming year.

### Task 3.2.2

Assisted members with the PFFs and PPFs for inclusion in the RTIPR and for TPF, will continue to assist members in the upcoming year as needed. Also notified members of the update requirements for their Title VI and ADA Transition plans to be in compliance with NMDOT's federal programs. Will continue to assist with this.

### Task 3.2.3

Worked with members on a scoring scale to prioritize projects this year and will revisit the scoring scale in the upcoming year.

### Task 3.2.4

A RTIPR list has been established and will update in the upcoming year as needed.

### Task 3.3.1

Transit applications were prioritized and submitted during the first quarter this year. Will have the rating and ranking earlier in the upcoming year as well as the results submitted accordingly.

### Task 3.3.2

Staff supports public transit in the Southwest Region and assisted with google routes for Corre Caminos. Will continue to support in the upcoming year.

### Task 3.4

There were no zipper meetings conducted this year however, collaboration with D6 projects for TPF funds was conducted. Will conduct a meeting in the upcoming year as needed.

### Task 3.5

Projects on the STIP were tracked throughout the year and will continue to monitor in the upcoming year.

## Function 4: Other Activities and Projects

### Task 4.1

Participated in the Enhancing Southwest NM Connectivity in Grant County with NADO, the Town of Hurley Comprehensive Plan, the NADO Annual conference, the NM State Scenic Byway Designation with NMDOT for Village of Columbus Meeting, the RTPO Roundtable Meetings, the APA NM Conference, the Lordsburg Adverse Winter Weatherization Planning Meeting, the NMDOT/Zocalo ROW Meeting, the NMDOT Commission Meeting, the COG Board Meetings, the LGRF training, the NMDOT Coordination Meetings, the Grant County Parks & Recreation Comp Plan, the Capital Outlay training, the Binational Bridges and Border Crossings Group East Meeting, the PFF reviews, the DOT Carbon Reduction Meeting, the Quality Assurance Review, and the RSA for Highway 180 & 90 intersection.

### Task 4.2

Staff participated in the COG Board Meetings and with state agency staff on legislative studies and projects throughout the year. Will continue to do so in the next year.

### Task 4.3

Staff monitored federal and state laws throughout the year. Members are informed of any changes.

## Southwest NM Council of Governments RTPO APER Narrative Summary – FFY2023

Will continue to monitor in the upcoming year.

### Task 4.4

Attended the RTPO quarterly this year as well as special meetings within the state. Will continue to participate in the upcoming year.

### Task 4.5

Staff attended various conferences and trainings/webinars throughout the year and presented on a project in the SW region at these conferences. Will continue to do so in the next year.

### Task 4.6

Staff attended various meetings throughout the year that included special projects in the Southwest Region. Will continue to participate in the next year.

## Function 5: General RTPO Support

### Task 5.1.1

The SWRTPO complied with the New Mexico Open Meetings Act throughout the year. Will continue to comply in the upcoming year.

### Task 5.1.2

The SWRTPO provided public notice through the rtpnm.org and the Grant County Beat websites throughout the year. Will continue to advertise as per the New Mexico Open Meetings Act.

### Task 5.1.3

Provided members with agendas and packets at least seven days prior to meetings throughout the year and will continue to do so next year.

### Task 5.1.4

COG members appointed RTPO members with the renewal of their membership dues. Will update member list as needed in the upcoming year.

### Task 5.2.1

A list of RTPO members was readily available throughout the year. Will update as needed in the upcoming year.

### Task 5.3.1

RTPO meetings and NMDOT commission meetings were conducted throughout the year with the public invited. Members were included and updated in any activities within the RTPO.

### Task 5.3.2

Not applicable this year. Will revisit next year with the elections and potential new staff.

### Task 5.4

Maintained the RTPO website throughout the year and will continue to do so in the upcoming year.

### Task 5.5

Informed members on various trainings at the RTPO and COG Board Meetings as well as via email. Will continue to inform in the upcoming year.

## Function 6: RTPO Administration

### Task 6.1.1

Staff monitored program expenditures throughout the year and will continue to monitor in the next year.

### Task 6.1.2

Quarterly packets were submitted on time and according to the PPM. Will continue to submit accordingly in the upcoming year.

### Task 6.1.3



**Southwest NM Council of Governments  
RTPO APER Narrative Summary – FFY2023**

Will submit the APER per timeline and procedure according to the PPM.

**Task 6.2.1**

Attended the RTPO quarterly and discussed issues that arose amongst all RTPOs. Will continue to attend in the upcoming year.

**Task 6.3**

The budget was monitored throughout the year and an annual budget was included in the RWP.

**Task 6.4**

A PPP has been established with a contact person and information is listed to address any concerns/needs. Updated and approved this year. Will revisit in the upcoming years as needed.

**Task 6.5**

The SWNMCOG's audit was submitted earlier in the year. This year's audit will be submitted in the next year.

**Southwest NM Council of Governments  
 RTPO APER Budgeted Staff Hours Summary**

Staff Hours Summary FFY23							
Function	Budgeted Hours	Q1	Q2	Q3	Q4	Total Actual hours	Percentage actual differs from budgeted*
1	358	5	0	20	10	35	-90.20%
2	358	55	10	12	30	107	-70.10%
3	408	11	36	121	10	178	-56.37%
4	450	15	10	10	50	85	-81.11%
5	141	128.92	150	147	175	600.92	326.18%
6 & 7	437	439.11	334.25	365.8	289.24	1428.4	226.86%
TOTAL	2152	654.03	540.25	675.8	564.24	2434.32	13.12%

\*if actual hours differ from budgeted hours by more than 20% in any function, provide a narrative explanation below

Explanation: Function 1 was less due to less work on the long range plan this year. Function 2 was less due to not much data gathering for local governments this year. Function 3 was under due to one call for projects this year. Function 4 was less due to less meetings this year and less travel time for meetings. Functions 5, 6, & 7 were over due to increased webinars, technical support for funding opportunities, and special meetings for regional projects.

**Southwest NM Council of Governments  
RTPO APER Budget Summary by Line item**

FFY23 Budget Summary by Line Item							
(use categories from your FFY22 budget)	Budgeted	Q1	Q2	Q3	Q4	Actual	Percentage actuals differ from budgeted*
Personnel	\$ 67,946.47	\$ 16,755.00	\$ 17,157.16	\$ 18,102.08	\$ 14,265.23	\$ 66,279.47	-2.50%
Fringe	\$ 26,485.85	\$ 7,467.45	\$ 6,906.05	\$ 7,129.42	\$ 5,307.31	\$ 26,810.23	1.20%
Travel	\$ 4,500.00	\$ 979.44	\$ -	\$ 624.50	\$ 594.22	\$ 2,198.16	-51.20%
Insurance & Bonding	\$ 1,000.00	\$ 85.50	\$ 56.50	\$ 182.01	\$ 1,265.12	\$ 1,589.13	58.90%
Advertising	\$ -	\$ -	\$ -	\$ -	\$ 97.46	\$ 97.46	0%
Computer Expense	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 855.51	\$ 855.51	-14.40%
Car Maintenance/Gas	\$ 2,000.00	\$ 89.69	\$ 331.00	\$ -	\$ 131.57	\$ 552.26	-72.40%
Registration	\$ 1,000.00	\$ 410.91	\$ 140.00	\$ -	\$ 376.00	\$ 926.91	-7%
Dues & Subscriptions	\$ 500.00	\$ 800.00	\$ -	\$ -	\$ 250.00	\$ 1,050.00	110%
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%
Postage	\$ 285.68	\$ 27.25	\$ 54.50	\$ -	\$ 74.99	\$ 156.74	-45.10%
Printing & Stationary	\$ 1,000.00	\$ 170.93	\$ 36.15	\$ -	\$ 167.17	\$ 374.25	-62.57%
Audit/Professional Fees	\$ 3,282.00	\$ -	\$ -	\$ -	\$ -	\$ -	-100.00%
Contractual	\$ 3,000.00	\$ 393.13	\$ 584.48	\$ 393.13	\$ 1,968.44	\$ 3,339.18	11.30%
Office Supplies	\$ 500.00	\$ 197.30	\$ 61.07	\$ -	\$ 64.46	\$ 322.83	-35.43%
Other (please specify)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0
<b>TOTAL</b>	<b>\$ 112,500.00</b>	<b>\$ 27,376.60</b>	<b>\$ 25,326.91</b>	<b>\$ 26,431.14</b>	<b>\$ 25,417.48</b>	<b>\$ 104,552.13</b>	<b>-7.06%</b>

