

## Meeting Minutes

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)

Hosted by Los Alamos County

Council Chambers

1000 Central Ave.

Los Alamos, NM 87544

March 4<sup>th</sup>, 2020

10:05 AM

### NPRTPO Voting Members and Alternates:

Name	Entity	Title	Present/Absent
Eric Martinez	Los Alamos County	Voting Member	Present
Audoro Martinez	Los Alamos County	Alternate	Present
Napoleon Garcia	Rio Arriba County	Voting Member	Absent
Cathy Martinez	Rio Arriba County	Alternate	Absent
Robert Griego	Santa Fe County	Voting Member	Absent
Gary "Brett" Clavio	Santa Fe County	Alternate	Present
Brent Jaramillo	Taos County	Voting Member	Present
Candyce O'Donnell (Vice-Chair)	Taos County	Alternate	Present
Richard Hubler	City of Espanola	Voting Member	Present
Alison Gillette	City of Espanola	Alternate	Absent
Patrick Nicholson	Village of Taos Ski Village	Voting Member	Absent
Anthony Mtz/John Avila	Village of Taos Ski Village	Alternate	Absent
Francisco Espinoza	Town of Taos	Voting Member	Present
	Town of Taos	Alternate	Absent
Russell Church	Town of Red River	Voting Member	Present
	Town of Red River	Alternate	Absent
Roxanne Bayer	Village of Chama	Voting Member	Absent
Will Donohoe	Village of Chama	Alternate	Absent
Loretta Trujillo	Village of Questa	Voting Member	Absent
	Village of Questa	Alternate	Absent
Duane Sandoval	Jicarilla Apache Nation	Voting Member	Absent
Prestin Duncan	Jicarilla Apache Nation	Alternate	Absent
Levi Valdez	Pueblo of Nambe	Voting Member	Absent
Marcus Lopez	Pueblo of Nambe	Alternate	Absent
Sylvia Armijo	Picuris Pueblo	Voting Member	Present
	Picuris Pueblo	Alternate	Absent
Stephen Martinez	Pueblo of San Ildefonso	Voting Member	Absent
Lillian Garcia	Pueblo of San Ildefonso	Alternate	Absent
Christy Ladd (CHAIR)	Ohkay Owingeh	Voting Member	Present
	Ohkay Owingeh	Alternate	Absent
Suzette Shije	Pueblo of Santa Clara	Voting Member	Present
Mary Lou Valerio	Pueblo of Santa Clara	Alternate	Present
Vernon Lujan	Pueblo of Taos	Voting Member	Present
Reva Suazo	Pueblo of Taos	Alternate	Absent
Randy Vigil	Pueblo of Pojoaque	Voting Member	Absent
Janay Chavarria	Pueblo of Pojoaque	Alternate	Absent
Anthony Mortillaro	NCRTD	Voting Member	Present
Delilah Garcia	NCRTD	Alternate	Absent

**NCNMEDD/NPRTPO Staff**

Lesah Sedillo

NCNMEDD – Community Development Director

**NMDOT Staff**

Joseph Moriarty

NMDOT NPRTPO Planning Liaison

Maggie Moore

NMDOT Urban and Regional Planner

Javier Martinez

NMDOT D-5 Assistant District Engineer

Ron D. Shutiva

NMDOT Tribal Liaison

**Guest Members**

Debra Chavez

Taos County

Ramon Pacheco

Taos County

Joe Sanchez

WH Pacific

Eric Ulibarri

Los Alamos County

**I. Call Meeting to Order**

The Meeting was called to order at 10:05 A.M. by the NPRTPO Chair Christy Ladd, Ohkay Owingeh Pueblo.

**II. Pledge of Allegiance**

**III. Welcome and Introductions/Public Comments:**

Individual introductions were conducted by each NPRTPO member and guests. Chair Ladd called on Mr. Eric Martinez, Los Alamos County to welcome everyone. Mr. Eric Martinez welcomed everyone and thanked them for their attendance. He also provided guidance on the process for lunch today! The NPRTPO Board thanked Mr. Martinez for their hospitality. Mr. Martinez announced and introduced Mr. Eric Ulibarri as the new Senior Engineer and the new Public Works Director, Anne Laurent. He explained that Anne will stop by during the NPRTPO Meeting today.

**IV. Approval of the Agenda:**

Chair Ladd, called for a motion to approve the agenda  
Eric Martinez, Los Alamos County, made the motion to approve the agenda; the motion was seconded by Eric Martinez, Los Alamos County. The motion passed and all voted in favor.

**V. Approval of the Minutes: February 5<sup>th</sup>, 2020 – NCRTD**

Chair Ladd called for a motion to approve the minutes.

