

Meeting Minutes

Northern Pueblos Regional Transportation Planning Organization (NPRTPO)
Regular Meeting hosted on August 5, 2020

NPRTPO Voting Members and Alternates

Name	Entity	Title	Present/Absent
Eric Martinez	Los Alamos County	Voting Member	Absent
Eric Ulibarri	Los Alamos County	Alternate	Absent
Keith Wilson	Los Alamos County	Alternate	Present
Napoleon Garcia	Rio Arriba County	Voting Member	Absent
Cathy Martinez	Rio Arriba County	Alternate	Absent
Robert Griego	Santa Fe County	Voting Member	Absent
Gary "Brett" Clavio	Santa Fe County	Alternate	Present
Brent Jaramillo	Taos County	Voting Member	Absent
Candyce O'Donnell (Vice-Chair)	Taos County	Alternate	Present
Richard Hubler	City of Espanola	Voting Member	Absent
Alison Gillette	City of Espanola	Alternate	Absent
Patrick Nicholson	Village of Taos Ski Village	Voting Member	Present
Anthony Mtz/John Avila	Village of Taos Ski Village	Alternate	Absent
Francisco Espinoza	Town of Taos	Voting Member	Absent
	Town of Taos	Alternate	Absent
Russell Church	Town of Red River	Voting Member	Absent
	Town of Red River	Alternate	Absent
Roxanne Bayer	Village of Chama	Voting Member	Absent
Will Donohoe	Village of Chama	Alternate	Absent
Loretta Trujillo	Village of Questa	Voting Member	Absent
	Village of Questa	Alternate	Absent
Duane Sandoval	Jicarilla Apache Nation	Voting Member	Absent
Prestin Duncan	Jicarilla Apache Nation	Alternate	Absent
Levi Valdez	Pueblo of Nambe	Voting Member	Absent
Marcus Lopez	Pueblo of Nambe	Alternate	Present
Sylvia Armijo	Picuris Pueblo	Voting Member	Absent
	Picuris Pueblo	Alternate	Absent
Stephen Martinez	Pueblo of San Ildefonso	Voting Member	Absent
Lillian Garcia	Pueblo of San Ildefonso	Alternate	Absent
Christy Ladd (CHAIR)	Ohkay Owingeh	Voting Member	Present
Sybil Cota	Ohkay Owingeh	Alternate	Present
Suzette Shije	Pueblo of Santa Clara	Voting Member	Absent
Mary Lou Valerio	Pueblo of Santa Clara	Alternate	Present
Vernon Lujan	Pueblo of Taos	Voting Member	Present
Reva Suazo	Pueblo of Taos	Alternate	Absent
Randy Vigil	Pueblo of Pojoaque	Voting Member	Absent
Janay Chavarria	Pueblo of Pojoaque	Alternate	Absent
Anthony Mortillaro	NCRTD	Voting Member	Present
Delilah Garcia	NCRTD	Alternate	Absent

NCNMEDD/NPRTPO Staff

Lesah Sedillo NCNMEDD – Community Development Director
Steve Fischer NCNMEDD- Transportation Planner

NMDOT Staff

Joseph Moriarty NMDOT NPRTPO Planning Liaison
Javier Martinez NMDOT D-5 Assistant District Engineer
James Mexia NMDOT D-5 Technical Support Engineer

Guests

Carmela Manzari New Mexico Finance Authority

I. Call Meeting to Order

At 10:05 Chairwoman Ladd Called the meeting to order at 10:05 AM.

II. Pledge of Allegiance

Chairwoman Ladd, Ohkay Owingeh, requested that Brett Clavio, Santa Fe County, conduct the Pledge of Allegiance.

III. Welcome and Introductions/Public Comments:

Chairwoman Ladd, Ohkay Owingeh, called for the present members to announce themselves and called on Steve Fischer, NCNMEDD, to conduct the roll call. He called each entity from the participant list and requested that those members announce themselves.