1.\*if any line item in the 'actual' column differs from budgeted amount by more than 20%, provide a narrative explanation below

Explanation: Some line items are not fully expended due to budget being on COG budget. Travel was not fully expended due to travel coming up within the state fiscal year as well as insurance and bonding. Audit is being performed as of now and funds will be expended. Gas was underexpended due to less travel this year. Dues and subscriptions was overly expended due to additional dues to pay this year. Postage costs have increased this year as well as printing fees. Office supplies was underexpended due to less supplies being needed thus far.

**Southwest New Mexico Council of Governments**  
**Profit & Loss Prev Year Comparison-Transportation**  
**July 2022 through June 2023**

	Jul '22 - Jun 23	Jul '21 - Jun 22
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
4500 · NMDOT	84,669.17	79,697.74
<b>Total Income</b>	84,669.17	79,697.74
<b>Gross Profit</b>	84,669.17	79,697.74
<b>Expense</b>		
5000 · Salaries		
5030 · TRANS	68,769.24	61,434.72
<b>Total 5000 · Salaries</b>	68,769.24	61,434.72
5095 · Payroll Tax Grp Total		
5100 · Health Insurance	8,166.63	6,140.79
5110 · Pera Employers	12,806.17	10,923.12
5115 · Retiree Health Care	1,372.55	1,228.80
5120 · Social Security/Medicare	5,700.19	5,074.79
5125 · W/C Fee	12.18	16.56
5130 · State Unemployment	129.48	111.71
<b>Total 5095 · Payroll Tax Grp Total</b>	28,187.20	23,495.77
5190 · Computer Expense	413.23	98.83
5192 · Car Gasoline	336.62	110.12
5195 · Car Maintenance	220.75	247.75
5205 · Dues & Subscriptions	800.00	500.00
5207 · Registration	550.91	1,749.00
5220 · Insurance & Bonding	409.76	1,408.19
5315 · Postage	234.32	122.00
5320 · Printing & Stationery	674.48	667.43
5325 · Professional fees-Audit	3,000.00	612.22
5326 · Professional fees - Contractual	3,562.11	5,276.87
5450 · Office Supplies	200.97	612.48
5520 · Travel	3,108.92	2,655.40
<b>Total Expense</b>	110,468.51	98,990.78
<b>Net Ordinary Income</b>	(25,799.34)	(19,293.04)
<b>Other Income/Expense</b>		
<b>Other Income</b>		
4976 · Trfr In-Trans from COG	22,500.00	21,250.00
<b>Total Other Income</b>	22,500.00	21,250.00
<b>Net Other Income</b>	22,500.00	21,250.00
<b>Net Income</b>	<b>(3,299.34)</b>	<b>1,956.96</b>

**Southwest New Mexico Council of Governments**  
**Profit & Loss Budget Performance - TRANS**  
 October 2022 through September 2023

	Oct '22 - Sep 23	Budget	% of Budget	Jul '22 - Sep 23	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
4500 - NMDOT	84,669.17	90,000.00	94.1%	84,669.17	90,000.00	94.1%	90,000.00
Total Income	84,669.17	90,000.00	94.1%	84,669.17	90,000.00	94.1%	90,000.00
Gross Profit	84,669.17	90,000.00	94.1%	84,669.17	90,000.00	94.1%	90,000.00
Expense							
5000 - Salaries							
5030 - TRANS	66,279.47	57,381.40	115.5%	83,034.47	57,381.40	144.7%	57,381.40
Total 5000 - Salaries	66,279.47	57,381.40	115.5%	83,034.47	57,381.40	144.7%	57,381.40
5095 - Payroll Tax Grp Total							
5100 - Health Insurance	8,117.59	0.00	100.0%	9,188.49			
5110 - Pera Employers	12,467.11	0.00	100.0%	15,593.59			
5115 - Retiree Health Care	1,322.75	0.00	100.0%	1,657.85			
5120 - Social Security/Medicare	5,497.95	0.00	100.0%	6,886.95			
5125 - W/C Fee	11.84	0.00	100.0%	14.83			
5130 - State Unemployment	129.84	0.00	100.0%	152.80			
5095 - Payroll Tax Grp Total - Other	0.00	24,495.95	0.0%	0.00	24,495.95	0.0%	24,495.95
Total 5095 - Payroll Tax Grp Total	27,547.08	24,495.95	112.5%	33,494.51	24,495.95	136.7%	24,495.95
5185 - Advertising	97.46	0.00	100.0%	97.46	840.00	151.0%	840.00
5190 - Computer Expense	855.51	840.00	101.8%	1,268.74	2,500.00	18.7%	2,500.00
5192 - Car Gasoline	331.51	2,500.00	13.3%	468.19	2,000.00	11.0%	2,000.00
5195 - Car Maintenance	220.75	2,000.00	11.0%	220.75	3,000.00	35.0%	3,000.00
5205 - Dues & Subscriptions	1,050.00	3,000.00	35.0%	1,050.00	3,000.00	30.9%	3,000.00
5207 - Registration	926.91	3,000.00	30.9%	926.91	2,500.00	67.0%	2,500.00
5220 - Insurance & Bonding	1,589.13	2,500.00	63.6%	1,674.88	900.06	34.4%	900.06
5315 - Postage	278.08	900.06	30.9%	309.31	1,919.00	43.9%	1,919.00
5320 - Printing & Stationery	374.25	1,919.00	19.5%	841.65	3,500.00	85.7%	3,500.00
5325 - Professional fees-Audit	3,000.00	3,500.00	85.7%	3,000.00	4,500.00	122.9%	4,500.00
5326 - Professional fees - Contractual	4,508.15	4,500.00	100.2%	5,530.55	1,500.00	17.7%	1,500.00
5450 - Office Supplies	201.49	1,500.00	13.4%	265.43	4,500.00	82.3%	4,500.00
5520 - Travel	2,285.85	4,500.00	50.8%	3,703.14			
Total Expense	109,545.64	112,536.41	97.3%	135,885.99	112,536.41	120.7%	112,536.41
Net Ordinary Income	(24,876.47)	(22,536.41)	110.4%	(51,216.82)	(22,536.41)	227.3%	(22,536.41)
Other Income/Expense							
4976 - Trfr In-Trans from COG	22,500.00	22,500.00	100.0%	28,125.00	22,500.00	125.0%	22,500.00
Total Other Income	22,500.00	22,500.00	100.0%	28,125.00	22,500.00	125.0%	22,500.00
Net Other Income	22,500.00	22,500.00	100.0%	28,125.00	22,500.00	125.0%	22,500.00
Net Income	(2,376.47)	(36.41)	6,527.0%	(23,091.82)	(36.41)	63,421.6%	(36.41)

**Southwest New Mexico Council of Governments**  
**Profit & Loss Detail - TRANS**  
 October 2022 through September 2023