Ms. Sylvia Armijo stated that there were two sets of minutes provided, one by e mail and the one today in hard copy appears to be corrected. The first set had individuals making motions that were not in attendance on several pages. Also, noted by the Chair that **Carmen Morin’s** name was misspelled. On page 3, it should read “Ms. Sedillo reminded everyone that all **ICIP Projects** must be entered and all change are made to Ms. Carmen Morin at DFA Local Government Division. Stating that Ms. Morin is the only one that can approval all lists submitted”. **The members requested that if revised minutes are presented that they are recorded as “revised “minutes.** Ms. Suzette Shije, Pueblo of Santa

Clara stated that the minutes still reflect Edmund Gonzales and that she submitted the paperwork for the new voting member and alternate and Mr. Dennis Salazar confirmed. Vice-Chair Candance O'Donnell, Taos County, made the motion to approve the minutes as amended by the members; the motion was seconded by Eric Martinez, Los Alamos County. The motion passed and all voted in favor.

#### **VI. Matters from the Chair and Vice-Chair (NPRTPO Chair Christy Ladd and Vice-Chair Candyce O'Donnell):**

Chair Christy Ladd stated that she didn't have anything specific to discuss.

Vice-Chair O'Donnell stated that she would like to report that she attended Transportation Day at the Legislature. There were several Transportation Tables with great information and the event was well attended. However, District 5 did not participate.

She was also very involved with the Legislative Session and the local entities did not receive a lot of funding.

#### **VII. 2020 Legislative Session and Capital Outlay Updates (NCNMEDD Community Development Director Lesah Sedillo)**

Ms. Lesah Sedillo provided a Capital Outlay list for the NPRTPO participants but reminded them that the bill must be reviewed and signed by the Governor. If the Governor signs the bill the NPRTPO region will receive \$71,216,448.00. There were approximately 700 bills filed and 88 bills passed both the House and Senate. The Governor has signed about 12 bills. At least that is what has been posted and chaptered. The Capital Outlay and some of the Transportation bills have not been signed and she will provide a copy when it's made available. Ms. Sedillo talked about SB 232 Transportation Junior which funded approximately \$49 million dollars in Transportation Projects by each Senator right before the deadline of March 5, 2020. It was a last-minute request and only a few projects were selected. Then there were some strange requests added, such as police vehicles... I am sure that the Governor will be reviewing this bill in detail and has not been signed as of today. Ms. Sedillo stated that this year was particularly hectic, since a new process was implemented this year heavily weighting the ICIP and the coordination of projects. However, this caused a lot of work for Carmen Morin, ICIP Coordinator, since she had to approve every amendment to all ICIP's. It was a very stressful year and I'm sure that next year the process will improve. It is very important that all Local Governments attend the ICIP Trainings this year and really review those projects, since they will be tied to the Capital Outlay requests. DFA stated that the cost for projects have really gone up and that the project budgets should be reviewed and updated. This year, the LGTPF was not funded. It started out with a budget of \$250 million and ended up with no funding. Ms. Sedillo will allow the NMDOT Planning Staff to discuss in more detail. The Legislator's did pass HB 207 amending the language and use of the LGTPF. If the Governor signs the bill will include pedestrian, bicycle and transit. Chair Christy Ladd asked that Ms. Sedillo follow up and provide updates to the members with the bills. Mr. Shutiva stated that the Local Governments are being given pennies for their Capital Outlay projects and that they should lobby their respective Legislator's to discuss the issue. Ms. Sedillo stated that the importance and weight of the ICIP must be remembered. Make sure that you attend the ICIP Trainings when announced and are usually towards the end of April and through the month of May.

**VIII: PFF Review/Updates and 2020 State List/LGTPF Update-Discussion item (NPRTPO Board Members and Planner):**

Ms. Sedillo asked that the members review the 2017 RTIPR, since that needs to be updated. Ms. Sylvia Armijo stated that she had asked Dennis to remove their project. Ms. Sedillo explained that the RTIPR is approved by this board and the planners should not remove or add items until it's ready for presentation to the board members. We would like for the members to submit new PFF's for projects to be placed on the new RTIPR. Those projects must be Federal Eligible projects in hopes of being funded and placed on the STIP. Ms. Sedillo suggested that the RTIPR be reviewed at least once a year, since there are always changes within Local Governments and Tribal leaders. Mr. Moriarty stated that at a minimum you should review it every two years, per the Official STIP Procedures Manual. The RTPO's will also include their STIP process in the RWP. We did include in the packet today a copy of the 2017 RTIPR and a sample State RTIPR List for the LGTPF. The membership did agree that there should be two lists, one for the RTIPR for Federal Eligible Projects and one for the State LGTPF projects.