Entity	Voting Member
Santa Fe County	Brett Clavio
Pueblo of Nambe	Marcus Lopez
Pueblo of Santa Clara	Mary Lou Valerio
Los Alamos	Keith Wilson
Ohkay Owingeh	Christy Ladd, Sybil Cota

IV. Approval of the Agenda:

Chairwoman Ladd, Ohkay Owingeh, asked if anyone has had the opportunity to review the agenda and if they have any comments. Chairwoman Ladd called for a motion to approve the agenda. Marcus Lopez, Pueblo of Nambe, made the motion. Keith Wilson, Los Alamos County, seconded the motion. The Chairwoman then asked for a roll call vote to be conducted. Steve Fischer, NCNMEDD, conducted the roll call vote.

Roll Call Vote:

Entity	Voting Member	Vote
Santa Fe County	Brett Clavio	Yes

Pueblo of Nambe	Marcus Lopez	Yes
Pueblo of Santa Clara	Mary Lou Valerio	Yes
Los Alamos County	Keith Wilson	Yes
Ohkay Owingeh	Christy Ladd, Sybil Cota	Yes
Village of Taos Ski Valley	Patrick Nicholson	Yes

After the roll call vote was conducted Patrick Nicholson, Village of Taos Ski Valley, announced himself to the meeting and voted yes to the approval of the agenda.

V. Approval of the Minutes: August 5, 2020 - Special Zoom Meeting

Chairwoman Ladd asked if anyone had any changes, recommendations or comments for the meeting minutes. Since no one responded, the Chairwoman said she had some changes. She said at the bottom of page 4, “as heard” should be changed to “has heard”, page 6 item C she asked for clarification on the “Tribal Liaison” section and to clarify what “sending out the day before” meant. Steve Fischer clarified that he meant the day before the workshop. The Chairwoman also requested to capitalize safety in Highway Safety Improvement Plan at the top of the same page. She suggested putting “written report” as the header in item 10 for planner reports. On page 11, the third paragraph from the bottom, Chairwoman asked for clarification on a road project name: West Rim Road where it said, “cannot hear name”. Steve apologized for spelling Brett’s name incorrectly and will correct that on page 11.

No other comments were made so Chairwoman Ladd, Ohkay Owingeh, called on a motion to approve. Marcus Lopez, Pueblo of Nambe, made the motion and Brett Clavio, Santa Fe County, seconded the motion. Chairwoman Ladd, Ohkay Owingeh, asked that a roll call vote be conducted and Steve Fischer, NCNMEDD, conducted the roll call vote.

Roll Call Vote:

Entity	Voting Member	Vote
Santa Fe County	Brett Clavio	Yes
Pueblo of Nambe	Marcus Lopez	Yes
Pueblo of Santa Clara	Mary Lou Valerio	Yes
Los Alamos County	Keith Wilson	Yes
Ohkay Owingeh	Christy Ladd, Sybil Cota	Yes
Taos County	Candyce O’Donnell	Yes
Village of Taos Ski Valley	Patrick Nicholson	Abstain
NCRTD	Anthony Mortillaro	Abstain

Patrick Nicholson and Anthony Mortillaro abstained due to coming to the meeting late.

VI. Training: NMFA Funding Presentation- Carmela Manzari, Lending Officer

Chairwoman Ladd thanked Carmela for agreeing to do the training. Steve shared the capability to share the screen with Carmela and she put up her slides. She shared NMFA's new mission statement, the organization's history and primary function **full presentation and Carmela's contact can be found on the rtpnm.org meeting page**. She discussed the low interest rate loans that NMFA provide for community and economic development, how the organization serves as a bridge to investors who provide capital to New Mexico and assist communities and businesses by providing financial expertise and loan assistance. They offer frameworks for financing and project planning and assist policy makers in prioritizing investments to solve infrastructure needs and better allocate resources.