2:54 PM  
 11/06/23  
 Accrual Basis

Type	Date	Num	Adj	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
<b>Ordinary Income/Expense</b>											
<b>Income</b>											
<b>4500 - NMDOT</b>											
Deposit	11/10/2022			NMDOT - 57th TEC	FY 2022 Quart...	TRANS		1051 - Checkin...	21,361.45		21,361.45
Deposit	02/01/2023			NMDOT - 57th TEC	Quarter #1 pay...	TRANS		1051 - Checkin...	21,901.28		43,262.73
Deposit	05/04/2023			NMDOT - 57th TEC	NMDOT	TRANS		1051 - Checkin...	20,261.53		63,524.26
General Journal	06/30/2023	JE062...	*		A/REC TRANS	TRANS		1910 - Due fro...	21,144.91		84,669.17
Deposit	07/20/2023			NMDOT - 57th TEC	QUARTER #3	TRANS		1051 - Checkin...	21,144.91		105,814.08
General Journal	07/31/2023	JE072...	*		Collections of ...	TRANS		4600 - State Ap...	21,144.91		84,669.17
Total 4500 - NMDOT											
Total Income											
84,669.17											
<b>Expense</b>											
<b>5000 - Salaries</b>											
<b>5030 - TRANS</b>											
Paycheck	10/14/2022	13849		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		1,847.56
Paycheck	10/14/2022	13850		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		2,651.90
Paycheck	10/14/2022	13853		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		2,792.50
Paycheck	10/31/2022	13918		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		4,640.06
Paycheck	10/31/2022	13919		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		5,444.40
Paycheck	10/31/2022	13922		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		5,585.00
Paycheck	11/15/2022	13939		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		7,432.56
Paycheck	11/15/2022	13940		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		8,236.90
Paycheck	11/15/2022	13943		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		8,377.50
Paycheck	11/30/2022	13961		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		10,225.06
Paycheck	11/30/2022	13962		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		11,029.40
Paycheck	11/30/2022	13965		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		11,170.00
Paycheck	12/15/2022	14018		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		13,017.56
Paycheck	12/15/2022	14019		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		13,821.90
Paycheck	12/15/2022	14021		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		13,962.50
Paycheck	12/30/2022	14026		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		15,810.06
Paycheck	12/30/2022	14027		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		16,614.40
Paycheck	12/30/2022	14029		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		16,755.00
Paycheck	01/13/2023	14046		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		18,602.56
Paycheck	01/13/2023	14047		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		19,406.90
Paycheck	01/13/2023	14049		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		19,547.50
Paycheck	01/31/2023	14072		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		21,395.06
Paycheck	01/31/2023	14073		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		22,199.40
Paycheck	01/31/2023	14076		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		22,340.00
Paycheck	02/15/2023	14084		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		24,187.56
Paycheck	02/15/2023	14085		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		24,991.90
Paycheck	02/15/2023	14088		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		25,132.50
Paycheck	02/28/2023	14157		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		26,980.06
Paycheck	02/28/2023	14158		Lucero, Priscilla C		TRANS		1051 - Checkin...	804.34		27,784.40
Paycheck	02/28/2023	14161		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		27,925.00
Paycheck	03/15/2023	14180		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,005.42		29,772.56
Paycheck	03/15/2023	14181		Lucero, Priscilla C		TRANS		1051 - Checkin...	1,847.56		30,777.98
Paycheck	03/15/2023	14184		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		30,918.58
Paycheck	03/31/2023	14189		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		32,766.14
Paycheck	03/31/2023	14190		Lucero, Priscilla C		TRANS		1051 - Checkin...	1,005.42		33,771.56
Paycheck	03/31/2023	14193		St. Clair, Jessie E		TRANS		1051 - Checkin...	140.60		33,912.16
Paycheck	04/14/2023	14219		Grijalva, Cerisse D		TRANS		1051 - Checkin...	1,847.56		35,759.72
Paycheck	04/14/2023	14220		Lucero, Priscilla C		TRANS		1051 - Checkin...	1,005.42		36,765.14

# Southwest New Mexico Council of Governments

## Profit & Loss Detail - TRANS

October 2022 through September 2023

Type	Date	Num	Adj	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
Paycheck	04/14/2023	14223		St. Clair, Jessie E		TRANS		1051 · Checkin...	140.60		36,905.74
Paycheck	04/28/2023	14244		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,847.56		38,753.30
Paycheck	04/28/2023	14245		Lucero, Priscilla C		TRANS		1051 · Checkin...	1,005.42		39,758.72
Paycheck	04/28/2023	14248		St. Clair, Jessie E		TRANS		1051 · Checkin...	140.60		39,899.32
Paycheck	05/15/2023	14301		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,847.56		41,746.88
Paycheck	05/15/2023	14302		Lucero, Priscilla C		TRANS		1051 · Checkin...	1,005.42		42,752.30
Paycheck	05/15/2023	14305		St. Clair, Jessie E		TRANS		1051 · Checkin...	140.60		42,892.90
Paycheck	05/31/2023	14330		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,847.56		44,740.46
Paycheck	05/31/2023	14331		Lucero, Priscilla C		TRANS		1051 · Checkin...	1,005.42		45,745.88
Paycheck	05/31/2023	14334		St. Clair, Jessie E		TRANS		1051 · Checkin...	140.60		45,886.48
Paycheck	06/15/2023	14345		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,847.56		47,734.04
Paycheck	06/15/2023	14346		Lucero, Priscilla C		TRANS		1051 · Checkin...	1,005.42		48,739.46
Paycheck	06/15/2023	14349		St. Clair, Jessie E		TRANS		1051 · Checkin...	140.60		48,880.06
Paycheck	06/29/2023	14429		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,847.56		49,020.66
Paycheck	06/30/2023	14423		Lucero, Priscilla C		TRANS		1051 · Checkin...	1,005.42		50,868.22
Paycheck	06/30/2023	14419		St. Clair, Jessie E		TRANS		1051 · Checkin...	1,005.42		51,873.64
Paycheck	06/30/2023	14420		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,902.99		52,014.24
Paycheck	07/14/2023	14435		Lucero, Priscilla C		TRANS		1051 · Checkin...	414.24		53,917.23
Paycheck	07/14/2023	14436		Grijalva, Cerisse D		TRANS		1051 · Checkin...	60.00		54,331.47
Paycheck	07/14/2023	14437		Ortega, Gabriel D		TRANS		1051 · Checkin...	60.00		54,391.47
Paycheck	07/31/2023	14483		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,903.32		56,294.79
Paycheck	07/31/2023	14484		Lucero, Priscilla C		TRANS		1051 · Checkin...	414.28		56,709.07
Paycheck	07/31/2023	14485		Ortega, Gabriel D		TRANS		1051 · Checkin...	60.00		56,769.07
Paycheck	08/15/2023	14498		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,903.32		58,672.39
Paycheck	08/15/2023	14499		Lucero, Priscilla C		TRANS		1051 · Checkin...	414.28		59,086.67
Paycheck	08/15/2023	14500		Ortega, Gabriel D		TRANS		1051 · Checkin...	60.00		59,146.67
Paycheck	08/31/2023	14515		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,903.32		61,049.99
Paycheck	08/31/2023	14516		Lucero, Priscilla C		TRANS		1051 · Checkin...	414.28		61,464.27
Paycheck	08/31/2023	14517		Ortega, Gabriel D		TRANS		1051 · Checkin...	60.00		61,524.27
Paycheck	09/15/2023	14584		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,903.32		63,427.59
Paycheck	09/15/2023	14585		Lucero, Priscilla C		TRANS		1051 · Checkin...	414.28		63,841.87
Paycheck	09/15/2023	14586		Ortega, Gabriel D		TRANS		1051 · Checkin...	60.00		63,901.87
Paycheck	09/29/2023	14600		Grijalva, Cerisse D		TRANS		1051 · Checkin...	1,903.32		65,805.19
Paycheck	09/29/2023	14601		Lucero, Priscilla C		TRANS		1051 · Checkin...	414.28		66,219.47
Paycheck	09/29/2023	14602		Ortega, Gabriel D		TRANS		1051 · Checkin...	60.00		66,279.47
Total 5030 · TRANS											
Total 5000 · Salaries											
5095 · Payroll Tax Grp Total											
5100 · Health Insurance											
Check	10/12/2022	13865		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		731.99
Check	10/12/2022	13866		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		1,463.98
Check	10/12/2022	13867		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		1,468.84
Check	10/12/2022	13868		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		1,473.70
Paycheck	10/14/2022	13849		Grijalva, Cerisse D		TRANS		1051 · Checkin...		50.77	1,422.93
Paycheck	10/14/2022	13853		St. Clair, Jessie E		TRANS		1051 · Checkin...		5.05	1,417.88
Paycheck	10/31/2022	13918		Grijalva, Cerisse D		TRANS		1051 · Checkin...		50.77	1,367.11
Paycheck	10/31/2022	13922		St. Clair, Jessie E		TRANS		1051 · Checkin...		5.05	1,362.06
Check	11/14/2022	13954		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		2,094.05
Check	11/14/2022	13955		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		2,098.91
Paycheck	11/15/2022	13939		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		2,048.14
Paycheck	11/15/2022	13943		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		2,043.09
Paycheck	11/30/2022	13961		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		1,992.32
Paycheck	11/30/2022	13965		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		1,987.27
Check	12/12/2022	14006		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		1,992.13
Total 5000 · Salaries											
Total 5030 · TRANS											
Total 5000 · Salaries											