NPRTPO Members including Mr. Brent Jaramillo, Taos County were upset with the fact that the LGTPF information was distributed with a timeline and that they were prepared to present at today's NPRTPO Meeting. Ms. Sedillo did state that the NMDOT provided the guidance and timeline based upon the pending Legislative Funding for the LGTPF. The NMDOT Staff stated that they were trying to be proactive, so that Local Governments would have time to prepare and plan for their projects.

Mr. French Espinoza, Town of Taos asked that there be a calendar provided for the funding cycles and more guidance clarifying the different requirements for the Federal and State projects. There is a PFF for Federal Projects, State Projects and TAP/RTP/CMAQ too. They are requesting for staff to provide clarity for all programs and documents.

Mr. Ron Shutiva also stated that the new LGTPF did not need clearances and that the \$49 million dollars in projects were awarded last year with approximately \$6.9 million for Tribal Governments! This is a great opportunity, and all should prepare for the next funding cycle. Ms. Sedillo asked that clarification be made regarding certifications, since that was announced at the NMIFC and here today by Mr. Shutiva. The two clarifications should address the LGTPF and the Capital Outlay.

Chair Christy Ladd also requested clarification in writing about whether a required PFF is needed or not for Tribal Roads, since she was told that she didn't have to submit one. Ms. Sedillo thought that all projects required a new PFF, and Mr. Joe Moriarty will clarify that information with the District too. This topic was discussed in detail by all the NPRTPO Membership!

## **IX. Outdoor Recreation Update/Presentation-Discussion item (NMDOT-Urban and Regional Planner, Maggie Moore)**

Mrs. Maggie Moore, NMDOT Urban and Regional Planner provided a great update and presentation regarding the Recreation Trails Program. The presentation will be distributed by e mail to the members too. Some of the highlights included the next call for projects will be Spring/Summer of 2021 for projects starting in Federal Fiscal Year 2023. The members have been concerned with the possible transfer of the program to the NMEDD. There is nothing official to report on the potential transfer and this is being discussed by legal and upper management. Her suggestion is that the members continue to gather PFF's and that she is available to review, participate in meetings and work with the local government partners for upcoming projects! The members really appreciated her offer for assistance and her presentation. Maggie also brought flyers for the NM Safe Routes to School State Summit on April 17, 202 from 10 am to 3 pm in Albuquerque, NM. There is no cost for the event and attendees are encouraged to bring a sack lunch.

## **X. NPRTPO Project, Tracking, Monitoring and Reporting**

Chair Ladd asked every entity around the room to give updates as to what is going on in their respective communities within the D-5 region. Each entity gave a brief update on what projects are being worked on in their respective communities.

### **XI. NMDOT Updates:**

- a. District 5** – Mr. Javier Martinez stated that he has tried to improve the communication with the members and Tribes. The district will begin their construction season. They have projects on 502 in Los Alamos and 68 in Taos. If HB 2 is signed, District Five will receive eleven million three hundred fifty thousand dollars (\$11,350,000) for U.S. highway 64 in transportation district five; six million seven hundred fifty thousand dollars (\$6,750,000) for New Mexico highway 68 in transportation district five; five hundred thousand dollars (\$500,000) for interstate 40 in transportation district five; one million fifty thousand dollars (\$1,050,000) for New Mexico highway 74 in transportation district five; three hundred fifty thousand dollars (\$350,000) for New Mexico highway 341 in transportation district five.
- b. Planning**- NPRTPO Planning Liaison Joseph Moriarty had 2 items to discuss, since most items have been discussed during the meeting. **1**-USDOT BUILD Grants have been announced and the deadline to apply is May 18, 2020 at 5 pm Eastern. The Better Utilizing Investments to Leverage Development, or BUILD Transportation Discretionary Grant program, provides a unique opportunity for the DOT to invest in road, rail, transit and port projects that promise to achieve national objectives. Previously known as Transportation Investment Generating Economic Recovery, or TIGER Discretionary Grants, Congress has dedicated nearly \$7.9 billion for eleven rounds of National Infrastructure Investments to fund projects that have a significant local or regional impact. A member inquired about a rural project and they thought there was a \$1 million-dollar rural request.  
<https://www.transportation.gov/BUILDgrants> **2**-the NMRTPO's have the RTPO Quarterly Meeting scheduled for Monday, March 9, 2020 at MRCOG in Albuquerque, NM. NCNMEDD will be discussing some of the issues discussed in today's meeting and more.

- c. **Tribal Liaison**-Mr. Shutiva reported that he had been ill and is feeling much better now. He wanted the members to know that he has a second office in Albuquerque behind District Three in the Research Bureau Office. He is very pleased to hear that District Five is working closely with Ohkay Owingeh now and coordinating with Santa Clara. It is very important to keep good communication with the members. He has also been coordinating with all the tribes and providing assistance with Global Lighting Agreements, RSA's and other issues that need to be addressed. He is working closely with Secretary Sandoval to make sure that the tribal projects are moving efficiently and quickly. Mr. Shutiva was very pleased with the Tribal Summit in Santa Fe. He is anxious to review the report prepared for the summit in coordination with NMLTAP. He will let us know if they will host another Tribal Summit or hold off for one year. The NPRTPO members were very happy to have Governor Shutiva in attendance!