She discussed the various revolving funds, tax credits, and capital programs that they assist communities in working with. Carmela said that today they released the Small Business Recovery Act of 2020, approved in June, for 450 million: 400 million for small businesses and 50 million for local governments. The finance authority was tasked with administering the program. She discussed the Public Project Revolving Fund which offers loans from 10,000 to 100,000 with a zero-origination fee. The Finance authority annually presents to the legislature an authorization list for eligible projects which allows NMFA to meet the project timing needs. As of June 30, 2020, the NMFA has made 1,814 loans from the PPRF totaling more than \$4.0 billion of which 832 loans totaling over \$99.4 million.

Every year the legislature approves the drinking water bill. The state made a \$2.5 million match to the \$11 million federal grant. To date, NMFA has made 142 loans to partners totaling \$216.2 million. Carmela has personally assisted Tucumcari and Taos Pueblo in drinking water projects. August 1st is the next ranking which has been passed but has fall and spring deadlines.

Another fund is the Water Project Fund, which is in correspondence with the state. There are 5 types of projects that can be funded through this: 1. Storage, conveyance and delivery to users, (2) implementation of Federal Endangered Species Act of 1973 and collaborative programs, (3) restoration and management of watersheds, (4) flood prevention, (5) water conservation or recycling, treatment of water as provided by the law.

NMFA has launched a new website with constantly updating information of the Small Business Recovery Act of 2020, established due to the economic hardship from COVID-19. The tribes themselves cannot apply for the grant but their corporations can. She reiterates that a profit or nonprofit that has closed or reduced operations due to the health order, must have an annual gross revenue of under \$5 million in 2019, and have experienced a 30% or more reduction are eligible to apply.

The essential services working capital program is an emergency loan program that provides short-term working capital loans for profits and nonprofits (hospitals, behavioral

health, etc). All of these slides have email addresses and FAQ for all of these loans. She goes back to the local government planning fund is a grant program for 24 months for planning documents like PPRs, economic development plans, asset management plans, etc. Many of these plans become living documents to inform loan and grant programs. Also, a special carveout for the Metropolitan Redevelopment Act for Mainstreet programs for \$50,000.

She concluded and stood for questions. Chairwoman Ladd, Ohkay Owingeh, asked if the 100,000 planning program is a loan or grant program. Carmela responded saying that it is a grant program, 50,000 per grant not to exceed 100,000 every 24 months. It could be four planning documents as long as it doesn't exceed. Carmela gave her contact information for members to reach out if they have any questions: cmanzari@nmfa.net (505) 992 9617. She passed it over to Anthony. He says that they are in the process of constructing a 9 million dollar maintenance facility at the NCRTD headquarters in Española. They have received a number of federal dollars and state capital outlay financing and are trying to expand their headquarters, add electric buses to their network and expand the maintenance facility in Taos. They worked closely with NMFA to establish loans and other funding sources. He spoke about NMFA application fees and additional funds existing a year ago and now are no longer there, which make it easier to get assistance.

Lesah urged members to use the local government planning fund for planning document updates and to take advantage of those funding sources.

Chairwoman Ladd requested that Steve Fischer, NCNMEDD, put a link on the website to the presentation as well as Carmela's contact information.

Chairwoman asked if there are any further comments. There were none so she moved the meeting to the next agenda item.

VII. Action/Discussion: NPRTPO RTP Update (public survey final version and implementation brainstorming).

Steve Fischer, Transportation Planner, started by showing the CTPP (Census Transportation Planning Program) tool that he learned about at the NADO conference and that Joseph Moriarty, NMDOT, also brought to his attention.

What the program does is designate workplace and residence data to show commuting patterns. He used Los Alamos County as an example because the Los Alamos National Laboratory brings commuters from many different parts of the region. He displayed the variables that can be selected in analyzing the data as well as the mapping capabilities of the software.