Southwest New Mexico Council of Governments  
 Profit & Loss Detail - TRANS  
 October 2022 through September 2023

Type	Date	Numb	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
Check	12/12/2022	14007		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...			2,724.12
Paycheck	12/15/2022	14018		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		2,673.35
Paycheck	12/15/2022	14021		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		2,668.30
Paycheck	12/30/2022	14026		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		2,617.53
Paycheck	12/30/2022	14029		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		2,612.48
Paycheck	01/13/2023	14046		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		2,561.71
Paycheck	01/13/2023	14049		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		2,556.66
Check	01/23/2023	14056		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		3,288.65
Check	01/23/2023	14057		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		3,293.51
Paycheck	01/31/2023	14072		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		3,242.74
Paycheck	01/31/2023	14076		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		3,237.69
Check	02/09/2023	14149		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	3,242.55		3,242.55
Check	02/09/2023	14150		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		3,974.54
Paycheck	02/15/2023	14084		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		3,923.77
Paycheck	02/15/2023	14088		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		3,918.72
Paycheck	02/28/2023	14157		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		3,867.95
Paycheck	02/28/2023	14161		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		3,862.90
Check	03/10/2023	14175		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		4,594.89
Check	03/10/2023	14176		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		4,589.75
Paycheck	03/15/2023	14180		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		4,548.98
Paycheck	03/15/2023	14184		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		4,543.93
Paycheck	03/31/2023	14189		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		4,493.16
Paycheck	03/31/2023	14193		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		4,488.11
Paycheck	04/14/2023	14219		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		4,437.34
Paycheck	04/14/2023	14223		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		4,432.29
Check	04/14/2023	14229		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		5,164.28
Paycheck	04/28/2023	14244		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		5,113.51
Paycheck	04/28/2023	14248		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		5,108.46
Paycheck	05/15/2023	14301		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		5,057.69
Paycheck	05/15/2023	14305		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		5,052.64
Check	05/15/2023	14321		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		5,784.63
Check	05/15/2023	14322		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		5,789.49
Paycheck	05/31/2023	14330		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		5,738.72
Paycheck	05/31/2023	14334		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		5,733.67
Paycheck	06/15/2023	14345		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.77		5,682.90
Paycheck	06/15/2023	14349		St. Clair, Jessie E		TRANS		1051 · Checkin...	5.05		5,677.85
Check	06/19/2023	14364		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	5,682.71		5,682.71
Check	06/19/2023	14365		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		6,414.70
Paycheck	06/29/2023	14429		St. Clair, Jessie E		TRANS		1051 · Checkin...	50.77		6,414.70
Paycheck	06/30/2023	14419		Grijalva, Cerisse D		TRANS		1051 · Checkin...	5.05		6,363.93
Paycheck	06/30/2023	14423		St. Clair, Jessie E		TRANS		1051 · Checkin...	50.77		6,358.88
General Journal	06/30/2023	JE062...	*		Payment for J...	TRANS		5326 · Professi...	736.85		7,095.73
Paycheck	07/14/2023	14435		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.17		7,045.56
Paycheck	07/14/2023	14437		Ortega, Gabriel D		TRANS		1051 · Checkin...	2.51		7,043.05
Check	07/21/2023	14453		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	731.99		7,775.04
Check	07/21/2023	14454		GSD-Admin Services...	Life Insurance	TRANS		1051 · Checkin...	4.86		7,779.90
Paycheck	07/31/2023	14483		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.17		7,729.73
Paycheck	07/31/2023	14485		Ortega, Gabriel D		TRANS		1051 · Checkin...	2.51		7,727.22
General Journal	07/31/2023	JE072...	*		Payment of Ac...	TRANS		2011 · Account...	736.85		6,990.37
Paycheck	08/15/2023	14498		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.17		6,940.20
Paycheck	08/15/2023	14500		Ortega, Gabriel D		TRANS		1051 · Checkin...	2.51		6,937.69
Paycheck	08/31/2023	14515		Grijalva, Cerisse D		TRANS		1051 · Checkin...	50.17		6,887.52
Paycheck	08/31/2023	14517		Ortega, Gabriel D		TRANS		1051 · Checkin...	2.51		6,885.01
Check	09/08/2023	14577		GSD-Admin Services...	Health Insuran...	TRANS		1051 · Checkin...	664.55		7,549.56
Check	09/08/2023	14578		GSD-Admin Services...	Life Insurance...	TRANS		1051 · Checkin...	4.42		7,553.98
Check	09/08/2023	14579		GSD-Admin Services...	Life Insurance...	TRANS		1051 · Checkin...	4.42		7,558.40