## **XII. NPRTPO Community Development Director/Planner Update (Lesah R. Sedillo):**

Ms. Sedillo provided the following information:

- Ms. Sedillo provided a copy of the 1<sup>st</sup> quarterly report to the members of the NPRTPO and reviewed the detailed budget and expenses. Ms. Sedillo stated that these are Federal Funds and are reviewed very carefully for eligibility. Vice-Chair Candice O'Donnell asked that a line item be created for food donations. The RTPO's cannot use Federal Funds and any funds accepted into a Local Government will be subject to procurement, audit and their processes.
- Reminder, for the NMDOT 2020 Annual Hardship Sale. In order to qualify for a max of \$25,000.00 the following must be submitted: 1) Letter of Justification explaining hardship and should not be longer than 2-3 pages; 2) Resolution or Certification indicating financial hardship; and 3) Equipment wish list of items they are interested in acquiring at the sale. **Deadline is March 31, 2020**-sent to the NMDOT Fleet Management Bureau-SB-2 Attn" John Paul Ortiz, Management Analyst, P.O. Box 1149 Santa Fe, NM 87504-1149. NMDOT will conduct the **2020 Annual Hardship Sale on Wednesday, August 26, 2020 from 8:00 AM-4:30 PM** at the NMDOT Auction Yard located at 7315 Cerrillos Road, Santa Fe, NM. NMDOT will conduct the **2020 Annual Public Entity Sale on Monday, August 17, 2020 from 8:00 AM-4:30 PM** at the NMDOT Auction Yard located at 7315 Cerrillos Road, Santa Fe, NM. If you have any questions, please contact Matthew S. Chavez at [matthew.chavez@state.nm.us](mailto:matthew.chavez@state.nm.us) or (505) 660-8885. PUBLIC ENTITIES ARE "NOT" ALLOWED TO PARTICIPATE IN BOTH THE NMDOT ENTITY SALE AND THE HARDSHIP SALE. Mr. Ron Shutiva stated that the Tribal members are not eligible for the Hardship Auction and that this needs to change. Ms. Sedillo suggested that they contact Mr. Matthew S. Chavez for more information or questions.
- Reminder, FTA announced the opportunity for its grantees to apply for up to \$454.6 million in competitive grant funds through FTA's Grants for Buses and Bus Facilities Program-5339 (b). **Deadline is March 23, 2020.** (NMDOT-Jennifer Camp)
- October 1-2, 2020 Farmington: 3<sup>rd</sup> Annual New Mexico Outdoor Economics Conference, <https://outdooreconomicsnm.com/>
- October 14-16, 2020 Roswell: American Planning Association-NM Chapter (APA-NM) annual conference; <http://apa-nm.org/conferences/2020-conference/>

- March 11, 2020, Legislation not acted upon by governor is pocket vetoed. Ms. Sedillo will follow up with the signed and chaptered bills.

Mr. Salazar provided a written update in his absence for the following:

- Keep up to date with constant updates on rtpnm.org website
  - Upcoming RTPO Quarterly Roundtable Meeting Rescheduled for Monday, March 9<sup>th</sup>, 2020 at MRCOG.
  - Safe Routes to School Summit on April 17<sup>th</sup> in Albuquerque
  - Any changes to your voting member/alternate please contact me so I can send out the proper forms. All RTPO Voting Members/Alternates will need to be approved and signed by your Mayor or Commission Chair before returning the paperwork. Once I receive them, then the Membership will go into effect immediately and full voting privileges for the very next RTPO Meeting after.
  - On behalf of NPRTPO Board Members a huge Thank You to Los Alamos County for graciously hosting the meeting and for the food as well.
  - National Tribal Transportation Conference at Hyatt Tamaya in Santa Ana Pueblo from August 31<sup>st</sup>, 2020 thru September 3<sup>rd</sup>, 2020.
- a. Announcements-** There is a boiler plate available to tribes for their Long-Range Plan and Safety Plan.
- b. Next Meeting-** Next Meeting is scheduled to be held on Wednesday, April 1st, 2020 at the Pueblo of Santa Clara. Ms. Suzette Shije will confirm if she receives approval, and Ohkay Owingeh will be the alternate host if not approved.

## **XII. Adjournment:**

Vice-Chair Candyce O'Donnell, Taos County made the motion to adjourn the meeting, second by Mr. Russell Church, Town of Red River.

All voted in favor to adjourn the meeting at approximately 2:12 P.M.