He showed the map that he generated of commuting patterns into Los Alamos and stands for comments or questions. Chairwoman Ladd asked Steve about the map and to clarify the (3) next to 2,410 to 7,115 figure. He answered by saying that the 3 referred to the 3 counties with commuters into Los Alamos totaling between 2,410 and 7,115. Vice Chairwoman O'Donnell, Taos County, asked Steve to go back to the data spreadsheet and she asks him where this data comes from. Steve explained that the CTPP is hosted by AASHTO (American Association of State Highway and Transportation Officials) which is a federal transportation advisory board that coordinates with state DOTs and other transportation planning groups. He explained that the program is widely utilized by planners, but the margin of error must be taken into account with smaller communities where the level of confidence is lower. Vice Chairwoman O'Donnell, Taos County, said that she thinks the program is great and confirms if Steve will do this for each county, Steve said yes, Vice Chair asks how long this data collection took and if he would be willing to train the other members on using this software. Steve said that he would be happy too and showed where on the CTPP website a PDF tutorial could be found.

Vice Chairwoman O'Donnell, Taos County, asked if the tool can be used to display crash data, Steve is unsure as he is new to the program. He explained that the tool can also be used to display data by census tract which shows much more geographically specific data. Vice Chairwoman asked the Chairwoman if the census tracts break down into Tribal entities.

Joseph Moriarty clarified Vice Chair's initial question saying that it's a census product and derives from the American Community Survey (ACS) that they conduct periodically and is used around the nation to determine travel demand. Steve clarifies that the data set is from 2012-2016 and that the new data will be published in 2021, hopefully in time to inform the Regional Transportation Plan (RTP).

Steve moved on to the Survey discussion and explained how he has addressed the various comments that were made last meeting starting with putting Priorities in the beginning and having a "Fill in" section for community members to specify what roads and infrastructure they would like to see addressed. He gave a brief rundown of the survey again for the members and said that he is coordinating with the North East to develop a flyer to distribute but would also like to brainstorm outreach methods with the membership to get a better idea of how best to get the word out.

Vice Chair asked for clarification on "crosswalks on busy streets" answer option to "What are your top 3 transportation safety concerns?". Is it lack of crosswalks? She recommended having two fill-in options to expand on unsafe intersections, one being lack of crosswalks and another being unsafe intersections. Brett Clavio pointed out that a lot of vehicles seem to be making their trucks louder and smoggier. He said that this is a safety concern for him. Steve asked if he should add smog or air pollution as a safety concern. Vice Chairwoman O'Donnell, Taos County, suggested having "health concerns from air and traffic emissions". Steve asked the Chairwoman if since the members have

not agreed on the final format, it should be an action or discussion item because the draft item is listed as “Discussion/Action”. Chairwoman Ladd, Ohkay Owingeh, suggested conducting a vote as “approval as amended from the board”. Steve began making the changes suggested by Vice Chairwoman O’Donnell, Taos County and Brett Clavio, Santa Fe County. While the changes were being made, Vice Chairwoman O’Donnell, Taos County, brainstormed ideas to distribute this to as many people as possible. Steve added three new check box options “Lack of adequate sidewalks, Dangerous pedestrian intersections/crosswalks, Health Concerns from vehicle emissions.”

Vice Chairwoman O’Donnell, Taos County, would like to set in motion to approve the public survey final version with the two additions that had been made. Kieth Wilson, Los Alamos County, seconded the motion. Chairwoman Ladd, Ohkay Owingeh, asked that a roll call vote be conducted and Steve Fischer, NCNMEDD, conducted the roll call vote.

Entity	Voting Member	Vote
Santa Fe County	Brett Clavio	Yes
Pueblo of Nambe	Marcus Lopez	Yes
Pueblo of Santa Clara	Mary Lou Valerio	Yes
Los Alamos County	Keith Wilson	Yes
Ohkay Owingeh	Christy Ladd, Sybil Cota	Yes
Taos County	Candyce O’Donnell	Yes
Village of Taos Ski Valley	Patrick Nicholson	Yes
NCRTD	Anthony Mortillaro	Yes