# Southwest New Mexico Council of Governments

## Profit & Loss Detail - TRANS

### October 2022 through September 2023

Type	Date	Num	Adj	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
Check	09/08/2023	14583		GSD-Admin Services...		TRANS		1051 · Checkin...	664.55		8,222.95
Paycheck	09/15/2023	14584		Grijalva, Cerisse D	Health Insuran...	TRANS		1051 · Checkin...		50.17	8,172.78
Paycheck	09/15/2023	14586		Ortega, Gabriel D		TRANS		1051 · Checkin...		2.51	8,170.27
Paycheck	09/29/2023	14600		Grijalva, Cerisse D		TRANS		1051 · Checkin...		50.17	8,120.10
Paycheck	09/29/2023	14602		Ortega, Gabriel D		TRANS		1051 · Checkin...		2.51	8,117.59
Total 5100 · Health Insurance											
<b>5110 · Pera Employers</b>											
General Journal	10/31/2022	JE102...	*		Re-class PER...	TRANS		5110 · Pera Em...	1,042.16		1,042.16
General Journal	11/30/2022	JE112...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,042.16		2,084.32
General Journal	12/31/2022	JE122...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,042.16		3,126.48
General Journal	01/31/2023	JE01234	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,042.16		4,168.64
General Journal	02/28/2023	JE022...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,042.16		5,210.80
General Journal	03/31/2023	JE032...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,117.23		6,328.03
General Journal	04/30/2023	JE042...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,042.16		7,370.19
General Journal	05/31/2023	JE052...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,042.16		8,412.35
General Journal	06/30/2023	JE062...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	1,117.22		9,529.57
General Journal	06/30/2023	JE062...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	75.06		9,604.63
General Journal	06/30/2023	JE062...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	75.06		9,679.69
General Journal	07/31/2023	JE072...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	929.08		10,608.77
General Journal	08/31/2023	JE082...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	929.17		11,537.94
General Journal	09/30/2023	JE092...	*		RE-CLASS PE...	TRANS		5110 · Pera Em...	929.17		12,467.11
Total 5110 · Pera Employers											
<b>5115 · Retiree Health Care</b>											
General Journal	10/31/2022	JE102...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	111.70		111.70
General Journal	11/30/2022	JE112...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	111.70		223.40
General Journal	12/31/2022	JE122...	*		RE-CLASS R...	TRANS		5115 · Retiree ...	111.70		335.10
General Journal	01/31/2023	JE01233	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	111.70		446.80
General Journal	02/28/2023	JE022...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	111.70		558.50
General Journal	03/31/2023	JE032...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	119.73		678.23
General Journal	04/30/2023	JE042...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	111.70		789.93
General Journal	05/31/2023	JE052...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	111.70		901.63
General Journal	06/30/2023	JE062...	*		RE-CLASS HE...	TRANS		5115 · Retiree ...	119.74		1,021.37
General Journal	06/30/2023	JE062...	*		RE-CLASS HE...	TRANS		5115 · Retiree ...	8.04		1,029.41
General Journal	06/30/2023	JE062...	*		RE-CLASS HE...	TRANS		5115 · Retiree ...	8.04		1,037.45
General Journal	07/31/2023	JE072...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	95.10		1,132.55
General Journal	08/31/2023	JE082...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	95.10		1,227.65
General Journal	09/30/2023	JE092...	*		RE-CLASS RE...	TRANS		5115 · Retiree ...	95.10		1,322.75
Total 5115 · Retiree Health Care											
<b>5120 · Social Security/Medicare</b>											
Paycheck	10/14/2022	13849		Grijalva, Cerisse D		TRANS		1051 · Checkin...	153.16		153.16
Paycheck	10/14/2022	13850		Lucero, Priscilla C		TRANS		1051 · Checkin...	66.68		219.84
Paycheck	10/14/2022	13853		St. Clair, Jessie E		TRANS		1051 · Checkin...	11.66		231.50
Paycheck	10/31/2022	13918		Grijalva, Cerisse D		TRANS		1051 · Checkin...	153.16		384.66
Paycheck	10/31/2022	13919		Lucero, Priscilla C		TRANS		1051 · Checkin...	66.68		451.34
Paycheck	10/31/2022	13922		St. Clair, Jessie E		TRANS		1051 · Checkin...	11.66		463.00
Paycheck	11/15/2022	13939		Grijalva, Cerisse D		TRANS		1051 · Checkin...	153.16		616.16
Paycheck	11/15/2022	13940		Lucero, Priscilla C		TRANS		1051 · Checkin...	66.68		682.84
Paycheck	11/15/2022	13943		St. Clair, Jessie E		TRANS		1051 · Checkin...	11.66		694.50
Paycheck	11/30/2022	13961		Grijalva, Cerisse D		TRANS		1051 · Checkin...	153.16		847.66
Paycheck	11/30/2022	13962		Lucero, Priscilla C		TRANS		1051 · Checkin...	66.68		914.34
Paycheck	11/30/2022	13965		St. Clair, Jessie E		TRANS		1051 · Checkin...	11.66		926.00
Total 5115 · Retiree Health Care											
Total 5115 · Retiree Health Care											

Southwest New Mexico Council of Governments  
Profit & Loss Detail - TRANS  
October 2022 through September 2023

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
Paycheck	12/15/2022	14018		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		1,079.16
Paycheck	12/15/2022	14019		Lucero, Priscilla C		TRANS		1051 - Checkin...	66.68		1,145.84
Paycheck	12/15/2022	14021		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		1,157.50
Paycheck	12/30/2022	14026		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		1,310.66
Paycheck	12/30/2022	14027		Lucero, Priscilla C		TRANS		1051 - Checkin...	66.68		1,377.34
Paycheck	12/30/2022	14029		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		1,389.00
Paycheck	01/13/2023	14046		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		1,542.16
Paycheck	01/13/2023	14047		Lucero, Priscilla C		TRANS		1051 - Checkin...	66.68		1,608.84
Paycheck	01/13/2023	14049		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		1,620.50
Paycheck	01/31/2023	14072		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		1,773.66
Paycheck	01/31/2023	14073		Lucero, Priscilla C		TRANS		1051 - Checkin...	66.68		1,840.34
Paycheck	01/31/2023	14076		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		1,852.00
Paycheck	02/15/2023	14084		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		2,005.16
Paycheck	02/15/2023	14085		Lucero, Priscilla C		TRANS		1051 - Checkin...	66.68		2,071.84
Paycheck	02/15/2023	14088		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		2,083.50
Paycheck	02/28/2023	14157		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		2,236.66
Paycheck	02/28/2023	14158		Lucero, Priscilla C		TRANS		1051 - Checkin...	66.68		2,303.34
Paycheck	02/28/2023	14161		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		2,315.00
Paycheck	03/15/2023	14180		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		2,468.16
Paycheck	03/15/2023	14181		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		2,551.52
Paycheck	03/15/2023	14184		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		2,563.18
Paycheck	03/31/2023	14189		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		2,716.34
Paycheck	03/31/2023	14190		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		2,799.70
Paycheck	03/31/2023	14193		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		2,811.36
Paycheck	04/14/2023	14219		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		2,964.52
Paycheck	04/14/2023	14220		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		3,047.88
Paycheck	04/14/2023	14223		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		3,059.54
Paycheck	04/28/2023	14244		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		3,212.70
Paycheck	04/28/2023	14245		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		3,296.06
Paycheck	04/28/2023	14248		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		3,307.72
Paycheck	05/15/2023	14301		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		3,460.88
Paycheck	05/15/2023	14302		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		3,544.24
Paycheck	05/15/2023	14305		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		3,555.90
Paycheck	05/31/2023	14330		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		3,709.06
Paycheck	05/31/2023	14331		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		3,792.42
Paycheck	05/31/2023	14334		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		3,804.08
Paycheck	06/15/2023	14345		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		3,957.24
Paycheck	06/15/2023	14346		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		4,040.60
Paycheck	06/15/2023	14349		St. Clair, Jessie E		TRANS		1051 - Checkin...	11.66		4,052.26
Paycheck	06/29/2023	14429		Grijalva, Cerisse D		TRANS		1051 - Checkin...	153.16		4,216.17
Paycheck	06/30/2023	14419		Lucero, Priscilla C		TRANS		1051 - Checkin...	83.36		4,299.53
Paycheck	06/30/2023	14420		St. Clair, Jessie E		TRANS		1051 - Checkin...	10.75		4,311.19
Paycheck	07/14/2023	14435		Grijalva, Cerisse D		TRANS		1051 - Checkin...	158.31		4,469.50
Paycheck	07/14/2023	14436		Lucero, Priscilla C		TRANS		1051 - Checkin...	34.45		4,503.95
Paycheck	07/14/2023	14437		Ortega, Gabriel D		TRANS		1051 - Checkin...	5.00		4,508.95
Paycheck	07/31/2023	14483		Grijalva, Cerisse D		TRANS		1051 - Checkin...	158.33		4,667.28
Paycheck	07/31/2023	14484		Lucero, Priscilla C		TRANS		1051 - Checkin...	34.47		4,701.75
Paycheck	07/31/2023	14485		Ortega, Gabriel D		TRANS		1051 - Checkin...	5.00		4,706.75
Paycheck	08/15/2023	14498		Grijalva, Cerisse D		TRANS		1051 - Checkin...	158.33		4,865.08
Paycheck	08/15/2023	14499		Lucero, Priscilla C		TRANS		1051 - Checkin...	34.47		4,899.55
Paycheck	08/15/2023	14500		Ortega, Gabriel D		TRANS		1051 - Checkin...	5.00		4,904.55
Paycheck	08/31/2023	14515		Grijalva, Cerisse D		TRANS		1051 - Checkin...	158.33		5,062.88
Paycheck	08/31/2023	14516		Lucero, Priscilla C		TRANS		1051 - Checkin...	34.47		5,097.35
Paycheck	08/31/2023	14517		Ortega, Gabriel D		TRANS		1051 - Checkin...	5.00		5,102.35
Paycheck	09/15/2023	14584		Grijalva, Cerisse D		TRANS		1051 - Checkin...	158.33		5,260.68

Southwest New Mexico Council of Governments  
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Accrual Basis

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
Paycheck	09/15/2023	14585		Lucero, Priscilla C		TRANS		1051 · Checkin...	34.47		5,295.15
Paycheck	09/15/2023	14586		Ortega, Gabriel D		TRANS		1051 · Checkin...	5.00		5,300.15
Paycheck	09/29/2023	14600		Grijalva, Cerisse D		TRANS		1051 · Checkin...	158.33		5,458.48
Paycheck	09/29/2023	14601		Lucero, Priscilla C		TRANS		1051 · Checkin...	34.47		5,492.95
Paycheck	09/29/2023	14602		Ortega, Gabriel D		TRANS		1051 · Checkin...	5.00		5,497.95
Total 5120 · Social Security/Medicare											
<b>5125 · W/C Fee</b>											
Paycheck	10/14/2022	13849		Grijalva, Cerisse D		TRANS		1051 · Checkin...	2.30		2.30
Paycheck	10/14/2022	13850		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.46		2.76
Paycheck	10/14/2022	13853		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.23		2.99
Paycheck	10/31/2022	13918		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	10/31/2022	13919		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	10/31/2022	13922		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	11/15/2022	13939		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	11/15/2022	13940		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	11/15/2022	13943		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	11/30/2022	13961		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	11/30/2022	13962		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	11/30/2022	13965		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	12/15/2022	14018		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	12/15/2022	14019		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	12/15/2022	14021		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	12/30/2022	14026		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	12/30/2022	14027		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	12/30/2022	14029		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	01/13/2023	14046		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	01/13/2023	14047		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	01/13/2023	14049		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	01/31/2023	14072		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	01/31/2023	14073		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	01/31/2023	14076		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	02/15/2023	14084		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	02/15/2023	14085		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	02/15/2023	14088		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	02/28/2023	14157		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	02/28/2023	14158		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	02/28/2023	14161		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	03/15/2023	14180		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	03/15/2023	14181		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	03/15/2023	14184		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		2.99
Paycheck	03/31/2023	14188		Grijalva, Cerisse D		TRANS		1051 · Checkin...	2.30		5.29
Paycheck	03/31/2023	14189		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.57		5.86
Paycheck	03/31/2023	14193		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.23		6.09
Paycheck	04/14/2023	14219		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	04/14/2023	14220		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	04/14/2023	14223		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	04/28/2023	14244		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	04/28/2023	14245		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	04/28/2023	14248		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	05/15/2023	14301		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	05/15/2023	14302		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	05/15/2023	14305		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	05/31/2023	14330		Grijalva, Cerisse D		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	05/31/2023	14331		Lucero, Priscilla C		TRANS		1051 · Checkin...	0.00		6.09
Paycheck	05/31/2023	14334		St. Clair, Jessie E		TRANS		1051 · Checkin...	0.00		6.09

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Type	Date	Num	Adj	Name	Memo	Class	Ctr	Split	Debit	Credit	Balance
Paycheck	06/15/2023	14345		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		6.09
Paycheck	06/15/2023	14346		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		6.09
Paycheck	06/15/2023	14349		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.00		6.09
Paycheck	06/29/2023	14429		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.00		6.09
Paycheck	06/30/2023	14419		Grijalva, Cerisse D		TRANS		1051 - Checkin...	2.30		8.39
Paycheck	06/30/2023	14420		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.57		8.96
Paycheck	06/30/2023	14423		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.23		9.19
Paycheck	07/14/2023	14435		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	07/14/2023	14436		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	07/14/2023	14437		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	07/31/2023	14483		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	07/31/2023	14484		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	07/31/2023	14485		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	08/15/2023	14498		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	08/15/2023	14499		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	08/15/2023	14500		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	08/31/2023	14515		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	08/31/2023	14516		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	08/31/2023	14517		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	09/15/2023	14584		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	09/15/2023	14585		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	09/15/2023	14586		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.00		9.19
Paycheck	09/29/2023	14600		Grijalva, Cerisse D		TRANS		1051 - Checkin...	2.30		11.49
Paycheck	09/29/2023	14601		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.23		11.72
Paycheck	09/29/2023	14602		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.12		11.84
									11.84	0.00	11.84

Total 5125 · W/C Fee

**5130 · State Unemployment**

Paycheck	10/14/2022	13849		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		0.00
Paycheck	10/14/2022	13850		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		0.00
Paycheck	10/14/2022	13853		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		0.49
Paycheck	10/31/2022	13918		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		0.49
Paycheck	10/31/2022	13919		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		0.49
Paycheck	10/31/2022	13922		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		0.98
Paycheck	11/15/2022	13939		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		0.98
Paycheck	11/15/2022	13940		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		0.98
Paycheck	11/15/2022	13943		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.42		1.40
Paycheck	11/30/2022	13961		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	11/30/2022	13962		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	11/30/2022	13965		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	12/15/2022	14018		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	12/15/2022	14019		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	12/15/2022	14021		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	12/30/2022	14026		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	12/30/2022	14027		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	12/30/2022	14029		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	01/13/2023	14046		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	01/13/2023	14047		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		1.40
Paycheck	01/13/2023	14049		St. Clair, Jessie E		TRANS		1051 - Checkin...	2.88		7.84
Paycheck	01/31/2023	14072		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.49		10.72
Paycheck	01/31/2023	14073		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.49		11.21
Paycheck	01/31/2023	14076		St. Clair, Jessie E		TRANS		1051 - Checkin...	2.88		17.65
Paycheck	02/15/2023	14084		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.49		20.53
Paycheck	02/15/2023	14085		Lucero, Priscilla C		TRANS		1051 - Checkin...	2.88		21.02
Paycheck	02/15/2023	14088		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		27.46
Paycheck	02/28/2023	14157		Grijalva, Cerisse D		TRANS		1051 - Checkin...	2.88		30.83
Paycheck	02/28/2023	14157		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.49		37.27
Paycheck	02/28/2023	14157		St. Clair, Jessie E		TRANS		1051 - Checkin...	6.44		43.71