VIII. RTIPR- Updated project lists for the State-Transportation Project Fund and RTIPR

Chairwoman Ladd, Ohkay Owingeh, asked Steve or Lesah to update the members on any project list updates. Lesah passed it on to James, District 5, to discuss any updates. James said that he has had time to discuss the PFFs with Paul Brasher and Javier Martinez and asked if the board would like him to go through each project one by one. The first request he reviewed was Jicarilla Apache and it was turned down. He explained that a maintenance project will be starting in the next couple months to resurface the same road. He moves on to the Ohkay Owingeh recreational trail and that there was question of public accessibility. Lesah seconded that this issue was brought up and that she could forward that information to the Chairwoman. The Chairwoman said that it is open to the public, it is a regional facility, not just tribal.

James moved on to the recreation trail between Questa and Red River and mentioned a discrepancy on the match on that application. Next, he moved on to the NM State Road 38 Sidewalk replacement going through the Town of Red River which had been approved. Moving on to Blueberry Hill, he said that the applicant (Taos County) had reduced the local match due to expenditures that had previously been made and unfortunately that

cannot be allowed. The match has to go up to the full 5%. Next is the RSA request for Taos County and involves NM 68 and county road 110, which was supported. He moved on to the 3 Los Alamos PFFs which were all approved due to shovel readiness. Projects that are shovel ready rank higher on statewide transportation priorities. Pilar Bridge Rehabilitation project will be accepted and supported. The last one is the Romero Road RSA at the intersection of NM 68 and that one was also approved and supported. He reiterated that “approved and supported” is merely the DOT saying yes, this project is feasible and does align with their greater set of priorities. It is not guaranteed funding or high priority. James concluded and asked if there were any questions. Chairwoman Ladd, Ohkay Owingeh, asked about HW 74 in Ohkay Owingeh. The Chairwoman said that they had gone through the PFF process for a couple years and had gotten Brasher’s signature so was confused as to why it wasn’t mentioned. James said that he doesn’t have that project on the list he was given. Chairwoman said that the first portion of the project, the design component, was awarded \$600,000 but has to remain on the list because they’re still seeking construction funding.

Lesah Sedillo, NCNMEDD, asked if James mentioned Piñon Road NM 150, James responded by saying that no had not. Chairwoman Ladd said she was not satisfied with how the Hwy 74 project was dealt with and if there needs to be further discussion, she wants to make sure it’s maintained on the list because it is an approved PFF with a District 5 signature. Lesah mentioned that it was already on the list, but that James may not have reviewed it because Mr. Brasher had already signed it. Vernon Lujan, Taos Pueblo, discussed the \$4,000,000 Piñon Road and NM 150 application saying that he began working on this with Steven Lopez and would like to continue with Mr. Moriarty. They have county and NMDOT support and this is the main route to Taos Ski Valley so it is used by many members of the public so addressing safety concerns is paramount to preventing more accidents.

Keith Wilson, Los Alamos, asked if we will receive a spreadsheet of the projects that were just spoken about. Lesah Sedillo, NCNMEDD, said that we will work with District 5 to create those RTIPR and State Lists, but she wanted to give the District the opportunity to present their findings.

IX. NMDOT Updates

- a) District 5: James Mexia: Ohkay Owingeh, D5 and NMDOT is working on a survey project to designate right of way throughout the Pueblo.
- b) Planning: Joseph Moriarty thanked the Chair and the board. He updated the members on the NMDOT recent website updates, and the new location of the T/LPA program webpage on the NMDOT website. To access click on the business icon on the right-hand side on NMDOT’s website. NMDOT also added training modules to the website. He encouraged anyone interested in federal or state funding to look at the T/LPA website. He thanked everybody who participated in the NMDOT 2045 plan, and for those that could not participate go to: newmexico2045plan.com to participate in the survey or to learn more about the

planning process behind the update. Finally, on behalf of the governor and NMDOT, we (NMDOT) are accepting applications to the recreational trails advisory board in project development, scoring and selection of projects. Applicants should be enthusiastic users of trails from a diverse range of backgrounds. Contact Joe or Maggie Moore (Maggie.moore@statem.nm.us) for more information.