**Southwest New Mexico Council of Governments**  
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 Accrual Basis

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance		
Paycheck	02/28/2023	14158		Lucero, Priscilla C		TRANS		1051 - Checkin...	2.88		40.15		
Paycheck	02/28/2023	14161		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		40.64		
Paycheck	03/15/2023	14180		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		47.08		
Paycheck	03/15/2023	14181		Lucero, Priscilla C		TRANS		1051 - Checkin...	3.60		50.68		
Paycheck	03/15/2023	14184		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		51.17		
Paycheck	03/31/2023	14189		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.43		57.60		
Paycheck	03/31/2023	14190		Lucero, Priscilla C		TRANS		1051 - Checkin...	3.59		61.19		
Paycheck	03/31/2023	14193		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		61.68		
Paycheck	04/14/2023	14219		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		68.12		
Paycheck	04/14/2023	14220		Lucero, Priscilla C		TRANS		1051 - Checkin...	3.26		71.38		
Paycheck	04/14/2023	14223		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		71.87		
Paycheck	04/28/2023	14244		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		78.31		
Paycheck	04/28/2023	14245		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		78.31		
Paycheck	04/28/2023	14248		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		78.80		
Paycheck	05/15/2023	14301		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		85.24		
Paycheck	05/15/2023	14302		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		85.24		
Paycheck	05/15/2023	14305		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		85.73		
Paycheck	05/31/2023	14330		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		92.17		
Paycheck	05/31/2023	14331		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		92.17		
Paycheck	05/31/2023	14334		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		92.66		
Paycheck	06/15/2023	14345		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		99.10		
Paycheck	06/15/2023	14346		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		99.10		
Paycheck	06/15/2023	14349		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		99.59		
Paycheck	06/29/2023	14429		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.00		99.59		
Paycheck	06/30/2023	14419		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.44		106.03		
Paycheck	06/30/2023	14420		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		106.03		
Paycheck	06/30/2023	14423		St. Clair, Jessie E		TRANS		1051 - Checkin...	0.49		106.52		
Paycheck	07/14/2023	14435		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.66		113.18		
Paycheck	07/14/2023	14436		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		113.18		
Paycheck	07/14/2023	14437		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.21		113.39		
Paycheck	07/31/2023	14483		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.67		120.06		
Paycheck	07/31/2023	14484		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		120.06		
Paycheck	07/31/2023	14485		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.21		120.27		
Paycheck	08/15/2023	14498		Grijalva, Cerisse D		TRANS		1051 - Checkin...	6.66		126.93		
Paycheck	08/15/2023	14499		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		126.93		
Paycheck	08/15/2023	14500		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.21		127.14		
Paycheck	08/31/2023	14515		Grijalva, Cerisse D		TRANS		1051 - Checkin...	2.07		129.21		
Paycheck	08/31/2023	14516		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		129.21		
Paycheck	08/31/2023	14517		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.21		129.42		
Paycheck	09/15/2023	14584		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		129.42		
Paycheck	09/15/2023	14585		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		129.42		
Paycheck	09/15/2023	14586		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.21		129.63		
Paycheck	09/29/2023	14600		Grijalva, Cerisse D		TRANS		1051 - Checkin...	0.00		129.63		
Paycheck	09/29/2023	14601		Lucero, Priscilla C		TRANS		1051 - Checkin...	0.00		129.63		
Paycheck	09/29/2023	14602		Ortega, Gabriel D		TRANS		1051 - Checkin...	0.21		129.84		
Total 5130 - State Unemployment											129.84	0.00	129.84
Total 5095 - Payroll Tax Grp Total											29,604.77	2,057.69	27,547.08
Check	5185 - Advertising	07/21/2023	14449	The Grant County Beat	Invoice # 2102...	TRANS		1051 - Checkin...	97.46		97.46		
Total 5185 - Advertising											97.46	0.00	97.46
Check	5190 - Computer Expense	07/21/2023	14442	Electronic Storefronts	Invoice # 75374	TRANS		1051 - Checkin...	292.50		292.50		

**Southwest New Mexico Council of Governments**  
**Profit & Loss Detail - TRANS**  
October 2022 through September 2023

Accrual Basis

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
Credit Card Charge	08/11/2023	V-082...		Adobe Acrobat Pro	Computer Exp...	TRANS		2050 · Capital ...	479.81		772.31
Credit Card Charge	08/11/2023	V-082...		Zoom Video Commu...		TRANS		2050 · Capital ...	54.02		826.33
Credit Card Charge	08/11/2023	V-082...		Network Solutions, LLC		TRANS		2050 · Capital ...	29.18		855.51
Total 5190 · Computer Expense											
<b>5192 · Car Gasoline</b>											
Check	10/12/2022	13864		WEX Bank	Fuel Purchase	TRANS		1051 · Checkin...	51.40		51.40
Check	11/14/2022	13956		WEX Bank	Fuel Purchase	TRANS	X	1051 · Checkin...	0.00		51.40
Check	12/12/2022	14008		WEX Bank	Fuel Purchase	TRANS		1051 · Checkin...	38.29		89.69
Check	01/03/2023	14036		WEX Bank	Fuel Purchase	TRANS		1051 · Checkin...	110.25		199.94
Check	07/07/2023	ACH-0...		WEX Bank	Fuel Purchase	TRANS		1051 · Checkin...	96.12		286.06
Check	09/07/2023	DB-09...		WEX Bank		TRANS		1051 · Checkin...	35.45		331.51
Total 5192 · Car Gasoline											
<b>5195 · Car Maintenance</b>											
Check	01/23/2023	14059		Werner Tire Service	Invoice # 1273...	TRANS		1051 · Checkin...	220.75		220.75
Total 5195 · Car Maintenance											
<b>5205 · Dues &amp; Subscriptions</b>											
Check	11/28/2022	13973		National Assoc of De...	INV 21148-J6...	TRANS		1051 · Checkin...	300.00		300.00
Check	12/12/2022	14012		NADO	INV-20764-X7...	TRANS		1051 · Checkin...	500.00		800.00
Check	07/21/2023	14450		NADO	Invoice: INV-2...	TRANS		1051 · Checkin...	250.00		1,050.00
Total 5205 · Dues & Subscriptions											
<b>5207 · Registration</b>											
Check	10/12/2022	13858		NADO	INV-20764-X7...	TRANS		1051 · Checkin...	300.00		300.00
Credit Card Charge	11/02/2022	V-112...		APA-NM		TRANS		2050 · Capital ...	110.91		410.91
Check	03/10/2023	14177		Cathy Lindsey Colleg...	NM Transporta...	TRANS		1051 · Checkin...	140.00		550.91
Credit Card Charge	09/06/2023	V-092...		National Summit on ...		TRANS		2050 · Capital ...	325.00		875.91
Check	09/08/2023	14576		Motor Vehicle Division	Registration fo...	TRANS		1051 · Checkin...	51.00		926.91
Total 5207 · Registration											
<b>5220 · Insurance &amp; Bonding</b>											
Check	10/12/2022	13863		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	28.50		28.50
Check	11/14/2022	13950		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	28.50		57.00
Check	12/12/2022	14001		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	28.50		85.50
Check	01/23/2023	14061		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	28.25		113.75
Check	03/10/2023	14178		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	28.25		142.00
Check	04/14/2023	14232		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	37.68		179.68
Check	05/31/2023	14340		Liberty Mutual Insura...		TRANS		1051 · Checkin...	104.67		284.35
Check	06/19/2023	14359		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	39.66		324.01
Check	07/21/2023	14444		Liberty Mutual Insura...		TRANS		1051 · Checkin...	76.97		400.98
Check	09/18/2023	DB-09...		Pollard Southwest Ins...		TRANS		1051 · Checkin...	1,152.49		1,553.47
Check	09/25/2023	14594		New Mexico Mutual	Acct # 9068861...	TRANS		1051 · Checkin...	35.66		1,589.13
Total 5220 · Insurance & Bonding											
<b>5315 · Postage</b>											
Check	11/01/2022	13932		Pitney Bowes	Account # 800...	TRANS		1051 · Checkin...	27.25		27.25
Check	12/12/2022	14010		U.S. Postal Service	PO Box 2157	TRANS		1051 · Checkin...	121.34		148.59
Check	01/04/2023	14038		Pitney Bowes	Account # 800...	TRANS		1051 · Checkin...	54.50		203.09
Check	08/16/2023	14510		Purchase Power	Acct # 8000-9...	TRANS		1051 · Checkin...	29.73		232.82
Check	09/25/2023	14592		Pitney Bowes	Account # 800...	TRANS		1051 · Checkin...	45.26		278.08

**Southwest New Mexico Council of Governments**  
**Profit & Loss Detail - TRANS**  
 October 2022 through September 2023

Type	Date	Num	Adj	Name	Memo	Class	Cir	Split	Debit	Credit	Balance
Total 5315 · Postage											
<b>5320 · Printing &amp; Stationery</b>											
Check	11/14/2022	13953		Great America Finan...	Invoice# 1066...	TRANS		1051 · Checkin...	278.08	0.00	278.08
Check	11/14/2022	13960		RICOH USA, Inc.	Invoice# 1068...	TRANS		1051 · Checkin...	56.37		56.37
Check	01/04/2023	14044		RICOH USA, Inc.	Acct # 908861...	TRANS		1051 · Checkin...	114.56		170.93
Check	07/21/2023	14443		New Mexico Mutual	Invoice #3436...	TRANS		1051 · Checkin...	36.15		207.08
Check	07/21/2023	14447		Great America Finan...	Invoice 6350	TRANS		1051 · Checkin...	26.75		233.83
Check	07/21/2023	14448		Interstate Copy Shop	Invoice #3456...	TRANS		1051 · Checkin...	34.00		267.83
Check	08/16/2023	14506		Great America Finan...	Acct # 908861...	TRANS		1051 · Checkin...	44.76		312.59
Check	08/16/2023	14511		New Mexico Mutual		TRANS		1051 · Checkin...	34.00		346.59
									27.66		374.25
Total 5320 · Printing & Stationery											
<b>5325 · Professional fees-Audit</b>											
Check	12/12/2022	14003		Kriegel / Gray / Shaw...	Invoice # 18805	TRANS		1051 · Checkin...	3,000.00	0.00	3,000.00
Total 5325 · Professional fees-Audit											
<b>5326 · Professional fees - Contractual</b>											
Check	10/12/2022	13869		Carney Foy, CPA	Invoice# 2593	TRANS		1051 · Checkin...	584.48		584.48
Check	11/01/2022	13930		Carney Foy, CPA	Invoice #2614	TRANS		1051 · Checkin...	393.13		977.61
Check	12/12/2022	14013		Carney Foy, CPA	Invoice 2642	TRANS		1051 · Checkin...	584.49		1,562.10
Check	03/10/2023	14174		Carney Foy, CPA	Invoice 2659	TRANS		1051 · Checkin...	584.48		2,146.58
Check	05/15/2023	14314		Carney Foy, CPA	Invoice 2688	TRANS		1051 · Checkin...	393.13		2,539.71
Check	08/04/2023	14493		Carney Foy, CPA	Invoice 2700	TRANS		1051 · Checkin...	892.72		3,232.43
Check	08/04/2023	14497		Carney Foy, CPA	Invoice 2702	TRANS		1051 · Checkin...	584.48		3,816.91
Check	09/25/2023	14598		Carney Foy, CPA		TRANS		1051 · Checkin...	437.85		4,254.76
Check	09/25/2023	14599		Carney Foy, CPA		TRANS		1051 · Checkin...	253.39		4,508.15
Total 5326 · Professional fees - Contractual											
<b>5450 · Office Supplies</b>											
Check	12/12/2022	14005		Amazon Business	Invoice 1747...	TRANS		1051 · Checkin...	54.97		54.97
Check	12/12/2022	14011		Quill Corporation	Invoice # 2910...	TRANS		1051 · Checkin...	20.99		75.96
Check	01/04/2023	14037		Quill Corporation	Invoice # 2928...	TRANS		1051 · Checkin...	48.13		124.09
Check	01/04/2023	14041		Quill Corporation	VOID: Invoice...	TRANS	X	1051 · Checkin...	12.94		137.03
Check	07/21/2023	14445		Quill Corporation	Invoices # 332...	TRANS		1051 · Checkin...	0.00		137.03
Check	07/21/2023	14446		Quill Corporation		TRANS		1051 · Checkin...	64.46		201.49
Total 5450 · Office Supplies											
<b>5520 · Travel</b>											
Check	10/12/2022	13861		Cerisse D. Grijalva	Travel Reimbu...	TRANS		1051 · Checkin...	197.00		197.00
Check	11/01/2022	13935		Cerisse D. Grijalva	Travel Reimbu...	TRANS	X	1051 · Checkin...	0.00		197.00
Check	11/01/2022	13936		Cerisse D. Grijalva	Travel Reimbu...	TRANS	X	1051 · Checkin...	0.00		197.00
Check	11/02/2022	13937		Cerisse D. Grijalva	-MULTIPLE-	TRANS		1051 · Checkin...	443.00		640.00
Check	11/02/2022	13938		Cerisse D. Grijalva	Travel Reimbu...	TRANS		1051 · Checkin...	427.13		1,067.13
Check	04/04/2023	14211		Cerisse D. Grijalva	Travel Reimbu...	TRANS		1051 · Checkin...	136.25		1,203.38
Check	04/04/2023	14214		Cerisse D. Grijalva	Travel Reimbu...	TRANS		1051 · Checkin...	390.60		1,593.98
Check	04/17/2023	14217		Cerisse D. Grijalva	Travel Reimbu...	TRANS		1051 · Checkin...	97.65		1,691.63
Check	09/25/2023	14597		Cerisse D. Grijalva	Travel Reimbu...	TRANS		1051 · Checkin...	594.22		2,285.85
Total 5520 · Travel											
Total Expense											
									111,603.33	2,057.69	109,545.64
Net Ordinary Income									132,748.24	107,871.77	(24,876.47)

**Southwest New Mexico Council of Governments**  
**Profit & Loss Detail - TRANS**  
 October 2022 through September 2023

2:54 PM  
 11/06/23  
 Accrual Basis

Type	Date	Num	Adj	Name	Memo	Class	Clr	Split	Debit	Credit	Balance
<b>Other Income/Expense</b>											
<b>Other Income</b>											
4976 · Trfr In-Trans from COG											
General Journal	10/31/2022	JE102...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	1,875.00
General Journal	11/30/2022	JE112...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	3,750.00
General Journal	12/31/2022	JE122...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	5,625.00
General Journal	01/31/2023	JE01232	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	7,500.00
General Journal	02/28/2023	JE022...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	9,375.00
General Journal	03/31/2023	JE032...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	11,250.00
General Journal	04/30/2023	JE042...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	13,125.00
General Journal	05/31/2023	JE052...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	15,000.00
General Journal	06/30/2023	JE062...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	16,875.00
General Journal	07/31/2023	JE072...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	18,750.00
General Journal	08/31/2023	JE082...	*		TRANSFERS ...	TRANS		5600 · Trfr Out...		1,875.00	20,625.00
General Journal	09/30/2023	JE092...	*		TRFR IN TRA...	TRANS		5600 · Trfr Out...		1,875.00	22,500.00
Total 4976 · Trfr In-Trans from COG									0.00	22,500.00	22,500.00
Total Other Income									0.00	22,500.00	22,500.00
Net Other Income									0.00	22,500.00	22,500.00
<b>Net Income</b>									<b>132,748.24</b>	<b>130,371.77</b>	<b>(2,376.47)</b>