- c) Tribal Liaison:
- d) LTAP Board: Chairwoman Ladd, Ohkay Owingeh, asked if members have received the LTAP trainings. It is confirmed that Lesah sent the link to the members including an introduction to GIS course.

X. Member Input on Training and Presentations for NPRTPO

Steve Fischer pulled up the training plan that was drafted for the members. He explained that this document is a wish list to ensure members have a say in what they want to see regarding trainings and to better keep track of reoccurring deadlines. He briefly goes through month by month. Included in the training plans are the meeting dates and tentatively scheduled trainings and internal deadlines, some of which include: a presentation on the Level of Effort Form set for next month's meeting, the election of officers also set for the same date, aviation division set tentatively for November and more.

XI. NPRTPO Planning/Program Manager Updates (announcements, next meetings)

NPRTPO Planner Report by Steve Fischer Prepared for Meeting on August 5th, 2020

*Reach out to Steve Fischer, NCMEDD Transportation Planner, at stevef@ncnmedd.com for any of the items listed in this report

Conferences, Trainings & Webinars

- National Center for Rural Road Safety Virtual Summit 9/29- 10/1/2020: <http://www.cvent.com/events/3rd-national-summit-on-rural-road-safety/event-summary-09277ba6f76249638deb546f4518b834.aspx>
- 2020 Trans-SET (Transportation Consortium of South Central States) Conference is now virtual on September 1-2 (hosted by UNM). Registration: <https://t.co/TbP6nGEhxt>
- National Center for Rural Road Safety Trainings: <https://ruralsafetycenter.org/news-events/calendar/>
- USDOT's Meaningful Engagement for Environmental Justice meeting is Today (August 5th) at noon.
- September 15th- Santa Fe MPO Quarterly Meeting will be held.
- Nticc.com National Transportation in Indian Country Conference is now going virtual on August 31 – September 4, 2020. (Conflicts with NPRTPO meeting the first Wednesday of September.

Regional Data Information and Updates, Project Compliance Requirements and New Funding Opportunities

- NCNMEDD Quarterly report in on the RTPPO website under Regional Plans and Reports.
- CARES act funding for small businesses, tribal and local governments applications are due this Friday the 7th and award letters will go out on or before August 21st.
- NMDOT Transit and Rail Division is accepting letters of intent from organizations interested in applying for the following grants: (1) FTA Section 5311 Program which provides administrative and operating assistance for bus and bus facilities and (2) FTA section 5310 Program which assists non-profits and public agencies to provide safe, efficient, and coordinated public transportation for seniors and those with disabilities. For more information visit FTA's website: <https://www.transit.dot.gov/grants>
- Recreational Trails Advisory Board is accepting applications. Board members will serve as an advisory for the Recreational Trails program administration, project development, scoring and selection of projects. An application must be completed and sent to Maggie Moore at Maggie.moore@state.nm.us by August 14, 2020.
- The FFY21-22 Planning Work Program, which includes the MPO's UPWPS and RTPPO's RWP has been submitted for review.

Items from last meeting

- 10/14-10/16, Roswell: Save the date! American Planning Association-New Mexico Chapter (APA-NM) annual conference; keep an eye on the website for updates on the conference; <http://apa-nm.org/conferences/2020-conference/>
- 10/1-10/2, Farmington: 3rd Annual New Mexico Outdoor Economics Conference; more information, including registration, available here: <https://outdooreconomicsnm.com/>
- The National Transportation in Indian Country Conference is scheduled for August 31st- September 3rd. Registration is available online at www.nticc.org

Regional Data Information and Updates, Project Compliance Requirements and New Funding Opportunities

- New Mexico Economic Development Department's updated county profiles offer information on county level industry and workforce data, total revenue generated (broken down by industry) and percent growth or decline in target industries. NMEDD County Level Reports: <https://gonm.biz/site-selection/county-profiles/>

- *As a reminder, if you anticipate applying for a federally eligible project you must be in compliance with the following: T/LPA ADA & Title VI:
- Here is a brief review of the documents required from the LPAs:
 - Local Public Agencies (LPAs) with fewer than 50 employees: (including part-time employees but not elected officials)
 - ADA Policy
 - To see a sample ADA policy, go to:
 - <https://www.ada.gov/pcatoolkit/chap2toolkit.htm>
 - Title VI Policy
 - To access NMDOT's Title VI Boilerplate, go to:
 - http://dot.state.nm.us/content/dam/nmdot/OEOP/Title_VI_Boilerplate_LGA.pdf
 - Letter certifying the LPA has fewer than 50 employees. This letter should include the names and positions of their current employees.
 - Local Public Agencies (LPAs) with 50 or more employees:
 - Title VI Policy
 - To access NMDOT's Title VI Boilerplate, go to NMDOT's website.
 - ADA Transition Plan. The ADA Transition must include the following:
 - Official responsible for implementation of the Transition Plan;
 - Identification of physical barriers in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
 - Detailed description of the methods that will be used to make the facilities accessible;
 - Schedule for taking the steps necessary to upgrade access to meet ADA and Section 504 requirements;
 - Description of public involvement in development of ADA Transition Plan;
 - ADA Policy Statement
 - Identification of ADA Coordinator including contact information; and
 - Clear Complaint/Grievance Process to receive and address complaints or grievances from the public.

Lesah sent a link to Steve after some confusion regarding the National Transportation in Indian Country Conference. The link, however, was for the 2020 National Tribal and Indigenous Climate Conference (also with the acronym NTICC).

Lesah gave general updates including the special district ICIPs that are due September 4th and tribal and county and cities which are due September 18th and senior programs on October 2nd. She reminded members to keep on monthly reporting on the project monitoring system as we approach the next legislative session. September 24th is the deadline for the general fund projects in Senate Bill 5 and if you want to save any of those projects in the bill you have to keep submitting your reporting, do not wait until the last minute. Lesah also suggested that as the board reviews the state and RTIPR project lists that we review a rating and ranking process that the board would like to utilize. The state, as well as the district, will also rate and rank so she recommends having a process in place. She reminded the board of the election of officers in September.

The date of the upcoming NTICC conference was confirmed to be in a virtual format from August 31st to September 4th. Vice Chairwoman O'Donnell, Taos County, asked Lesah to confirm what she meant by ICIP not accepting local roads and bridges. Lesah said that they are asking to prioritize projects and to be very specific. Lesah said that they are only accepting set projects and not placeholders with broad terminology such as "county roads" and that each project must be spelled out in the ICIP.

Moving on, Chairwoman Ladd, Ohkay Owingeh, asked if any members had any announcements. Vice Chairwoman O'Donnell, Taos County, requested that calendar requests be sent out with meeting packages. She also mentioned a bicycle fatality on 230 and a serious accident on Old State Road 382.

Vernon Lujan, Pueblo of Taos, sent a notice to the board mentioning that the NTICC meeting was cancelled. Steve Fischer, NCNMEDD, brought up the notice saying that it mentioned that the in-person conference was canceled but that alternative online formats were being pursued. Chairwoman Ladd said that she will reach out directly to confirm today before the September meeting is set.

James Mexia, District 5, informed the group that Mary Lou Valerio inquired as to whether or not the Finance Authority Presentation will be provided. Chairwoman Ladd said that yes it will be added to the RTPO website. Vernon Lujan, Pueblo of Taos, said that most of the Pueblos are still closed and that Taos Pueblo is starting their Long-Range Transportation Plan.

XII. Adjourn

Chairwoman Ladd, Ohkay Owingeh, called on a motion to adjourn. Patrick Nicholson, Village of Taos Ski Valley, made the motion to adjourn. Vice Chairwoman O'Donnell, Taos County, seconded the motion.